

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
TUESDAY – MARCH 1, 2022**

CALL TO ORDER. Mayor Hassler called the Regular Board of Aldermen meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	Alderman Mike Raney
Alderman Susan Johnson	Alderman Robert Donovan
Alderman Jeff Eydmann	Alderman Ashley Armbruster

Absent: Alderman Gary Smith
Alderman Mike Jokerst
Alderman Joe Prince

APPROVAL OF AGENDA. A motion by Alderman Johnson, seconded by Alderman Donovan to approve the agenda as presented. Motion carried 5-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. At this time Gina Bryant, Executive Director of the Ste. Genevieve Housing Authority presented the annual Housing Authority Report for 2021 and answered any questions that the Board members had.

CITY ADMINISTRATORS REPORT. (see attached report)

STAFF REPORTS.

STEVE WILSON - ALLIANCE PUBLIC WORKS MANAGER (see attached report)

ERIC BENNETT - POLICE CHIEF (see attached report) During Chief Bennett's report he briefed the board on a topic that Alderman Donovan had discussed with him regarding the possibility of forgiving some of Officer Unverferth's sick time that he had to use as a result of his on-duty related injury. Alderman Donovan stated that due to the nature of his injury he would be willing to look at re-instating some of his sick leave that he had to use during the time

he was off work due to the injuries that were sustained while on duty. After discussion the board decided that they will revisit this topic if Officer Unverferth is in need of additional sick time that he does not have available.

COVID DISCUSSION. At this time City Administrator Welch reported that the number of COVID cases have dropped significantly and recommended that COVID Discussion be removed from future agendas. All agreed.

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. Brent & Todd Weiler with Jokerst, Inc. addressed the Mayor and Board of Aldermen concerning the recent bid opening for the “Ste. Genevieve Street Repaving Program 2022”. Jokerst, Inc. had submitted the lowest bid but were disqualified for failing to present the bid bond with the bid packet and wanted the Mayor and Board to know their opinion on the disqualification.

CONSENT AGENDA.

- Approval of the Minutes of the February 10, 2022 Board of Aldermen Regular Meeting
- Street Closure Request – The Ste. Gen Gearheadz, LLC is requesting their annual street closure request (Third Street from Merchant to Island of Flags and DuBourg) for their monthly Car Cruise. The dates will be the third Saturday of each month from May thru September, 2022 - 5 p.m. to 9 p.m.
- TREASURER’S REPORT – JANUARY 2022
- **RESOLUTION 2022 – 32.** A RESOLUTION RE-APPOINTING KELLY FALLERT TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
- **RESOLUTION 2022 – 35.** A RESOLUTION RE-APPOINTING KANYE SUE MAHURIN TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
- **RESOLUTION 2022 – 36.** A RESOLUTION RE-APPOINTING MICHAEL FALLERT TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.
- **RESOLUTION 2022 – 37.** A RESOLUTION APPOINTING GEOFF GIGLIERANO TO THE STE. GENEVIEVE TOURISM TAX COMMISSION.
- **RESOLUTION 2022 – 38.** A RESOLUTION APPOINTING BRIDGETTE BENNETT TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.

A motion by Alderwoman Armbruster, seconded by Alderman Donovan to approve the consent agenda as presented. Motion carried 5-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent.

OLD BUSINESS.

BILL NO. 4469. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE MUNICIPAL BAND. 2ND READING. A motion by Alderman Eydmann, second by Alderwoman Johnson, Bill No. 4469 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderman Raney, Alderwoman Armbruster, Alderman Eydmann and Alderwoman Johnson. . Nays: None Absent: Alderman Smith, Alderman Prince and Alderman Jokerst Motion carried 6-0-3. Thereupon Bill No. 4469 was declared Ordinance No. 4393 signed by the Mayor and attested by the City Clerk.

BILL NO. 4473 . AN ORDINANCE AMENDING CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II “BUILDING CODE” SECTION 500.110 IN ITS ENTIRETY. 2ND READING. A motion by Alderwoman Johnson, second by Alderman Eydmann, Bill No. 4473 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderman Raney, Alderwoman Armbruster, Alderman Eydmann and Alderwoman Johnson. . Nays: None Absent: Alderman Smith, Alderman Prince and Alderman Jokerst Motion carried 6-0-3. Thereupon Bill No. 4473 was declared Ordinance No. 4394 signed by the Mayor and attested by the City Clerk.

BILL NO. 4474. AN ORDINANCE ADDING TO SECTION 500.100 DEFINITIONS OF CHAPTER 500 BUILDING CODES OF THE STE. GENEVIEVE CODE OF ORDINANCES. 2ND READING. A motion by Alderman Raney, second by Alderwoman Johnson, Bill No. 4474 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderman Raney, Alderwoman Armbruster, Alderman Eydmann and Alderwoman Johnson. . Nays: None Absent: Alderman Smith, Alderman Prince and Alderman Jokerst Motion carried 6-0-3. Thereupon Bill No. 4474 was declared Ordinance No. 4395 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

Approval of the low bid submitted by CE CONTRACTING of Ste. Genevieve, Missouri in the amount of \$143,054.40 for the Parkwood Concrete Replacement Project. A motion by Alderman Raney, second by Alderman Eydmann to approve the low bid of CE Contracting for the “Parkwood Concrete Replacement Project”. Motion carried 5-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent.

Approval of the low bid submitted by VERN BAUMAN CONTRACTING of Ste. Genevieve, Missouri in the amount of \$190,705.00 for the 2022 Street Repaving Program. A motion by Alderwoman Johnson, second by Alderman Raney to approve the low bid of Vern Bauman Contracting for the “2022 Street Repaving Program”. Motion carried 5-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent.

BILL 4475. AN ORDINANCE OF THE STE. GENEVIEVE BOARD OF ALDERMEN AUTHORIZING THE CITY ADMINISTRATOR TO UTILIZE COCHRAN ENGINEERING FOR QUALITY CONTROL ON THE PARKWOOD DRIVE CONCRETE REPLACEMENT PROJECT. 1st & 2nd READING. A motion by Alderman Raney, second by Alderwoman Johnson, Bill No. 4475 was placed on its first reading, read by title only, considered and passed by a 6-0-3 vote of the Board of Aldermen with Alderman Smith, Alderman Jokerst and Alderman Prince absent. A motion by Alderman Eydmann second by Alderman Donovan to proceed with the second and final reading of Bill No. 4475. Motion carried 6-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent. A motion by Alderwoman Johnson, second by Alderwoman Armbruster, Bill No. 4475 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderman Raney, Alderwoman Armbruster, Alderman Eydmann and Alderwoman Johnson. . Nays: None Absent: Alderman Smith. Alderman Prince and Alderman Jokerst. Motion carried 6-0-3. Thereupon Bill No. 4475 was declared Ordinance No. 4396 signed by the Mayor and attested by the City Clerk.

BILL NO. 4476. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING FINAL PAYMENT TO DONZE CONSTRUCTION, INC, FOR THE REMODEL OF THE CITY POLICE DEPARTMENT & BASEMENT IN AN AMOUNT OF \$48,876.20 AND APPROVING THE FINAL CONTRACT PRICE OF \$293,202.46. 1st & 2nd READING. A motion by Alderman Raney, second by Alderman Eydmann, Bill No. 4476 was placed on its first reading, read by title only, considered and passed by a 6-0-3 vote of the Board of Aldermen with Alderman Smith, Alderman Jokerst and Alderman Prince absent. A motion by Alderwoman Johnson second by Alderman Raney to proceed with the second and final reading of Bill No. 4476. Motion carried 6-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent. A motion by Alderwoman Johnson, second by Alderman Eydmann, Bill No. 4476 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderman Raney, Alderwoman Armbruster, Alderman Eydmann and Alderwoman Johnson. . Nays: None Absent: Alderman Smith. Alderman Prince and Alderman Jokerst. Motion carried 6-0-3. Thereupon Bill No. 4476 was declared Ordinance No. 4397 signed by the Mayor and attested by the City Clerk.

BILL NO. 4477. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH BT ELECTRIC, LLC FOR THE ELECTRICAL IMPROVEMENTS – STE. GENEVIEVE WATER PLANT IN AN AMOUNT NOT TO EXCEED \$196,890.41. 1st & 2nd READING. A motion by Alderman Donovan, second by Alderwoman Johnson, Bill No. 4477 was placed on its first reading, read by title only, considered and passed by a 6-0-3 vote of the Board of Aldermen with Alderman Smith, Alderman Jokerst and Alderman Prince absent. A motion by Alderwoman Johnson second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4477. Motion carried 6-0-3 with Alderman Smith, Alderman Jokerst and Alderman Prince absent. A motion by Alderman Eydmann, second by Alderman Donovan, Bill No. 4477 was placed on its

second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderman Raney, Alderwoman Armbruster, Alderman Eydmann and Alderwoman Johnson. . Nays: None Absent: Alderman Smith. Alderman Prince and Alderman Jokerst. Motion carried 6-0-3. Thereupon Bill No. 4477 was declared Ordinance No. 4398 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:40 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

February 24, 2022 UPDATE 1

1. We need to gather our health committee to look at the amount of employee participation for 2023 and if you had any other items relating to health care that we need to explore with Lakenan and Sonus Benefits.
2. We have the submittals in for an “on call” stormwater consultant and didn’t know if anyone was interested in being part of a committee to make a recommendation to the board. Otherwise, the committee will consist of myself and Steve Wilson to review the submittals, interview the candidates and bring an engineering firm before the board for approval.
3. We have sent out Request for Qualifications for a web design consultant for VisitSteGen.com. We hope to get someone on board by the end of March.
4. We received the latest Worker’s Compensation Experience Mod report with our rating at a 1.61. A good rating is 1.0 or below so we have some work to do in the next year or so.
5. As part of our cybersecurity update, emails are now routed through Office 365. Email addresses through the city will stay the same and you can forward them to your main email address or secondary email if you wish.
6. The comprehensive plan update is underway with two meetings done to kick off the process. SEMO RPC says this will be an 18 month process for this update and will cover housing, economic development, roads and streets, and more. There will be multiple public meetings with local residents and stakeholders and a survey to get input. The process will wrap up with P&Z approving the plan and the board accepting the update.

OUR
MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

January 2022

Water Treatment Plant

- We had freezing issues while unloading the lime truck. This is uncommon but freezing of the fittings can happen.
- Electrical pre bid meeting was held at the water plant. We had 5 Electricians attend and a supplier from butler Supply.
- Staff had a few days where the filter valves were not acting correctly. We found a leak in the filter and repaired it. All valves are working as normal
- Routine cleaning of the plant and booster station was completed.
- All locations were inspected and cleaned.

Wastewater Treatment

- The North Rotor was not running upon arrival. Staff performed an assessment of the problem and found the wire that is buried to have a dead short. This will require planning to complete these repairs. Still waiting on current pricing.
- The sensors for the plant flow meter have been replaced and the unit is now working again.
- A new motor was ordered and installed for clarifier #1.
- Sludge inventory was completed and we will be good on storage space until spring.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.0	2.1	7.3	n/a
Peak Day	2.1	3.8	7.4	n/a
Percent Removal	96.1%	98.1%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	2.29
Monthly Average	1.16

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- n/a
 Daily Maximum loading -n/a



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 1800ft of lines this month.
- Pump at Robinwood Lift Station still having electrical issues, we are working on it.
- Pulled pumps at the Lift Station in Robinwood, problem was a mop head was in the pump.
- Assisted Shuhs with a lateral location for replacement on 5th Street.
- Staff was called to 4th St for sewer issues. We found a large amount of gravel in the line. We
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps.
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Water main break on Blain Street. This was a 6" line.
- We received a report of discolored water. This was likely due to the main break and flushing the evening prior.
- Had a few meters that froze and busted. We were able to replace the frost plate.
- A house in the 300 block of 3rd St had a broken pipe which filled the basement to the ceiling.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 36 line locates.
- Staff performed 73 work orders.
- Disconnects for non-payment 29
- There were 4 loads of lime purchased.

Public Works

Streets

- Multiple rounds of cleanup in the shop areas.
- Dump Trucks were switched out at Kranz Truck Body. The truck that was originally going to get the new bed was unable to be repaired and was sent back.
- XMAS decorations were taken down and stored for next winter season.
- Bat Wing mower was taken to a shop in Steeleville, Illinois.
- Truck #13 has been taken out of service and is no longer a useful, reliable piece of equipment.
- Nearly every piece of snow removal equipment the city owns failed during the large snow event. The snow removal was completed with 3 pick ups and 1 small salt spreader. Since we have rebuilt, replaced, serviced and inspected what we have.
- Shop Clean Up continues
- Staff completed patching in needed areas throughout the month.
- Painting of the PD parking lot was completed.



OPERATIONS REPORT – Ste. Genevieve

Park

- Lower garage area has been cleaned and organized.
- The police dept has completed the removal of all police related items.
- Cleanup and light renovations have begun in the Park House. This includes patching and painting.
- Jeff began working on the touch up work at the PD.
- The light poles have been removed from half of the old tennis courts.
- The Picnic tables from the Main St. Bathrooms were cleaned and painted.
- All mowing equipment will have damages repaired and will return in the spring, in normal working conditions.
- Trees in the parks needed attention will receive a number tag to make things clear for a contractor to bid the job.

Project Updates

- Cochran is preparing to distribute water line plans to contractors, for the 2022 water line project on February 25th.
- BT Electric was low bid for the electrical Project at the water plant.

Safety

- PPE and the proper way to use it was the main topic of the Safety meeting.
- Workplace violence was reviewed along with trenching safety.

Regulatory

- Major Water User
 - Tier II
 - Sludge Report
 - DMR
 - Groundwater report
 - I and I Report
- All were submitted during January

Training

- Hydrant file has been sent to fire dept.

Concerns for the Month

- Equipment condition.

Positive for the Month

- Completed snow removal with limited equipment, low continuous man hours, maintaining inventory. All things considered they did a good job.



Ste. Genevieve Police Department



Monthly Operations Report

Date: February, 2022

Calls for Service:

*SGPD responded to 319 calls for service in January.

<u>Incident Type</u>	<u>Count</u>
INTOXICATED PERSON	5
ESCORT	1
ALARM BURGLARY	17
TRAFFIC STOP	10
ABANDON OR OPEN 911 CALL	52
FIRE ALARM	9
ALLERGIES REACTIONS ENVENOMATION STINGS BITES	1
ANIMAL CALL	1
ASSIST FOR POLICE	13
BURGLARY	3
BURGLARY NOT IN PROGRESS	1
CHEST PAIN	1
C AND I DRIVER	1
COMMERCIAL FIRE	1
CHECK WELL BEING	10
ASSIST DFS	1
BREATHING PROBLEMS	1
DISTURBANCE	7
DISTURBANCE NOT IN PROGRESS	1
DOMESTIC DISTURBANCE	3
EXTRA PATROL	5
FALLS	7
FOUND PROPERTY	1
FRAUD	1
FUGITIVE ARREST	6
CARDIAC OR RESPIRATORY ARREST/DEATH	2
HARASSMENT	1
INFORMATION ONLY	2
INVESTIGATION FOR FIRE	1
INVESTIGATION POLICE	24
HEMORRHAGE/LACERATIONS	1
MISCELLANEOUS	61
MISSING ADULT	1
MISSING JUVENILE	1
MOTORIST ASSIST	1
MVA NON INJURY	3
ODOR OF GAS	1
ORDINANCE VIOLATION	1
OVERDOSE/POISONING(INGESTION)	1
PAPERS SERVED	2
PEACE DISTURBANCE	4
PRISONER TRANSPORT	2
PROPERTY DAMAGE	3
PROWLER	1
PSYCHIATRIC/ABNORMAL BEHAVIOR	2
RESCUE CALL	1
RESIDENTIAL FIRE	1
CONVULSIONS/SEIZURES	1
SHOTS FIRED	1
SICK PERSON	4
SUSPICIOUS PERSON VEHICLE	16
THEFT	9
THREATS	1
TRANSFER	2
TRAUMATIC INJURIES	1
TRESPASSING	4
TRY TO CONTACT	1
UNCONSCIOUS	2
Total:	319

Staffing:

*We are fully staffed.

Training:

*All officers completed their required POST certification continuing education hours for 2021.

*We have various trainings scheduled for this year.

Meetings attended:

*I attended 2 BOA meetings in January.

Facility:

*The Police Department remodel is complete, and we're moved back in and operating out of the new facility now. Thank you again for your support of this project.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*Nothing to report.

Grants:

*We will be asking to apply for funding from the Community Development grant to purchase additional radio equipment.

Miscellaneous:

*Nothing to report.