

AGENDA

STE. GENEVIEVE BOARD OF ALDERMEN REGULAR MEETING THURSDAY -APRIL 11, 2019 6:00 p.m.

CALL TO ORDER.

PLEDGE OF ALLEGIANCE.

ROLL CALL.

APPROVAL OF AGENDA.

CERTIFICATION OF ELECTION RESULTS.

SWEARING IN OF NEW MEMBERS.

ROLL CALL.

PRESENTATION/AWARDS.

PERSONAL APPEARANCE.

CITY ADMINISTRATORS REPORT.

STAFF REPORTS.

Dave Bova - Community Development Administrator

Gary Roth - Field Operations Supervisor

Kenny Steiger Fire Chief

COMMITTEE REPORTS.

PUBLIC COMMENTS.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Closed Session - March 14, 2019
2. Minutes - Board of Aldermen - March 28, 2019
3. RESOLUTION 2019 - 25. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE WELCOME CENTER TO APPLY FOR A GRANT WITH THE STE. GENEVIEVE MUNICIPAL BAND GRANT PROGRAM.

4. **RESOLUTION 2019-26.** A RESOLUTION RE-APPOINTING DENA KREITLER TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
5. **RESOLUTION 2019-27.** A RESOLUTION RE-APPOINTING DONNA RAUSCH TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.

OLD BUSINESS.

BILL NO. 4272. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING TWO FIFTEEN MINUTE PARKING RESTRICTIONS IN FRONT OF 10 S. THIRD STREET; AMENDING SCHEDULE III, PARKING RESTRICTIONS, TABLE III-D. FIFTEEN MINUTE PARKING IN THE MUNICIPAL CODE OF THE CITY OF STE. GENEVIEVE. **2nd READING.**

BILL NO. 4273. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II: BUILDING CODE; SECTION 500.110 CODES, SUBSECTION (E.) INTERNATIONAL FIRE CODE ADOPTED, SUB-SECTION (1) AMENDMENTS TO THE INTERNATIONAL FIRE CODE; (d) 506.1 KEY BOXES; OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. **2nd READING.**

BILL NO. 4276. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN OPTION AND LAND LEASE AGREEMENT WITH NEW CINGULAR WIRELESS TO LEASE A PORTION OF CITY PROPERTY LOCATED OFF OF JAYCEE DRIVE IN THE CITY OF STE. GENEVIEVE, MISSOURI. **2nd READING.**

BILL NO. 4277. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 203: FIRE PREVENTION AND PROTECTION; ARTICLE I: FIRE DEPARTMENT; SECTION 203.015 FIRE PROTECTION PERMITS - FEES AND AREA OF COVERAGE; SECTION 203.030. CONTENTS OF PERMIT FORM AND SECTION 203.070. FEE FOR FIRE TAGS OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. **2nd READING.**

NEW BUSINESS.

BILL NO. 4278. ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK. **1ST READING.**

OTHER BUSINESS.

Consideration of establishing a period of time for open burning.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

CLOSED SESSION. The Ste. Genevieve Board of Aldermen may enter into an Executive Closed Session before, during or after this meeting, if such action is approved by the majority of the Board members present, with a quorum, to discuss real estate acquisition matters as authorized by Section 610.021(2), RSMO.

ADJOURNMENT.

Any person requiring special accommodations (i.e. qualified interpreter, large print, hearing assistance) in order to attend the meeting please notify this office at 573-883-5400 no later than forty-eight hours prior to the scheduled commencement of the meeting.

CITY ADMINISTRATOR'S REPORT

BOARD OF ALDERMEN

April 11, 2019

- Placed contingent order for a John Deere backhoe.
- Met with SEMO Regional Planning, Public Water District 1 and the County Commission re: Progress Parkway interconnection.
- Submitted final lease agreement for the AT&T tower.
- Attended Levee District meeting. All three pumps are installed.
- Met with Lakenan regarding health insurance renewal.

- Submitted locations to MoDOT for the Purple Heart City signs that will be on the highway right of way.
- Attended Ste. Genevieve Memorial Hospital 50th anniversary event.



Community Development

David Bova
Community Development Administrator
165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone: 573-883-5400
Fax: 573-883-8105
Email: dbova@stegenevieve.org

April 2019 Staff Report

Activities for 3/15/19 – 4/10/19

Historic Preservation – Heritage Commission

- Meeting Monday, March 18 – elected new officers & approved 3 applications
- Next meeting, Monday, April 15

Building Department / Code Enforcement

- Occupancy Permits / Inspections 25
- Building Permits Issued 8
- Demolition Permits 0
- Sign Permits 0
- Chicken Permits 1
- Special Use Permits 1
- Rental Housing Advisory Commission established

Planning & Zoning

- No meeting this month
- 11 of 12 SUPs reviewed & all passed review

Board of Adjustment

- Nothing new to report.

Floodplain Management

- New FIRM Maps went into effect 2/15

Property Maintenance Focus (6/25 – 4/10 Cumulative)

- Properties Reviewed 208
- Courtesy Enforcement Letters 37
- Repairs Made / Nuisance Addressed 70
- No Issue 103
- Repair Plan from Property Owner 35*

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- 51 of 70 “Repairs Made” were after receiving letter. Remaining 19 repairs were already done.
 - 87 total code enforcement or nuisance letters sent (from the original file)
 - 52/87 = 60% repaired; 35/87 = 40% plans in place; 0/87 = 0% pending

*Some owners that have plans in place that haven’t followed thru have received a Notice of Violation



Street and Park

March/April

- **Replaced 4 light poles downtown**
- **Started mulching in the park**
- **Worked with Semo Regional Planning to GPS all three parks for mapping**
- **Patched holes on Audubon**
- **Burnt brush site**
- **Put up a small swingset in Pere Marquette Park and Pinkley Park**
- **Swept after storms**
- **Put all snow equipment away**
- **Closed flood gates**
- **Picked up sandbags and plastic for Felix**
- **Trimmed back limbs on the walking trail**
- **Cleaned ditch on Fourth Street at State Maintenance**
- **Started mowing**
- **Helped Alliance with manhole risers on Main Street**
- **Set pump in place off of Washington**

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **March** 2019

Calls for Assistance:

- SGFD responded to **13** emergency calls in **March**.
- Total Responses for the year 2019 are **49** calls, **down 1** call from last year.

Staffing:

- SGFD roster is **no longer full**. **We had 1 retire**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 3/18 on Ladder Truck Setup and Operations**
- **Preplan Training 3/4 On Preplan Review – Reviewing the preplans done this year**
- **We had 7 attend the Firefighter Survival Class on March 16**

Meetings Attended

Ozark Firefighters meeting – **March 28 Perryville - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

Facility:

- Nothing new to report

Apparatus & Equipment Maintenance:

- **Have started our yearly maintenance and oil changes on all equipment**

Fire Radio:

Nothing to report

Grants

- 1) Conservation Grant request has been submitted
Received Notice we were granted about 90% of request have started getting bids.
Equipment has been purchased – waiting for install
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) Have submitted 2 Community Foundation Grants(Holcim).
 - **Received official notice that both grant request submitted have been funded.**
 - **Will start working on the spec and bidding process soon**
- 4) **Reviewing records since becoming Fire Chief in March of 2015, the fire department/County Techncl Rescue Team has received just under \$80,000 in state and local grants.**

Ladder Truck Updates

1. **The truck is currently in our station getting equipment mounted and doing training.**
2. **It will need to go back to the dealer for a couple of days prior to going into service for a final mechanic inspection and to correct some issues found during the drive home. (They have a local employee that has been doing most of the smaller repairs etc. in our station. It will probably still have to go to the shop for a day or 2 for final dealer inspection)**
3. **We will be doing a training on the truck placement and operations this month**
4. **We are requiring driver training by all personnel that includes a driving course.**
5. **Anticipate it going in full service the 1st part of May**

County Firefighters Assn.:

- 1) Firefighter Survival Class March at SGFD **Was held with good attendance**
- 2) SGFD will be hosting a regional “University of Missouri Live Fire Training May 10 & 11

Local & State Mutual Aid:

- Nothing to report

Miscellaneous Issues & Events:

- 1) **We visited the Headstart School for career day. People that help us.**

KnoxBox Program

Approved Boxes for – New Museum and Financial Advisor Building on center drive
Laboure Exchange - Installed

The program is slowing building strength and has become a real asset to the department.