

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – JUNE 24, 2021**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Susan Johnson	Alderman Bob Donovan
Alderman Jeff Eydmann	Alderman Mike Raney
Alderman Joe Prince	Alderman Ashley Armbruster

Absent Alderman Mike Jokerst
Alderman Gary Smith

APPROVAL OF AGENDA. A motion by Alderman Johnson, second by Alderman Donovan to approve the agenda as presented. Motion carried 6-0-2 with Alderman Jokerst and Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

STAFF REPORTS.

Happy Welch – Tourism Report (see attached report)
Corey Litterest – Alliance Water Supervisor (see attached report)
Eric Bennett – Police Chief (see attached report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Approval of the Minutes of the June 10, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the June 10, 2021 Board of Aldermen Work Session
- Approval of the Treasurer’s Report for May - 2021
- **RESOLUTION 2021-47.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO ENTER INTO AN INSURANCE CONTRACT BROKERED THROUGH LAKENAN INSURANCE AGENCY WITH U.S. SPECIALTY INSURANCE COMPANY A

SUBSIDIARY OF TOKIO MARINE, HCC COMPANY TO PROVIDE PROPERTY AND CASUALTY INSURANCE.

- **RESOLUTION 2021-48.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A CONTRACT WITH TRAVELERS ASSIGNED RISK TO PROVIDE WORKERS COMPENSATION COVERAGE.
- **RESOLUTION 2021-49.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO ACT ON BEHALF OF THE CITY OF STE. GENEVIEVE ON ANY AND ALL RELATED ITEMS CONCERNING ARPA (AMERICAN RECOVER PLAN ACT) FUNDS.
- Approval of the Street Closure Request for Foundation for Restoration of Ste. Genevieve for July 4, 2021 from 11:45 to 12:45 on Third Street from Merchant to Market for a Patriotic 4th of July event.

A motion by Alderman Donovan, second by Alderman Eydmann to approve the consent agenda as presented. Motion carried 6-0-2 with Alderman Jokerst and Alderman Smith absent.

OLD BUSINESS.

BILL NO. 4433. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 520 STREETS, SIDEWALKS & OTHER PUBLIC PLACES, ARTICLE II EXCAVATION IN PUBLIC STREETS, SECTION 520.140 WORK TO COMPLY WITH SPECIFICATIONS AS SET FORTH BELOW. 2nd READING. A motion by Alderman Raney, second by Alderwoman Johnson, Bill No. 4433 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Absent: Alderman Mike Jokerst & Alderman Gary Smith Motion carried 6-0-2. Thereupon Bill No. 4433 was declared Ordinance No. 4356 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

APPROVAL OF MOWER BID FROM FLIEG'S EQUIPMENT FOR WATER/SEWER DEPARTMENT. A motion by Alderman Donovan, second by Alderman Eydmann to approve the purchase of the mower bid from Fliegs Equipment in the amount of \$5,666.00. Motion carried 6-0-2 with Alderman Jokerst & Alderman Smith absent.

BILL NO. 4437. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH SR EXCAVATION OF STE. GENEVIEVE, MISSOURI FOR THE "VALLE SPRINGS ESTATES STORMWATER PIPE PROJECT" IN AN AMOUNT OF \$8,600.00. 1st READING. 1st & 2nd READING. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4437 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman with Alderman Smith and Alderman Jokerst absent. A motion was made by Alderwoman Johnson, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4437. Motion carried 6-0-2 with Alderman Smith and Alderman Jokerst absent. A motion by Alderman Donovan, second by Alderman Prince, Bill No. 4437 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Joe Prince, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney and Alderwoman Ashley Armbruster. Nays: None. Absent: Alderman Gary Smith & Alderman Mike Jokerst. Motion carried 6-0-2. Thereupon Bill No. 4437 was declared Ordinance No. 4357 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

ADJOURNMENT. With no further business the meeting was adjourned at 6:14 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

June 24, 2021 UPDATE 1

1. Gary & I will be meeting with Road and Rail this week to discuss repairs to Main St. due to the rail car crash.
2. We will finish out 10-year capital plans with the various departments this week. Next month begins budget line item reviews with department heads.
3. Some paperwork requirements for the ARPA fund distribution are beginning to trickle in. Two Treasury forms "NEU Terms and Conditions" and "Assurances" have been published and the state will be required to collect these. To move our request along I have included a resolution in the consent agenda allowing me to sign paperwork that deals with distribution of funds to be received by the city from the state. There may be additional paperwork to fill out now and next year with the 2nd Tranche.
4. City offices will be closed Monday, July 5, 2021 in observance of the Independence Day holiday.
5. Construction on the N. 4th St. water main will not begin until after the county fair so work will not begin in earnest until July 12. That gives MB Construction until the end of August to complete the project at which time Bauman Contracting can begin the 2021 Paving Program.
6. We started our second phase of the new gWorks software install for utility billing that offers a better dashboard for residents to view and gWorks has added some features like an agendas and minutes page, forms (which we have to create) and a communications tab for the city to publish information. It is called Front Desk and we had training Wednesday with implementation starting next week. It will require customers to sign up online (again) like they did for utility billing so they can use the new interface. Eventually our other internal modules like payroll and finance will move to the Front Desk web based portal.
7. The American Custard Company restaurant on Progress Parkway will be bringing an easement request for water and sewer lateral hook ups that will run along the west property line with the water park. They will need to have it in place before they extend their connections.

Tourism Report (Revised)

Big BAM activities were Friday but riders ended up arriving early in the day due to the heat. The music at Brix and the reception at Audubons ended up being less than expected but good crowds attended both. About 5-10 cyclists stayed overnight after 5 days of cycling from Poplar Bluff to Ste. Genevieve.

The Honey Festival is this weekend, starting at noon Saturday.

Fireworks at the Park are Friday night with the Muny Band kicking it off at 7p.

Frozen is the movie this Saturday in the park put on by the Park Board with help from the Ste. Genevieve County Library.

The visitor center had 2,346 visitors in May with Memorial Day weekend the busiest. For June we have had 1458 visitors so far with the French Heritage Festival the high mark.



OPERATIONS REPORT – Ste. Genevieve

May 2021

Water Treatment Plant

- Carbon Dioxide Tank was filled.
- The control panel for the air compressor and lime system will require a new door/cabinet. The hinges are rusted off and is now unsafe for use.
- Air relief valve #4 failed to seal upon start up and discharged water in the well house. Staff cleaned and rebuilt all 4 valves and returned them all into service.
- Repaired the confined space exhaust fan for the master meter pit.
- All locations were inspected and cleaned.

Wastewater Treatment

- Metro Ag Removed the Biosolid's and used land application methods for disposal. We are good on inventory until the Fall.
- The UV System has a couple parts that need replaced. We are finally able to get parts from them. Previous delays were due to covid and factory shutdowns.
- New signage has been placed at the outfall.
- Routine maintenance and inspections were performed as scheduled.

Treatment



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.8	4.3	7.4	22
Peak Day	6.1	5.4	7.6	49
Percent Removal	97.7%	96.1%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.83
Monthly Average	.46

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .932 mgd
 Daily Maximum loading 1333 lbs.



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted over 1800ft of sewers during this reporting period.
- Lift Station #1 suffered a lightning strike. The VFD was destroyed and a number of other components were damaged as a result. The generator transfer switch is still under assessment.
- Assisted Shuh Plumbing with a sewer line.
- Wehner Street still having issues. They hired a local plumber to access and complete the repairs. We assisted when requested.
- All lift stations were cleaned, inspected.
- Met with multiple contractors concerning upcoming construction jobs in the area.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- 1" tap was completed at the Baptist Church
- Replaced a service line on North Fourth Street.
- Met with the County concerning the 2" tap for the racetrack. They are requesting pricing for materials.
- Replaced numerous setters throughout the system.
- All remote buildings were cleaned, inspected.
- The internal water meter for the plant failed and had to be replaced. We received this and it has been completed.

Customer Service

- Staff performed 47 line locates.
- Staff performed 38 work orders.
- Disconnects for non-payment 35.
- There were 4.5 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Project Updates

- The 2021 Waterline project has been put out for bid and a contractor will be selected based on bids that are due on June 2nd, 2021.
- Cochran is preparing a proposal for the electrical project at the water plant.

Safety

- Staff received training Electrical Safety and Arc Flash awareness and the hazards involved.
- Staff was also briefed Poison Ivy and snake awareness.

Regulatory

- All testing and reports were submitted on time.

Training

- Staff received demo training on multiple sewer cameras.

Concerns for the Month

- Availability of materials for the upcoming waterline project.

Positive for the Month

- Pre-Purchased the pipe for the waterline project.
- Warmer weather coming



Ste. Genevieve Police Department



Monthly Operations Report

Date: May, 2021

Calls for Service:

*SGPD responded to 387 calls for service in May, 2021.

Staffing:

*While we're still fully staffed on paper, we are two officers down, due to injuries, resulting in alternative scheduling methods.

Training:

*Nothing to report.

Meetings attended:

*I attended 2 BOA meetings in May.

Facility:

*We have vacating the pd, in preparation for the upcoming remodel project to get underway. The move was expedited by a failed A/C unit, which was scheduled to be replaced in the remodel anyway.

Equipment/Maintenance:

*Nothing to report.

Police Radio:

*St. Francois County has implement a Push-to-Talk feature in addition to their regular radio communication, allowing better opportunities to contact officers, even in poor reception areas.

Grants:

*Nothing to report

Miscellaneous:

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**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
WORK SESSION
JUNE 24, 2021**

The work session of the Ste. Genevieve Board of Aldermen was called to order at 6:15 p.m. with the following members present:

Mayor Hassler	
Alderman Joe Prince	Aldерwoman Susan Johnson
Alderman Jeff Eydmann	Aldерwoman Ashley Armbruster
Alderman Bob Donovan	Alderman Mike Raney

Absent: Alderman Gary Smith
Alderman Mike Jokerst

A motion by Alderman Eydmann, second by Aldерwoman Johnson to approve the Work Session Agenda as presented. Motion carried 6-0-2 with Alderman Smith & Alderman Jokerst absent.

ROTARY CLUB – TREE INSTALL/PROGRESS PARKWAY TRAIL

At this time Mr. Jared Richardson, incoming Rotary President, presented the Mayor & Board of Aldermen with a beautification plan that the Rotary is interested in pursuing that would involve a grant application to plant trees in various locations on Progress Parkway to provide shade to some of pavilion areas. Mr. Richardson explained that the Rotary Club is interested in projects that actually will give back something to the community. Before submitting the grant application the Rotary Club wanted to get the City's blessing that would allow them to plant trees along the trail on Progress Parkway. After discussing various options of where to put the trees if the grant is awarded the Board agreed that it is a good project and supports the idea of the project. (Three trees at the east entrance off of Hwy M by the small pavilions and the other trees will be strategically placed at locations that will not affect future development.

DAVID BOVA – SOCIAL MEDIA/FIRST AMENDMENT

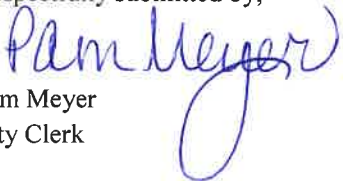
At this time Mr. Bova handed out information that he received at a recent meeting concerning Social Media and the First Amendment.

HAND OUT BUDGET SCHEDULE & QUESTIONNAIRE

City Administrator Happy Welch handed out the tentative budget schedule along with a questionnaire for each Board member to fill out and return back to him the week of July 5th.

With no further business the work session was adjourned at 6:46 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk