

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – MARCH 11, 2021**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Alderman Susie Johnson
Alderman Mike Jokerst	Alderman Jeff Eydmann
Alderman Ashley Armbruster	Alderman Bob Donovan
Alderman Mike Raney	Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.**

Chip Marzucio addressed the Mayor and Board of Aldermen regarding the annual Down's Syndrome Fundraiser that is being held on June 18, 2021. Mr. Marzucio is asking for the Boards permission to waive the requirements that day for the UTV/ATV registration for any registrant that is participating in their poker run. The board agreed to waive the requirements for the registrants just for that day and event.

Jimmie Donze Municipal Band President presented the annual Municipal Band Report and reported that the band does plan on having their summer concerts.

**CITY ADMINISTRATORS REPORT.** (see attached report)

**STAFF REPORTS.**

Toby Carrig- Tourism Director (see attached report)  
Kenny Steiger – Fire Chief (see attached report)  
Dave Bova – Community Development Administrator (see attached report)  
Gary Roth – Field Operations Supervisor (see attached report)

**COVID DISCUSSION.** Jenny Mueller, Administrator of County Health Department briefed the Mayor and the Board on how the vaccinations were going and was glad to report very few active cases of COVID at this time.

**COMMITTEE REPORTS.** Alderwoman Armbruster reported that the Community Foundation of the Ozarks is currently accepting donations on behalf of the Ste. Genevieve Parks & Recreation.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – February 25, 2021
- Minutes – Board of Aldermen – Work Session – February 25, 2021
- **RESOLUTION 2021-30.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH MARY JO HOLLAND TO MAINTAIN FLOOD BUYOUT PROPERTY.

A motion by Alderman Jokerst, second by Alderman Smith to approve the consent agenda as presented. Motion carried 8-0.

**OLD BUSINESS.**

**“The incorrect ordinance numbers were stated by the City Clerk at the meeting when she read the approval of the Bill Numbers. The correct ordinance numbers are listed below.”**

**BILL NO. 4420. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, DELETING ARTICLE III SAFETY COMMITTEE; SECTION 120.040 AND ARTICLE IV INFORMATION SYSTEMS USAGE POLICY; SECTION 120.050 OF THE MUNICIPAL CODE OF ORDINANCES. 2<sup>nd</sup> READING.** A motion by Alderman Prince, second by Alderman Smith, Bill No. 4420 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Aldermen Joe Prince, Alderman Jeff Eydmann, Alderman Mike Raney, Alderwoman Ashley Armbruster, Alderman Bob Donovan and Alderman Mike Jokerst. Motion carried 8-0. Thereupon Bill No. 4420 was declared Ordinance No. 4339 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4421. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE REPEALING AND REPLACING CERTAIN SECTIONS OF CHAPTER 340 MISCELLANEOUS DRIVING RULES OF THE STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES; SECTION 340.240 OPERATION OF GOLF CARTS WITHIN CITY AND SECTION 340.250 OPERATION OF UTV VEHICLE. 1<sup>ST</sup> READING.** A motion by Alderman Eydmann second by Alderman Smith, Bill No. 4421 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman. A motion was made by Alderwoman Johnson, second by Alderman Prince to proceed with the second and final reading of Bill No. 4421. Motion carried 8-0. A motion by Alderman

Donovan, second by Alderman Jokerst, Bill No. 4421 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Motion carried 8-0. Thereupon Bill No. 4421 was declared Ordinance No. 4340 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4422. AN ORDINANCE APPROVING A COOPERATIVE BID PROPOSAL FROM SENTINEL EMERGENCY SOLUTIONS, ARNOLD, MISSOURI THROUGH NPPGOV FOR THE PURCHASE OF FOUR (4) SETS OF TURNOUT GEAR IN AN AMOUNT NOT TO EXCEED NINE THOUSAND FOUR HUNDRED DOLLARS (\$9,400.00). 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Eydmann, second by Alderwoman Johnson, Bill No. 4422 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman. A motion was made by Alderwoman Donovan, second by Alderman Smith to proceed with the second and final reading of Bill No. 4422. Motion carried 8-0. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4422 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Motion carried 8-0. Thereupon Bill No. 4422 was declared Ordinance No. 4341 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4423. AN ORDINANCE AUTHORIZING THE PURCHASE OF A 2022 CHEVROLET SILVERADO 3500HD 4 X 4 DOUBLE CAB FOR THE FIRE DEPARTMENT FROM DON BROWN CHEVROLET IN AN AMOUNT NOT TO EXCEED THIRTY ONE THOUSAND NINE HUNDRED THIRTY FIVE DOLLARS (\$31,935.00). 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Eydmann, Bill No. 4423 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Alderman. A motion was made by Alderman Smith, second by Alderwoman Johnson to proceed with the second and final reading of Bill No. 4423. Motion carried 8-0. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4423 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Motion carried 8-0. Thereupon Bill No. 4423 was declared Ordinance No. 4342 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4424. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PROPOSAL FOR WELL CLEANING TREATMENT FOR TWO CITY OWNED WATER WELLS IN AN AMOUNT NOT TO EXCEED TWENTY NINE THOUSAND NINE HUNDRED AND NINETY-FOUR DOLLARS (\$29,994.00) WITH FLYNN DRILLING COMPANY OF TROY, MISSOURI. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Eydmann, Bill No. 4424 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Alderman. A motion was made by Alderman Donovan, second by Alderman

Smith to proceed with the second and final reading of Bill No. 4424. Motion carried 8-0. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4424 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Motion carried 8-0. Thereupon Bill No. 4424 was declared Ordinance No. 4343 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Smith, second by Alderman Eydmann to go into closed session to discuss real estate acquisition matters as authorized by Section 610.021(2) RSMO. Motion carried 8-0 with the following roll call vote: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. 6:49 p.m.

**ADJOURNMENT.** With no further business the Mayor adjourned the meeting at 7:20 p.m.

**Respectfully submitted by,**



**Pam Meyer**  
**City Clerk**

## CITY ADMINISTRATOR REPORT

March 11, 2021 UPDATE 1

1. The County will be working on Progress Parkway later this year to install two new crosswalks from the Sports Complex/Playground area to the water park. Handicap access will be provided along the north/west side of the property, while steps will be provided on the south/east side and lead closer to the front doors of Raging Rivers. This is a TAP grant project in cooperation with MoDOT.
2. Gary Roth & I surveyed all of the streets last Friday and we will use that information each year when bringing recommendations for street overlays. We will continually update the list as well due to other factors that might downgrade a street.
3. We have a pre-bid conference March 11 with potential bidders on our City Hall Phase 1 Remodel at 10:00 a.m. in the board room. Bids are due Thursday, March 18, at 4:00 p.m. and we will open those packets and read them aloud in the board room that day. We hope to have a contractor recommendation for the March 25 Board of Aldermen meeting.
4. The latest COVID spending bill passed the Senate over the weekend and according to the latest estimates Ste. Genevieve County will receive over \$3m. The state will distribute the funds and they will be restricted to certain uses and those uses have not been detailed yet. The House still has to vote again on the measure. The National League of Cities estimates Ste. Genevieve could receive over \$813,000.
5. Street crews have been out crack sealing Progress Parkway. Thanks to Ste. Genevieve County for lending us their equipment.

# Tourism Report

## For Ste. Genevieve Board of Aldermen (March 11, 2021)

### UPCOMING EVENT

Ste. Genevieve downtown merchants are planning a Shop Hop on Saturday, March 27, with discounts and promotions. The last planning meeting for the event was scheduled for Wednesday, March 10.

### PRINT MATERIALS

The three new print material items we have produced are out in the public.

The Tourism Tax Commission at its next meeting on Tuesday, March 19, will be reviewing proposals for rack card distribution utilizing CTM Media, which currently provides the service of placing our rack cards in hotels and welcome centers throughout Missouri.

### GRANTS UPDATE

The social media campaign through Facebook began last week. This will be a campaign of about \$9,600 (90 percent state funds/10 percent local match) running from now through June.

Our other grant program will begin in April with a digital ads campaign through Missouri Life, radio ads through KMOX and KEZK, and television ads through WSIL.

### STATE AD CAMPAIGN/OTHER STATE PROJECTS

During the state tourism commission meeting on Monday, March 8, the state introduced a campaign called “My MO,” that includes a female actor playing the role of Mo and promoting the variety of activities for tourists to do in Missouri. The campaign sought to create a character who was funny, engaging, accessible, not stuffy, not overly sophisticated. The various meanings behind the campaign are getting to know the variety of interests that can be pursued in Mo., and also asking potential visitors what is their “M.O.”

The campaign will include targeting toward seniors age 62-and-older, a group identified as travel-ready in 2021. The state this spring will be conducting its first survey since 2009 to obtain data on what people’s perceptions of Missouri are as a destination.

### STATE TOURISM DATA

**Weekly Lodging** was down compared to 2019 every week from March 7 (-6.0 percent) through the end of December (-28.6 percent) with a total occupancy loss of 41.4 percent for that period. The low point was -72.1 percent in the second week of April.

The lodging revenue decrease from mid-February through the end of December was \$1.04 billion.

**Visitor Volume** for 2020 was 28.2 million people, which is the lowest recorded number going back to the starting point of Missouri Division of Tourism research in 1995. The number of visitors fell by 35.1 percent.

The last six years, with state and local data:

2015 . . . .	41.0 million . . . .	21,138
2016 . . . .	41.8 million . . . .	22,053
2017 . . . .	42.0 million . . . .	24,177
2018 . . . .	42.5 million . . . .	24,457
2019 . . . .	43.5 million . . . .	20,691
2020 . . . .	28.2 million . . . .	9,614

### LOCAL DATA

The lodging tax revenue and the number of visitors were down in Ste. Genevieve in 2020.

Lodging revenue for 2020 was down 16.8 percent compared to 2019, while visits through the Welcome Center were down 53.5 percent. I believe the Welcome Center’s visit totals is down more drastically in part due to the lack of the signature big events such as Jour de Fete.

**Ste. Genevieve Welcome Center Visitors**

	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>
January	343	547	485	416	543	343	365	380
February	682	833	1,053	1,034	1,237	775	518	659
March	992	1,166	899	1,210	1,507	1,423	313	0
April	1,407	1,646	1,906	1,725	2,029	2,048	0	0
May	2,604	2,391	2,825	2,542	3,579	3,684	0	0
June	1,970	1,828	2,002	2,299	2,765	1,950	1,119	0
July	2,225	1,784	2,044	2,291	1,912	1,724	1,101	0
August	3,303	3,342	2,535	3,746	2,531	3,253	1,367	0
September	1,973	2,091	2,608	2,703	2,557	1,647	1,360	0
October	3,087	3,168	3,343	3,004	2,850	1,871	1,569	0
November	977	1,321	1,572	1,302	1,633	1,040	1,042	0
December	943	1,021	781	1,905	1,314	933	860	0
<b>TOTAL</b>	<b>20,506</b>	<b>21,138</b>	<b>22,053</b>	<b>24,177</b>	<b>24,457</b>	<b>20,691</b>	<b>9,614</b>	<b>1,039</b>

monthly	1,708.83	1,761.50	1,837.75	2,014.75	2,038.08	1,724.25	801.17	519.50
percent chge		3.082%	4.329%	9.631%	1.158%	-15.398%	-53.535%	-89.193%
prcnt to date		34.634%	11.449%	-5.722%	22.759%	-37.191%	-21.020%	17.667%
total to date	1,025	1,380	1,538	1,450	1,780	1,118	883	1,039

<b>DAY</b>	<b>DATE</b>	<b>DLY WKLY</b>	<b>DAY</b>	<b>DATE</b>	<b>DLY WKLY</b>
Sunday	Feb. 7	8	Thursday	Feb. 18	2
Monday	Feb. 8	1	Friday	Feb. 19	11
Tuesday	Feb. 9	0	Saturday	Feb. 20	29 49
Wednesday	Feb. 10	0	Sunday	Feb. 21	6
Thursday	Feb. 11	0	Monday	Feb. 22	7
Friday	Feb. 12	2	Tuesday	Feb. 23	13
Saturday	Feb. 13	13 24	Wednesday	Feb. 24	19
Sunday	Feb. 14	4	Thursday	Feb. 25	15
Monday	Feb. 15	0	Friday	Feb. 26	19
Tuesday	Feb. 16	0	Saturday	Feb. 27	112 191
Wednesday	Feb. 17	3	Sunday	Feb. 28	6

**February figures**

2014	682
2015	833
2016	1,053
2017	1,034
2018	1,237
2019	775
2020	518
2021	659

LODGING TAX RECEIPTS BY MONTH

	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY2021
October	\$ 1,751.92	\$ 285.84	\$ 1,947.28	\$ 592.19	\$ 2,372.77	\$ 2,125.99	\$ 2,057.33	\$ 689.00	\$ 1,034.99	\$ 2,423.27	\$ 2,158.29	\$ 2,785.96	\$ 1,862.12
November	\$ 2,863.98	\$ 2,029.30	\$ 3,298.32	\$ 3,985.11	\$ 2,551.80	\$ 2,204.65	\$ 1,548.70	\$ 5,113.68	\$ 945.93	\$ 2,379.23	\$ 2,524.44	\$ 2,090.55	\$ 2,140.76
December	\$ 1,432.16	\$ 528.13	\$ 1,449.92	\$ 1,389.80	\$ 1,517.13	\$ 1,445.33	\$ 2,059.75	\$ 2,224.05	\$ 564.27	\$ 1,675.41	\$ 1,699.10	\$ 2,077.18	\$ 1,538.46
January	\$ 1,352.71	\$ 873.94	\$ 1,619.00	\$ 1,204.03	\$ 1,056.05	\$ 1,449.06	\$ 1,756.64	\$ 1,705.06	\$ 438.33	\$ 1,417.20	\$ 1,340.52	\$ 1,407.61	\$ 1,159.49
February	\$ 2,988.34	\$ 1,801.82	\$ 602.37	\$ 1,201.51	\$ 2,230.07	\$ 1,304.54	\$ 330.89	\$ 337.75	\$ 345.19	\$ 2,400.34	\$ 1,108.02	\$ 1,713.77	\$ 1,339.33
March	\$ 1,218.89	\$ 383.71	\$ 1,928.18	\$ 1,055.67	\$ 1,279.08	\$ 977.38	\$ 1,999.71	\$ 2,875.40	\$ 348.89	\$ 1,243.29	\$ 1,485.84	\$ 1,330.49	
April	\$ 1,689.28	\$ 9,431.53	\$ 1,704.12	\$ 1,617.94	\$ 1,516.22	\$ 1,727.51	\$ 2,017.29	\$ 752.44	\$ 504.74	\$ 1,819.83	\$ 1,544.37	\$ 1,070.92	
May	\$ 4,506.14	\$ 1,511.87	\$ 2,272.90	\$ 2,200.34	\$ 1,703.61	\$ 228.95	\$ 2,069.24	\$ 524.52	\$ 806.46	\$ 1,610.10	\$ 2,776.71	\$ 807.85	
June	\$ 1,929.76	\$ 1,643.23	\$ 1,908.93	\$ 2,071.92	\$ 1,885.21	\$ 1,597.45	\$ 2,034.73	\$ 503.26	\$ 586.25	\$ 2,180.00	\$ 1,779.86	\$ 866.91	
July	\$ 2,302.28	\$ 2,091.42	\$ 1,691.33	\$ 2,101.53	\$ 1,860.51	\$ 4,307.14	\$ 1,024.43	\$ 899.69	\$ 22,521.03	\$ 2,198.94	\$ 2,662.64	\$ 2,439.37	
August	\$ 901.25	\$ 2,179.58	\$ 2,541.97	\$ 2,681.13	\$ 2,554.82	\$ 2,024.51	\$ 3,936.05	\$ 805.96	\$ 1,602.54	\$ 2,077.43	\$ 2,566.61	\$ 1,691.48	
September	\$ 742.73	\$ 1,831.36	\$ 1,864.47	\$ 2,015.85	\$ 2,016.83	\$ 1,853.47	\$ 2,328.26	\$ 813.89	\$ 2,136.50	\$ 1,899.96	\$ 1,893.13	\$ 1,312.00	
<b>Fiscal Year Totals</b>	<b>\$ 23,679.44</b>	<b>\$ 24,591.73</b>	<b>\$ 22,828.79</b>	<b>\$ 22,117.02</b>	<b>\$ 22,644.10</b>	<b>\$ 21,245.98</b>	<b>\$ 23,163.02</b>	<b>\$ 17,244.70</b>	<b>\$ 31,835.12</b>	<b>\$ 23,325.00</b>	<b>\$ 23,539.53</b>	<b>\$ 19,594.09</b>	<b>\$ 8,040.16</b>
monthly average	\$ 1,973.29	\$ 2,049.31	\$ 1,902.40	\$ 1,843.09	\$ 1,887.01	\$ 1,770.50	\$ 1,930.25	\$ 1,437.06	\$ 2,652.93	\$ 1,943.75	\$ 1,961.63	\$ 1,632.84	\$ 1,608.03
percent change	5.2747%	3.8527%	-7.1688%	-3.1179%	2.3831%	-6.1743%	9.0231%	-25.5507%	84.6081%	-26.7319%	0.9197%	-16.7609%	-1.5194%

FY 2007 \$ 23,819.24  
 FY 2008 \$ 22,493.00



# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: sgfd7101@gmail.com  
Cell Phone: 573-883-0615

---

## Monthly Operations Report

Date: February, 2021

### Calls for Assistance:

- SGFD responded to **19** emergency calls in **February**
- Total so far this year are **25** calls, **down 17** calls from last year

### Staffing:

- SGFD roster is down 8. Due to the fireman being volunteer, openings will occur
- **I have 1 application thru the back round check and going to interview, 1 application expected Wednesday night, 1 - 17 ½ year old that is going to be invited to attend trainings to see what we are about, 1 person that just moved and wants time to get settled before applying.**
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested

### Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was switched to video based due to eweather and was on fire behavior**
- **Annual Winter Fire School was switched to online we had 4 attend taking a total of 9 classes on variety of topics**

### Meetings Attended

Ozark Firefighters meetings – **Cancelled**  
Bi County Chiefs Meeting - **Cancelled**

### Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

### Facility: LED Lighting

- Administration side complete. Almost complete, work has slowed due to covid distancing
- **Have had several meetings with a local painter and paint supplier developing specs for painting the firehouse. Will be going out for bids soon.**

### Apparatus & Equipment Maintenance:

- Have Specs for the new 1 ton truck for brush truck replacement.
- **Bids have been reviewed requesting to purchase from the MODOT State Contract**
- **Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract.**

## Fire Radio

Our base station radio went out at the fire house. Currently exploring options repair or replace.

## Grants

Community Foundation Grant deadline was February 5 this year. This is a “no matching fund grant”.

We applied as the Ste Genevieve Fire Department for a new base 2 way radio and emergency lighting for the new brush truck

We applied as the Ste Genevieve County Technical Rescue Team for 2 ice rescue suits and 2-1 hour scba/confined space air supply bottles

- **No news yet**

## County Firefighters Assn.:

Nothing to report

## Local & State Mutual Aid:

- Nothing new to report

## Misc.

- Nothing to report

## KnoxBox Program

Approved Box for – Ste. Genevieve Do It Center (2 locations) – Waiting for installs  
Windcrest Apts – Waiting on Install

### **Boxes ordered and shipped to**

- **Angstrom MFG. for old Grandpas Building**
- **Mid State Wood Products for Trautman Building**

**We now have 35 installed boxes in the city and 5 waiting to be installed.**



## Community Development March 2021 Staff Report Activities for 2/10/21 – 3/9/21

### *Historic Preservation – Heritage Commission*

- Meeting – February 22<sup>nd</sup>; next tentative meeting – Mon, March 15<sup>th</sup>
- Approved 1 COA; Approved 1 Administrative COA
- SHPO Historic Preservation Grant – working w/ SHPO & Contractor to finalize

### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 28
- Building Permits Issued 3
- Demolition Permits 0
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0
- Old plans organized – awaiting cabinet construction

### *Rental Housing Advisory Commission*

- Nothing new to report – next tentative meeting March/April

### *Planning & Zoning*

- Next meeting – Thu, Mar. 4<sup>th</sup>
- Discussion of possible zoning ordinance changes

### *Board of Adjustment*

- Will tentatively meet in April

### *Floodplain Management*

- Nothing new to report

### *Property Maintenance*

- 2018 Focus Properties Remaining 8
- Nuisance Property Issues 6
- Vegetation Nuisance Issues 0
- Building Code Violation Issues 2

### *Training*

- Planning & Zoning UMSL Chancellor's Certificate – completed 12/9/20
- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117<sup>th</sup> Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed



## Street and Park February / March

- Repaired snow equipment
- Worked on street lights downtown
- Patched potholes
- Worked on painting trash barrels
- Put the flag pole at Main Street Park back up
- Replaced the exhaust on a dump truck
- Worked on a lean to behind the shop
- Repainted the spare fuel tanks on 2 trucks
- Swept up sand
- Put up sign on Progress Parkway
- Cut ornamental grasses
- Trimmed bushes in park
- Started sealing cracks on Progress Parkway