

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – AUGUST 22, 2024  
CITY HALL - 165 S. FOURTH STREET**

**CALL TO ORDER.** Mayor Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

|                        |                       |
|------------------------|-----------------------|
| Mayor Brian Keim       |                       |
| Alderwoman Amie Dobbs  | Alderman Eric Bennett |
| Alderman Bob Donovan   | Alderman Joe Prince   |
| Alderman Jeff Eydmann  | Alderman Mike Raney   |
| Alderman Patrick Fahey | Alderman Joe Steiger  |

**APPROVAL OF AGENDA.** A motion by Alderman Bennett, second by Alderman Donovan to approve the amended agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** See Attached Report.

**STAFF REPORTS.**

Steve Wilson – Alliance Water. Erica Bogenphol was available with Alliance to answer any questions. (See Attached Report)

Jasen Crump – Police Chief. (See Attached Report)

**PUBLIC COMMENTS.** Mr. Teddy Ross, 1145 Valle Spring Trail addressed the Mayor and Board regarding when plans will be available for the public to view on how the funds from Proposition S will be put to use. Mr. Ross also asked a few questions regarding the Bill on the agenda with MODOT for public improvements and his safety concern with the pedestrian crosswalk on Highway M and Progress Parkway.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – August 8, 2024
- Minutes – Board of Aldermen – Work Session – August 8, 2024
- Minutes – Board of Aldermen – Work Session – August 8, 2024 (Closed Session)
- Minutes – Board of Aldermen – Budget Work Session – August 15, 2024

- Treasurer's Report – July - 2024
- **STREET CLOSURE REQUEST** – Downtown Ste. Genevieve is requesting a street closure for the Pecanapalooza Street festival on Saturday, November 2, 2024 from 6 a.m. to 6 p.m.
- **RESOLUTION 2024 – 39.** A RESOLUTION OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI ADOPTING THE INFORMATION TECHNOLOGY SECURITY POLICIES MANUAL.

A motion by Alderman Bennett, second by Alderman Donovan to approve the consent agenda as presented. Motion carried 8-0.

**PUBLIC HEARING.**

Mayor Keim opened a public hearing at 6:14 p.m. to give citizens an opportunity to comment on the property tax rates proposed to be set by the City of Ste. Genevieve. The tax rates shall be set to produce revenues which the budget for the fiscal year 2025 shows to be required from the property tax. With no further questions Mayor Keim closed the public hearing at 6:16 p.m.

**OLD BUSINESS.**

**BILL NO. 4627. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TRANSPORTATION ENHANCEMENTS FUNDS PROGRAM AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG SOUTH FOURTH STREET (HWY 32) TAP – 9901(879). 2<sup>nd</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4627 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4627 was declared Ordinance No. 4548 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**APPROVAL OF THE CERTIFICATION OF ELECTION RESULTS FROM THE AUGUST 6, 2024 PRIMARY ELECTION.**

**BILL NO. 4628. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE LEVYING A TAX ON THE RESIDENTS OF THE CITY FOR THE YEAR 2024. 1<sup>st</sup> & 2<sup>nd</sup> READING.** A motion by Alderman Raney, second by Alderman Donovan, Bill No. 4628 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen. A motion by Alderman Raney, second by Alderman Donovan, to proceed with the second reading of Bill No. 4628. Motion carried 8-0. A motion by Alderman Donovan, second by Alderman Eydmann. Bill No. 4628 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Motion carried 8-0. Thereupon Bill No. 4628 was declared Ordinance No. 4549 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4629. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 1<sup>ST</sup> READING.** A motion by Alderman Bennett, second by Alderman Prince, Bill No. 4629 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4630. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. 1<sup>ST</sup> READING.**

A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4630 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

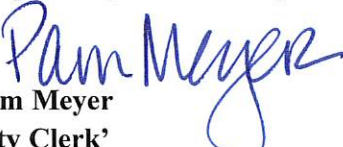
**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Eydmann, second by Alderman Raney to enter closed session to discuss litigation matters as authorized by Section 610.021(1), RSMo and real estate as authorized by Section 610.021(2), RSMo. Motion carried 8-0- with the following roll call vote: Ayes: Alderwoman Amie Dobbs, Alderman Joe Steiger, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. 6:22 p.m.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting at 6:41 p.m.

**Respectfully submitted by,**

  
**Pam Meyer**  
**City Clerk'**

## **CITY ADMINISTRATOR REPORT**

August 22, 2024

1. Jokerst is tentatively set to start Tuesday, September 3 for the repaving/stormwater improvements on N. 4<sup>th</sup> St. at Washington. They know they will be dealing with school traffic and will work around it and make it available to through traffic as much as they can.
2. We will have a recommendation for a city website developer at the September 12 meeting. The committee met Wednesday to discuss and had two good candidates that we were able to narrow down to one.
3. City offices will be closed Monday, September 2, 2024 for the Labor Day Holiday.
4. I will be out of the office at the Missouri Municipal League Conference Monday Sept. 16 through Wednesday Sept. 18.
5. We are working out the details with McLiney and Company and Gilmore & Bell on the GO Bond Issue ordinance for the streets and lease/purchase ordinance for the water/sewer improvements in the new subdivision.
6. We have a three week break before our next board meeting on September 12.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573) 874-8080**

## **Operations Report – Ste. Genevieve**

**JULY 2024**

### **Water Treatment**

- The backflow device located in the Water Treatment Plant began leaking upon start up. We looked into the problem and immediately ordered the needed parts. Once this is complete will need to have this device recertified.
- Staff worked on the filters trying to achieve a complete shutdown. The valves are becoming problematic.
- All 20 Lead and Copper samples were collected this past month. The results will be distributed sometime in mid-August.
- Additional hours of operations were needed for much of the month. This was due to the Pointe Base and M Road tower tank rehabs the took place. This will continue into early August.
- The Hach DR3900 was sent in for repairs and recalibration. This unit should be returned to us by late August.
- All locations were inspected and cleaned.

### **Wastewater Treatment**

- The original repairs to the control panel were still working. Though there were still a couple components that had to be replaced for it to be repaired correctly. These additional parts have been replaced.
- Tree removal was completed behind the treatment facility.
- The Hach lab equipment is due for service. We will have this scheduled for completion prior to the end of September.
- The UV system is performing very well.
- Routine maintenance and inspections were performed as scheduled.



**Operations Report – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

|                 | BOD<br>Mg/l | TSS<br>mg/l | pH  | E. coli forming<br>Colonies/100 ml |
|-----------------|-------------|-------------|-----|------------------------------------|
| Monthly Average | 2.4         | 1.5         | 7.5 | 116                                |
| Peak Day        | 2.9         | 2.5         | 8.0 | 194                                |
| Percent Removal | 99.1%       | 99.3%       |     |                                    |

**NPDES EFFLUENT LIMITATIONS**

|                 | BOD<br>Mg/l | TSS<br>mg/l | pH      | E coli forming<br>Colonies/100 ml |
|-----------------|-------------|-------------|---------|-----------------------------------|
| Monthly Average | 30          | 30          | 6.5-9.0 | 206                               |
| Weekly Average  | 45          | 45          |         | 1030                              |

**AMMONIA MONTHLY LEVELS**

|                 | <u>Ammonia as Nitrogen</u> |
|-----------------|----------------------------|
| Daily Maximum   | 0.03                       |
| Monthly Average | 0.03                       |

**AMMONIA LIMITATIONS**

|                 | <u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>)<br/>Ammonia as Nitrogen</u> | <u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>)<br/>Ammonia as Nitrogen</u> |
|-----------------|---|---|
| Daily Maximum   | 4.2   | 11.8  |
| Monthly Average | 1.5   | 2.6   |

**PLANT HYDRAULIC AND ORGANIC LOADING**

|                       |          |
|-----------------------|----------|
| Daily Maximum Flow    | 1.370 MG |
| Daily Maximum Loading | 1317 lbs |



## Operations Report – Ste. Genevieve

| Alliance Year to Date Capped Expenses through June 2024 |                  |                  |                   |
|---|------------------|------------------|-------------------|
|   | Actual (9 month) | Budget (9 month) | Over/Under budget |
| Repair  | \$43,489         | \$40,896         | -\$2,593          |

### Collection/Distribution

#### Collection

- A sewer blockage was reported in a rear easement of Market St. Staff was able to use the vac truck to jet and clear the blockage. This is not an area where problems have been in the past. We will follow up with a full evaluation of this line.
- One of the pumps for Virginia St. lift station that was in question during routine rounds has failed. There isn't any major issue here, just the life of the pump was reached due to runtimes.
- Assisted Brockmiller with line locates by means of the vac truck on Maple Drive. This allowed them to perform excavations without damaging city utilities.
- Lift Station #1 generator batteries showed themselves to be in a failing state. These batteries were replaced immediately.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- We completed the replacement of a lead service line in 800 block of Market St. This was reported as a main break. Once excavated we found the lead line and replaced it.
- M Road tower rehab has begun. This will likely be completed by the end of July.
- The old 6" water main that was upgraded for the Early Childhood Center with an 8" line has been abandoned and services were moved over to the new line. All samples collected passed.
- The area of Rother and Maple Drive was flushed.
- Painted numerous hydrants throughout the downtown area.
- All remote buildings were cleaned and inspected.

#### Customer Service

- |                               |    |
|-------------------------------|----|
| • Line Locates                | 30 |
| • Work Orders                 | 73 |
| • Disconnects for non-payment | 25 |
| • Loads of Lime purchased     | 5  |



## Operations Report – Ste. Genevieve

### Public Works

#### Streets

- The skid steer repairs were completed but it failed to start. Luby will be diagnosing the problem and fixing it.
- Staff assisted the county on preparations for the County Fair: we erected tents, mowed, installed signs, conducted street sweeping, performed tree trimming and pothole patching along parade routes. We also assisted police in blocking intersections along the parade route.
- The new signage for the EV Charging Station was ordered, received and installed. This marks the end of construction of the EV Charging Station. There will be training for staff later in August.
- All items were sold on Purple Wave. We will be scheduling pick up times as needed.
- Repairs were made to the golf cart in preparation of the downtown activities.
- Routine items were also completed weekly: trash, light checks, potholes, vandalism, etc.

#### Parks

- All parks and facilities are being checked 3 times a week.
- Removal of the 680ft of walking trail was completed in-house. The site was ready for the contractor upon arrival.
- Mowing and trimming is completed daily.
- The historical signs along the trail were removed and are being repainted prior to reinstallation. These will be placed in similar locations as before.
- Still waiting for the soccer schedule from Valle.

#### Project Updates

- Still waiting for the new bathroom to be delivered. Site work will begin Mid-August.
- The retaining wall is erected at the EV Charging Station.
- Walking Trail is done. Kluessner did a great job.

#### Safety

- Staff assisted in public safety this month while performing roadblocks for the County Fair Parade.

#### Regulatory

- All reports were submitted on time.

#### Training

- 3 employees are scheduled to take certification exams in the next month.

#### Concerns for the Month

- Increased runtimes at the water plant caused by the tower rehabs.





# Ste. Genevieve Police Department



## Monthly Operations Report

Date: August 2024

### Calls for Service:

- 334 calls for service July 2024
- 38 O/I report's written
- 180 Field Interviews Completed
- 21 summons' issued.
- 57 warnings were issued.
- 27 Arrest made.

### K9 OZZY Reports

- The K9 stats for July 2024 are as follows:

2 narcotics detection deployments

8 patrol deployments

1 alarm deployments

1 assist other agencies (Ste. Genevieve County Sheriff's Office)

1 Compliant surrender because of an arrest attempt

0 non-complaint surrender (Apprehension)1 arrest

0 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

0 Methamphetamine finds

0 Heroin finds

0 Fentanyl finds

0 Cocaine finds

0 Mushrooms finds

0 items of paraphernalia

0 handguns

0 evidence

19 hours of training

### Staffing:

- As of the time of this report I am down one officer and still have one officer out on sick leave. I have another officer that has interviewed for the local SRO position, and he is waiting to hear back from the school.

### Training:

- I am scheduled to attend the SIMS training in September. This is addressing the local mental health crisis.
- We will start preparing for our fall time firearms qualification.

### **Meetings:**

- I have attended budget meetings and department head meetings. On Tuesday, August 20, I conducted a mandatory department meeting with all my employees. I also assisted with the interview for the new SRO.

### **Facility:**

- Nothing to report on the facility.

### **Equipment/Maintenance:**

- All equipment is currently functioning as it should.

### **Police Radio:**

- Our last 6 digital radios have arrived. We are just waiting for the installation. After this round of installation, our vehicles will be completely updated and ready for the switch to digital.

### **Grants:**

- We are still waiting to hear back on the grant for the Drone.

### **Miscellaneous:**

- The focus this month has been on the budget.