

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – July 14, 2022**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Aldерwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Jeff Eydmann	Alderman Mike Raney
Aldерwoman Ashley Armbruster	Aldерwoman Kristi Cleghorn

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Aldерwoman Johnson to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** At this time, Mayor Hassler read a proclamation declaring July 3, 2022 “KSGM Day”. On behalf of KSGM, Anne Donze Gerber accepted the Proclamation.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** See Attached Report.

**STAFF REPORTS.**

Kenny Steiger – Fire Chief (see attached report)

David Bova – Community Development Administrator (see attached report)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – June 23, 2022
- Minutes – Board of Aldermen – Special Meeting – July 7, 2022
- **RESOLUTION 2022-61.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE MAYOR TO EXECUTE A PROPERTY MAINTENANCE AGREEMENT WITH MARK E. TRAUTWEIN TO MAINTAIN FLOOD BUYOUT PROPERTY.

A motion by Alderman Jokerst, second by Alderman Prince to approve the consent agenda as presented. Motion carried 8-0.

**PUBLIC HEARING.**

Mayor Hassler opened a public hearing at 6:11 p.m. to consider a request from Mark Buchheit for a Special Use Permit to allow guest lodging at 286 South Gabouri Street in an R-2 General Residential District. Mr. David Bova, Community Development Administrator highlighted Mr. Buchheit's Special Use Permit request and Mr. Buchheit was available to answer any questions. With no further questions, Mayor Hassler closed the public hearing at 6:13 p.m.

**OLD BUSINESS.**

**BILL NO. 4498. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE ADOPTING NEW WARD BOUNDARIES IN ALIGNMENT WITH THE 2020 CENSUS AS OUTLINED IN ARTICLE II WARDS AND PRECINCTS SECTION 105.070 ADOPTION OF THE MUNICIPAL CODE. 2<sup>nd</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4498 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince, Alderman Donovan, Alderwoman Cleghorn and Alderman Jokerst. Nays: None Absent: None. Motion carried 8-0. Thereupon Bill No. 4498 was declared Ordinance No. 4419 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

Approval of the low bid of Core & Main of St. Louis Missouri for water line fittings, etc. in the amount of \$8,673.38. A motion by Alderman Prince, second by Alderman Donovan to approve the low bid of Core & Main. Motion carried 8-0.

**BILL NO. 4499. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR MARK BUCHHEIT THAT WILL ALLOW GUEST LODGING AT 286 S. GABOURI STREET. 1<sup>st</sup> & 2<sup>nd</sup> Reading.** A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4499 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderwoman Johnson, second by Alderman Donovan to proceed with the second and final reading of Bill No. 4499. Motion carried 8-0 with Alderwoman Cleghorn absent. A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4499 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderman Eydmann, Alderwoman Johnson, Alderman Prince, Alderman Donovan, Alderwoman Cleghorn and Alderman Jokerst. Nays: None Absent: None. Motion carried 8-0. Thereupon Bill No. 4499 was declared Ordinance No. 4420 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business, Mayor Hassler adjourned the meeting at 6:15 p.m.

Respectfully submitted by,



Pam Meyer  
City Clerk

## **CITY ADMINISTRATOR REPORT**

July 14, 2022

1. Bauman will start up water main construction next week when they install the new main across North Gabouri Creek next to Main St. After that is completed, they will begin tying in homes on N. 4<sup>th</sup> St. and finish this project in mid-August.
2. We start working on individual department budgets this week with some work on totals over the weekend. Then I will narrow down capital items that fit into the budget and include a list that has other requests for your review and discussion on August 18.
3. With Cochran Engineering's help we have submitted multiple water projects in hopes of securing some ARPA funding to install some new water mains and power generators for 2 of our wells. And we have submitted the application for the TAP program through MoDOT for the sidewalk/trail on St. Mary's Road.

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: [sgfd7101@gmail.com](mailto:sgfd7101@gmail.com)  
Cell Phone: 573-883-0615

## Monthly Operations Report

Date: **June, 2022**

Calls for Assistance:

- SGFD responded to **25** emergency calls in **June**
- Total so far this year are **114** calls, **up 21** calls from last year

Staffing:

- SGFD roster is down **4**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if Interested
- **I have to applicants that have passed background check and will be calling them in to sign them up.**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was specialty recue with airbags, hand tools and hydraulic systems**

Meetings Attended

Ozark Firefighters meetings – **Cancelled**  
Bi County Chiefs Meeting – **Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

Facility:

### **Roof Repairs**

We advertised for sealed bids for the roof repairs on the firehouse. The specs were written using a combination of the three estimates received prior. All 3 of the previous venders were recontacted via email informing them of the request for sealed bids according to the new written specs. At the bid opening, we only received 1 bid (See attached). **Meinershagen should have the roofing repairs done by Wednesday**

Apparatus & Equipment Maintenance:

The new brush truck switch over has begun.

Fire Radio

- Radio grant funding has been approved and released working on the purchase now. Radios have been ordered. Hardware has come in still waiting on the radios

- St Francis County 911 radio survey  
**Will have a meeting Wednesday afternoon July 19th on initial recommendations**

#### Grants

We received the Missouri Dept of Conservation Grant. This grant is a 50% match. Our Match for the grant is \$3,746.87. This amount is available in the Rural Fire Account. We have received some of the equipment and the rest is on order with no arrival ETA.

Community Foundation Grant

**Holcim (CFG) Grant for the tech rescue team – rescue airbags on order no eta**

**Holcim (CFG) Grant for the Fire Department - waiting on a radio no eta**

DPS Grant applications

**I have applied for a \$43,000 no match grant for radio replacement**

**I have applied for a \$27,000 no match grant for equipment**

County Firefighters Assn.:

Nothing to report

Local & State Mutual Aid:

- Nothing new to report

Misc.

**Nothing to report**

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

American Custard

Antique Mall

Recent Installs



## **Community Development July 2022 Staff Report 06/07/22 – 07/11/22**

### ***Historic Preservation – Heritage Commission***

- Meeting – No June Meeting
- Next meeting – 7/18
- Historic Preservation Grants – Both have now been approved by SHPO, but are awaiting NPS to confirm the Federal funding which should be done by the end of the summer.

### ***Building Department / Code Enforcement***

- Occupancy Permits / Inspections 37
- Building Permits Issued 7
- Demolition Permits 3
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 1 pending
- Continuing process to include Tiny Homes in zoning code

### ***Comprehensive Plan Update***

- Steering Committee established
  - Board reps are Alderman Raney & Alderwoman Johnson
  - Funnel public input through me, committee, or RPC
- Current stage of process is Data Collection
  - Reviewing current comp plan and demographic data
- Public Outreach meetings to be tentatively scheduled in July / August

### ***Planning & Zoning***

- Meeting – July 7<sup>th</sup> – approved SUP for guest lodging – on tonight’s agenda
- Next meeting – 8/4 – Subdivision of PP Property to consider

### ***City / County Cooperation***

- Continuing to discuss Basler Drive extension – tonight’s work session
- FLAP Grant (S 4<sup>th</sup> Street) – still awaiting determination of awards
- BRO Funds Bridge replacement – (N Main Street) – in discussion
- EV Charging Stations – met last week to discuss possible grant opportunities
- Assistance with tourism marketing funding - complete

### ***Board of Adjustment***

- Nothing new to report

### ***Floodplain Management***

- Nothing new to report

### ***Property Maintenance***

- 2018 Focus Properties Remaining 4
- Nuisance Property Issues 6
- Vegetation Nuisance Issues 3
- Building Code Violation Issues 2
- Nuisance Code ordinance updates being written & reviewed

### ***Training 2022***

- Short Term Rentals and Government webinar – Granicus – completed 12/7
- Re-Districting Webinar – MML – completed 12/7
- Floodplain Development Permits Update – SEMA – completed 1/20
- Post-Disaster Responsibilities – SEMA – completed 2/10
- SEMA / FEMA Substantial Damage – completed 2/17
- Floodplain Forms – SEMA – completed 4/26
- Missouri ARPA State Funds – MO DED – completed 5/6