

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – MAY 26, 2022**

**CALL TO ORDER.** Alderwoman Susan Johnson, President of the Board of Aldermen called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Alderwoman Susan Johnson	Alderman Jeff Eydmann
Alderwoman Kristi Cleghorn	Alderwoman Ashley Armbruster
Alderman Mike Jokerst	Alderman Joe Prince
Alderman Robert Donovan	

Absent: Mayor Paul Hassler  
Alderman Mike Raney

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Donovan to approve the amended agenda as presented. Motion carried 7-0-1 with Alderman Raney absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Steve Wilson – Alliance Water (See Attached Report)

Eric Bennett – Police Chief (See Attached Report)

**COMMITTEE REPORTS.**

- Alderwoman Armbruster reported that there will be a movie in the park on Saturday, June 4<sup>th</sup> and Friday, July 1<sup>st</sup>.
- Alderman Donovan reported on the Fire Department Committee meeting and that they are close to bringing recommendations to the Board of Aldermen.

**PUBLIC COMMENTS.** None.

**PUBLIC HEARING.**

**The Mayor & Board of Aldermen will hold a public hearing to consider a request from Clare Bauman and Armando Guizar for a special use permit to allow guest lodging at 89 Seraphin Street in an R-2 General Residential District.** President of the Board, Alderwoman Johnson opened the public hearing at 6:12 p.m. In the absence of Community Development Administrator Dave Bova, Happy Welch City Administrator briefed the Board and audience on the Special Use Permit Application. Mr. Nick Bauman, son of Clare Bauman was also present to answer any questions. With no questions the Public Hearing was closed at 6:13 p.m.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – May 12, 2022
- Treasurers Report – April 2022
- Mr. Jarod Jokerst, 15 Linn Drive, is requesting the approval of a street closure request for Linn Drive from Scott Street to Audubon Street on June 25, 2022 from 3:00 to 5:00 p.m. for a graduation party.
- Approval of a liquor license request for Oberle Meats, Inc. for 21529 Highway 32.
- Foundation of Restoration of Ste. Genevieve is requesting approval of a street closure request for the French Heritage Festival on June 11, 2022.

Alderwoman Armbruster requested that the time on the Street Closure request submitted by Mr. Jarod Jokerst be changed to 3:00 to 9:00 p.m. to match what was on the written request submitted. A motion by Alderman Prince, second by Alderman Eydmann to approve the consent agenda with the recommended change by Alderwoman Armbruster. Motion carried 7-0-1 with Alderman Raney absent.

**OLD BUSINESS.**

**BILL NO. 4492. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING SCHEDULE III - PARKING RESTRICTIONS TABLE III – E “HANDICAPPED PARKING” AS SET FORTH BELOW. 2<sup>nd</sup> READING.** A motion by Alderman Donovan, second by Alderman Jokerst, Bill No. 4492 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Eydmann, Alderwoman Armbruster, Alderwoman Johnson, Alderman Donovan, Alderwoman Cleghorn, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Raney Motion carried 7-0-1. Thereupon Bill No. 4492 was declared Ordinance No. 4416 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4495. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR CLARE BAUMAN & ARMANDO GUIZAR THAT WILL ALLOW GUEST LODGING AT 89 SERAPHIN STREET. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4495 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Raney absent.

**BILL NO. 4496. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO SIGN A SPECIAL WARRANTY DEED THAT TRANSFERS OWNERSHIP OF 49.04 ACRES ALONG PROGRESS PARKWAY FROM THE STE. GENEVIEVE COUNTY CATHOLIC CHURCH REAL ESTATE CORPORATION TO THE CITY OF STE. GENEVIEVE AND AUTHORIZING A FUTURE ACCESS EASEMENT. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4496 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderman Raney absent. A motion by Alderman Jokerst, second by Alderman Prince to proceed with the second and final reading of Bill No. 4496. Motion carried 7-0-1 with Alderman Raney absent. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4496 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Donovan, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince and Alderman Jokerst. Nays: None Absent: Alderman Raney. Motion carried 7-0-1. Thereupon Bill No. 4496 was declared Ordinance No. 4417 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business, Alderwoman Susan Johnson, President of the Board of Aldermen adjourned the meeting. 6:18 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

May 26, 2022 UPDATE 1

1. City offices will be closed Monday, May 30, 2022 for Memorial Day weekend.
2. Bids for our surplus equipment continue to rise nicely. You can see and bid on the items at PurpleWave.com.
3. David Christensen with Cochran will be at our June 9 work session to review the Pavement Preventive Maintenance Plan and discuss costs, road conditions, etc.
4. I will be out of the office Tuesday afternoon, May 31, 2022. My Weds. appointment cancelled.
5. Seal coating of the Progress Parkway walking trail is complete with all of the cracks filled to keep grass and weeds from damaging the asphalt and the rest of trail sealed to protect it. This will need to be added to a 5 year schedule to maintain the surface.
6. Thanks to everyone who filled out the assessment from gov360. I have not had a chance to review it yet but will do so over the next couple of weeks as this will help fulfill my ICMA-CM requirement and give me some performance areas to improve on.
7. The concrete compression breaks for the new Parkwood concrete pavement were over 4000 psi and that is good news. We also did not find voids under the concrete—it looks like the concrete heaved from freezing ice and that cause the problems between pavement sections. We will need to seal those man-made breaks in two years to keep water from seeping in and causing a pressure issue.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**April 2022**

### **Water Treatment Plant**

- Staff cleaned the lime slurry holding tank. Deposits build up in the tank and cause issues with pumping, if this isn't completed.
- BT Electric made a visit to the plant and called in locates for the upcoming electrical project.
- Communicated issues with the SCADA system to MicroComm. They are addressing the issue remotely.
- Staff trimmed trees on the property of the water plant.
- All locations were inspected and cleaned.

### **Wastewater Treatment**

- BT Electrical repaired the North Rotor electrical power supply. Some jack hammering and excavating was completed by our staff to assist in this repair.
- During heavy rains the UV system was flooded. Due to the type of equipment we own there was no damage.
- Removed old equipment from garage area to make room for mowing equipment for the season.
- Metro Ag land applied nearly 500,000 gallons of Biosolids.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	3.7	1.6	7.5	n/a
Peak Day	6.5	2.5	7.7	n/a
Percent Removal	97.3%	98.5%		

**NPDES EFFLUENT LIMITATIONS**

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	3.09
Monthly Average	1.98

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- 1.948  
 Daily Maximum loading 1165 lbs.



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff jetted just over 54000ft of lines this month.
- Robinwood Lift Station has continued to trip the breakers. We will replace the existing power wires to the panel from the pole.
- Completed the sewer tap for the newly constructed American Custard Company.
- Called to Herzog Lane for a sewer back up. After investigating this, we found it to be a homeowner issue.
- The force main for Virginia St. ruptured and had to be repaired immediately.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- Staff responded to a watermain break at the intersection of Market and Fifth St.
- Staff replaced a meter pit on Layhae St.
- Prepared all facilities for incoming storms.
- Meter pits continue to be relocated to yards from basements.
- HVAC System replacement has begun.
- All remote buildings were cleaned, inspected.

#### Customer Service

- Staff performed 45 line locates.
- Staff performed 77 work orders.
- Disconnects for non-payment 14
- There were 4 loads of lime purchased.



## OPERATIONS REPORT – Ste. Genevieve

### Public Works

#### Streets

- Mowing and weed eating is in full force.
- Storm cleanup included storm drains, grates, washing down streets, and limb clean up.
- Staff completed the rebuild of the John Deere 301 tractor. This tractor was abandoned in the rear lot of the street dept. And is now a very useful piece of equipment again.
- Replaced street signs in the area surrounding the R-II school district.
- All chainsaws and related storm equipment were checked for proper working condition, prior to storms.
- Brush site cleanup.
- Street sweeping continues.
- Sign replacement and tracked inventory has begun, all signs are dated and tracked.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

#### Park

- Staff compiled a list, and marked, trees that either need trimmed or removed.
- Playground equipment in the Pierre Marquette Park was power washed.
- The new method for the renting of the big pavilion is working very well.
- Staff continues mulching around trails and playground equipment.
- All bathrooms cleaned and prepped for opening.
- All mowing equipment is being maintained to ensure proper operation when needed

### Project Updates

- Waterline Project notice to proceed date will be May 31, 2022.
- BT Electric was low bid for the electrical Project at the water plant. Notice to proceed was issued. Contractor will work with CEC to complete the first phase of the project. The equipment and parts are ordered, some with long lead times.

### Safety

- All staff received training on Distracted driving and CPR refresher training.

### Regulatory

- DMR
  - Groundwater report
- All were submitted on time

### Training

- 2 employees will be testing for there state certifications next mont





## OPERATIONS REPORT – Ste. Genevieve

### **Concerns for the Month**

- Ensuring that all mowing and groundskeeping equipment works as designed

### **Positive for the Month**

- Staff participated in the Equipment event at Valle Desert. We were able to put some of our equipment on display, for kids and adult to see. Great event.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: May, 2022

### Calls for Service:

\*SGPD responded to 356 calls for service in April.

Incident Type	Count
ESCORT	7
ALARM BURGLARY	10
TRAFFIC STOP	50
ABANDON OR OPEN 911 CALL	12
FIRE ALARM	3
ANIMAL CALL	7
ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIST FOR POLICE	3
ASSAULT CALL	1
ASSAULT CALL NOT IN PROGRESS	1
BURGLARY	6
BURGLARY NOT IN PROGRESS	1
CHOKING	1
C AND I DRIVER	4
COMMERCIAL FIRE	1
CHILD CUSTODY	5
CHECK WELL BEING	22
ASSIST DFS	1
BREATHING PROBLEMS	1
DISTURBANCE	9
DISTURBANCE NOT IN PROGRESS	3
DOMESTIC DISTURBANCE	3
EXTRA PATROL	6
FALLS	5
FIGHT	2
FOUND PROPERTY	1
FRAUD	3
HARASSMENT	8
HEART PROBLEMS	1
INFORMATION ONLY	1
INVESTIGATION POLICE	19
HEMORRHAGE/LACERATIONS	1
MISCELLANEOUS	79
MOTORIST ASSIST	5
MVA NON INJURY	8
OPEN DOOR	1
ORDINANCE VIOLATION	2
PEACE DISTURBANCE	2
PICK UP	2
POWER LINES	1
PSYCHIATRIC/ABNORMAL BEHAVIOR	3
ROAD HAZARD	1
RESIDENTIAL FIRE	1
SHOTS FIRED	1
SUSPICIOUS PACKAGE ITEM	2
SUSPICIOUS PERSON VEHICLE	20
THEFT	7
THREATS	8
TRY TO CONTACT	3
UNCONSCIOUS	6
UNKNOWN PROBLEM	1
UTILITY CREW	1
VANDALISM	2
WARRANT CONFIRMATION	1

Total: 356

**Staffing:**

\*Officer Kyle Weiss resigned from his position as Patrol Officer to pursue other, non-law enforcement ventures. He will remain as a part-time/Reserve officer for the city.

We've hire his replacement, Chris Bradford, who has 8 years of law enforcement experience in Perryville, and who is scheduled to start on May 31, at which time we will once again be fully staffed.

**Training:**

\*We have our annual firearms qualification scheduled for this week.

**Meetings attended:**

\*I attended 2 BOA meetings in April

**Facility:**

\*Nothing to report.

**Equipment/Maintenance:**

\*Nothing to report.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*We were awarded the Ste. Genevieve Community Foundation Grant, to purchase a dedicated MDT computer terminal for the K-9 Officer.

**Miscellaneous:**

\*Nothing to report.