

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - May 23, 2019**

**CALL TO ORDER.** Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the pledge of allegiance.

**ROLL CALL.** A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Paul Hassler

Alderman Gary Smith

Alderman Mike Jokerst

Alderman Jimmie Jones

Alderman Joe Prince

Alderwoman Susan Johnson

Alderman Bob Donovan

Alderman Mike Raney

Alderman Bryant Wolfen

**APPROVAL OF AGENDA.** A motion by Alderman Jones, second by Alderman Jokerst to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See attached report)

**STAFF REPORTS.**

Steve Wilson, Alliance Water Resources (see attached report)

Sandra Cabot, Tourism Director (see attached report)

Eric Bennett, Police Chief (see attached report)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - May 9, 2019
2. Minutes - Board of Aldermen - Closed Session - May 9, 2019
3. Treasurer's Report - April - 2019
4. Resolution 2019 - 29 A Resolution authorizing the Ste. Genevieve Tourism Department to apply for a grant from the Marketing Co-operative Advertising Grant sponsored by the Missouri Division of Tourism for the FY20 Grant Period.
5. Resolution 2019 - 30 A Resolution appointing Robert Eck to the Ste. Genevieve Housing Authority Board.
6. Street Closure Request - Ms. Cathy Grusling is requesting a street closure for the French Heritage Festival on June 8, 2019 from 10:45 a.m. to 11:30 a.m. on Merchant Street from Main Street to Dubourg. And the first block of Jefferson Street from Valle Street to Main Street from 9:00 a.m. to 6:00 p.m.

A motion by Alderman Prince, second by Alderman Wolfen to approve the consent agenda as amended. Motion carried 8-0.

**OLD BUSINESS.**

**BILL NO. 4283. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 205: ANIMALS; ARTICLE III CHICKENS; SECTION 205.200 KEEPING OF CHICKENS - ALLOWED ON ALL DETACHED SINGLE FAMILY LOTS AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4283 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. Thereupon Bill No. 4283 was declared Ordinance No. 4214 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4284. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 405: ZONING REGULATIONS; ARTICLE II: DEFINITIONS, SECTION 405.020 AND ARTICLE V: SUPPLEMENTARY AND SPECIAL USES AND REGULATIONS AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Prince to table Bill No. 4284 until the June 13<sup>th</sup> Board of Aldermen meeting. Motion carried 8-0.

**BILL NO. 4285. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE POLICE DEPARTMENT AND V-ACADEMY, A DIVISION OF SAVANT LEARNING SYSTEMS, INC FOR ON-LINE POLICE TRAINING IN AN AMOUNT NOT TO EXCEED \$960.00. 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4285 was placed on its second and final

reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Motion carried 8-0. Thereupon Bill No. 4285 was declared Ordinance No. 4215 signed by the Mayor and attested by the City Clerk.

#### **NEW BUSINESS.**

**BILL NO. 4286. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE I IN GENERAL; SECTION 500.010 DEMOLITION OF BUILDINGS - PERMIT REQUIRED AND ARTICLE II BUILDING CODE; SECTION 500.190 - CONSTRUCTION PERMITS AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Smith, second by Alderman Prince, Bill No. 4286 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4287. AN ORDINANCE FOR THE ALLOCATION OF FUNDS RECEIVED FROM THE PASSAGE OF PROPOSITION P AS A RESULT OF THE ELECTION HELD ON APRIL 2, 2019. 1<sup>ST</sup> READING.** A motion by Alderman Prince, second by Alderman Jokerst, Bill No. 4287 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4288. AN ORDINANCE APPROVING A BID PROPOSAL FROM MICRO-COMM., OLATHE, KANSAS FOR THE PURCHASE OF MATERIALS AND LABOR TO SUPPORT REMOTE I/O CONNECTION TO THE NEW PROGRESS PARKWAY WATER TOWER IN AN AMOUNT NOT TO EXCEED \$14,772.00. 1<sup>ST</sup> AND 2<sup>ND</sup> READING.** A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4288 was placed on its first reading, read by title only, considered and passed with an 8-0 vote of the Board of Aldermen. A motion made by Alderman Smith, second by Alderman Prince to proceed with the second and final reading of Bill No. 4288. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Wolfin, Bill No. 4288 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfin. Nays: None Motion carried 8-0. Thereupon Bill No. 4288 was declared Ordinance No. 4216 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4289. AN ORDINANCE APPROVING A BID PROPOSAL FROM R.V. WAGNER, INC., ST. LOUIS, MO FOR THE PURCHASE OF A NEW ULTRAVIOLET DISINFECTION SYSTEM IN AN AMOUNT NOT TO EXCEED \$203,750.00 AND AMENDING THE SEWER FUND BUDGET #31. 1<sup>ST</sup> AND 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4289 was placed on its first reading, read by title only, considered and passed with an 8-0 vote of the Board of Aldermen. A motion made by Alderman Prince, second by

Alderman Jones to proceed with the second and final reading of Bill No. 4289. Motion carried 8-0. A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4289 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. Thereupon Bill No. 4289 was declared Ordinance No. 4217 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion was made by Alderman Smith, second by Alderman Jokerst to go into closed session to discuss real estate matters as authorized by Section 610.021 (2), RSMO. Motion carried 8-0 with a roll call vote as follows: Ayes: Alderman Gary Smith, Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. 6:42 p.m.

**ADJOURNMENT.** At this time Mayor Hassler adjourned the meeting. 6:47 p.m.

Respectfully submitted by,



Sue Schweiss

City Treasurer

**CITY ADMINISTRATOR'S REPORT**  
**BOARD OF ALDERMEN**  
**May 23, 2019**

- Met with Cochran re: Chadwell Lane and Water Tower projects.
  
- Attended Levy District meeting
  
- Communicated with Piva Group regarding 5 Trautman Dr.
  
- Attended the Southeast Missouri City Administrators forum.
  
- Attended Chamber of Commerce meeting regarding health insurance
  
- Attended Heritage Commission work session
  
- Progress Parkway water tower is full and in service. Fencing bids are due June 3.
  
- Worked with staff to express and value the work of departments as programs.

**OUR  
MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

Alliance Water Resources, Inc.

206 S. Keene St.  
Columbia, MO  
65201

(573)874-8080

**OPERATIONS REPORT – Ste. Genevieve**

**April 2019**

**Water Treatment Plant**

- The pump for off-loading the lime has been replaced and the old pump was able to be rebuilt and will serve as the next replacement pump.
- Staff continued working on the cleaning of the vinyl fence.
- The variable speed drive at the Pointe Base booster station tripped out. Staff was able to reset the drive and put it back into normal operations along with running a system check on the system
- Staff has begun the annual cleaning of the fence surrounding the water plant.
- The water park filled all pools this month to perform their leak test. This was an additional 700,000+ gallons.

**Waste Water Treatment**

- The rotor bearing has been delivered and we have completed the repairs. There was a safety guard that needed replaced before the rotor could be put back into service. This has since been completed as well.
- The UV system that is in need of is out for bid.
- We are currently getting pricing on the iDexx machine for the plant. This machine will allow us to perform Ecoli testing in house
- Metro Ag has removed and land applied 760,000 gallon of biosolids.
- Staff completed a round of routine maintenance at the wastewater plant.
- The influent flow meter failed to register the flow, the staff removed the probe cleaned it, and then reinstalled the unit.

**OPERATIONS REPORT – Ste. Genevieve**

**Treatment**

**WASTEWATER PLANT EFFLUENT QUALITY**

	<u>BOD</u> Mg/l	<u>TSS</u> mg/l	<u>pH</u>	<u>E. coli forming</u> Colonies/100 ml
Monthly Average	2.8	2.4	7.42	485
Peak Day	4.5	3.7	7.75	2420
Percent Removal	97.7%	97.5%		

**NPDES EFFLUENT LIMITATIONS**

	<u>BOD</u> Mg/l	<u>TSS</u> mg/l	<u>pH</u>	<u>E coli forming</u> Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.2
Monthly Average	.2

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>)</u> <u>Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>)</u> <u>Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6



## OPERATIONS REPORT – Ste. Genevieve

### PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow 1.650 MG- April 14th, 2019  
Daily Maximum loading 667lbs. – April 11th, 2019

### Collection/Distribution

#### Collections

- Staff performed routine jetting of 3300ft of sewer mains.
- Due to a customer call we responded to a sewer issue on North 5<sup>th</sup> St. after numerous attempts to jet the line, no progress was made. We performed a video inspection and found the sewer main collapsed. The street was excavated and the damaged area was replaced.
- The manhole on North 6<sup>th</sup> Street was replaced.
- We were called out to a sewer issue on Chadwell Lane. This turned out to be a customer issue. We did assist with some advice to the owner.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- The tap for the water tower was completed early this month.
- We began installing the 12" line that will be used for filling the new tower located on Progress Parkway.
- We performed a leak study on the service line that currently supplies Julies Diner.
- Staff repaired a water service on Kiefer Street.
- Assisted Citizens Electric will line locations in Valle Springs for the purpose of upgrading their service to the area.
- Staff continues assessing hydrants to be painted.
- We have begun the early stages of adding the distribution system to the GIS mapping

#### Customer Service

- Staff performed 105 line locates
- Staff performed 86 work orders
- Staff performed 44 disconnects for non-payment.
- There were 4.5 loads of lime purchased





## **OPERATIONS REPORT – Ste. Genevieve**

### **Project Updates**

- The water tower is complete including the painting.

### **Safety**

- Staff was trained on distracted driving.
- All staff reviewed a safe driving module

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- First Aid and CPR training has been scheduled

### **Concerns for the Month**

- Rising waters interfering with the outfalls

### **Positive for the Month**

- The painting of the water tower being completed



**May 2019**  
**Ste. Genevieve Tourism**

Guests and Group Tours – The Welcome Center had a guest count of 1801 in April, and already in the first three weeks of May have brought more than 1000 in student and adult tours – so far!

Meeting with Tim Good from the National Park Service.

Group Advertising – would like to acknowledge these local merchants who participated in destination advertising opportunities in the past month: special thanks to Audubon's, the Inn St Gemme Beauvais, the Gaslight Ghost Tours (a NEW business) for joining in the Group ad in the Webster-Kirkwood/Times News; and in the Post Dispatch: the Belle Ever After Boutique, Sassafras Creek Originals, the French Heritage Festival and the Ste. Gen Community Center/River Rapids Waterpark have all taken out paid ads in the Ste. Genevieve special section.

Social Media Marketing for Small Businesses – Developed step-by-step guides for small business owners the set up or enhance their efforts on three key social media or location services ( besides Facebook)

- > How To Add or Claim Your Business on Google My Business
- > Yelp Business SetUp – getting started and updating your free listing
- > TripAdvisor – How to Set Up (or Claim) your Business Listing

Sent an email out on the above to our “Tips from Tourism” subscribers, but any business owner who might be interested can call the Welcome Center at 883-7097 to request a copy.

Guest Speaker – co-hosted a presentation by Bill Hart from Missouri Historic Preservation concerning Historic Preservation Tax Credits.

Garden Walk – The Welcome Center served as the check-in point for the 2019 Garden Walk on May 18/19.

New Event – Partnering with the SG Art Guild and 573 Magazine for the 2019 Chalk Art Festival, 9-4 on June 29.

2019 Art Walk /Welcome Center updates - On May 24, the Welcome Center will host a showing of art created by our local youth during the 2019 Spring Plein Air Youth class, in conjunction with the 4<sup>th</sup> Friday Art Walk. The public is encouraged to stop by and watch the awards presentation for local art students.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: May, 2019

### Calls for Service:

\*SGPD responded to 377 calls for service in April.

Incident Type	Count
WARRANT CONFIRMATION	1
UNKNOWN PROBLEM	3
UNCONSCIOUS	4
TRY TO CONTACT	4
TRESPASSING	1
TRANSFER	1
THEFT	9
TEST CALL DO NOT RESPOND	3
SUSPICIOUS ACT	42
SICK PERSON	3
ROAD HAZARD	2
ROAD CLOSED	1
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	5
PROPERTY DAMAGE	1
PRISONER TRANSPORT	2
PICK UP	2
PEACE DISTURBANCE	3
ORDINANCE VIOLATION	1
MVA NON INJURY	7
MVA INJURY	1
MOTORIST ASSIST	2
MISSING JUVENILE	2
MISSING ADULT	1
MISCELLANEOUS	72
MEDICAL ALARM SOUNDING	1
INVESTIGATION POLICE	15
INFORMATION ONLY	1
HARASSMENT	3
FUGITIVE ARREST	3
FUEL SPILL	1
FRAUD	1
FOUND PROPERTY	1
FALLS	6
EXTRA PATROL	2
DOMESTIC DISTURBANCE	3
DISTURBANCE	20
BREATHING PROBLEMS	1
CHECK WELL BEING	6
CHILD CUSTODY	1
CO ALARM	1
C AND I DRIVER	7
BURGLARY	3
BACK PAIN	2
ASSIST FOR POLICE	3
ANIMAL BITES/ATTACKS	1
ANIMAL CALL	13
FIRE ALARM	2
ABANDON OR OPEN 911 CALL	9
TRAFFIC STOP	78
ALARM BURGLARY	6
ESCORT	14

**Staffing:**

\*We're back at full staff, with our new officer having started on May 22, 2019. Officer Unverferth has jumped back in and the transition has been seamless. We're very happy to have both officers, and believe they will make fine additions to our current staff.

**Training:**

\*We're scheduling our required continuing education trainings for all commissioned officers.

**Meetings attended:**

\*I attended 2 Board of Aldermen meetings in April.

**Facility:**

\*Nothing to report.

**Equipment/Maintenance:**

\*Nothing to report

**Police Radio:**

\*Our new Motorola portable radios have arrived, been programmed and are in service. We'd like to thank the Ste. Genevieve County Community Foundation again for funding this project.

**Grants:**

\*Nothing to report.

**Miscellaneous:**

\*Nothing to report.