

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY - JULY 25, 2019**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler  
Alderman Susan Johnson  
Alderman Mike Jokerst  
Alderman Joe Prince  
Alderman Mike Raney

Alderman Bob Donovan  
Alderman Jimmie Jones  
Alderman Bryant Wolfen  
Alderman Gary Smith

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Smith to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See attached report)

Discussion occurred regarding the nuisance ordinance and how to rectify the nuisance situation on Ninth Street.

**STAFF REPORTS.**

Eric Bennett, Police Chief (See Attached Report)  
Sandra Cabot, Tourism Director (See Attached Report)  
Corey Litterst, Alliance Water Resources (See Attached Report)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**PUBLIC HEARING.**

Mayor Hassler opened the public hearing at 6:41 p.m. to consider an annexation petition filed with on behalf of Raymond and Carol Ziegler. All territory annexed into the City of Ste. Genevieve is classified as "R-1" Single-Family Residential upon annexation. The current utility use of the property with accessory buildings of a garage and a shed is permitted to continue as non-conforming in its current state. Mr. Ziegler stated that the current property has a shouse or a shop that has living quarters. With no further questions Mayor Hassler closed the public hearing at 6:48 p.m.

Mayor Hassler opened a public hearing at 6:48 p.m. to consider a request from Phil Cabral for a special use permit that will allow Cabral Collision Center, an automotive collision repair shop at 415 Ste. Gen. Drive to operate in conformance with zoning restrictions in order to construction an addition greater than 50% of the existing building area. David Bova, Community Development Administrator reported that he received no feedback or concern for or against from surrounding property owners either for or against it. With no further comments Mayor Hassler closed the public hearing at 6:48 p.m.

A motion by Alderman Smith, second by Alderman Donovan to approve the Special Use Permit as presented with the terms and conditions stated on the recommendation from the Planning & Zoning Commission. Motion carried 8-0.

#### **CONSENT AGENDA.**

1. Minutes - Board of Aldermen - Regular Meeting - July 11, 2019
2. Minutes - Board of Aldermen - Closed Session - June 11, 2019
3. Street Closure Request - Ste. Genevieve Parish is requesting to close Merchant Street between Third and Fourth Street for their Parish Picnic on September 14 & 15, 2019.
4. Temporary Liquor License - Ste. Genevieve Parish
5. Temporary Liquor License - Ste. Genevieve Elks
6. TREASURER'S REPORT - JUNE 2019

Motion by Alderman Jones, second by Alderman Jokerst to approve the consent agenda as presented. Motion carried 8-0.

#### **OLD BUSINESS.**

**BILL NO. 4297. AN ORDINANCE APPROVING A BID PROPOSAL FROM IDEXX LABORATORIES FOR THE PURCHASE OF LAB EQUIPMENT FOR THE WASTE WATER TREATMENT PLANT IN AN AMOUNT NOT TO EXCEED SEVEN THOUSAND TWO HUNDRED THIRTY EIGHT DOLLARS AND FIFTY CENTS. (\$7,238.50) 2<sup>ND</sup> READING**

A motion by Alderman Smith, second by Alderwoman Johnson Bill No. 4297 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Gary Smith, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None Motion carried 8-0. Thereupon Bill No. 4297 was declared Ordinance No. 4226 signed by the Mayor and attested by the City Clerk.

#### **NEW BUSINESS**

**BILL NO. 4298. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI, TO ESTABLISH A PROCEDURE TO DISCLOSE POTENTIAL CONFLICTS OF INTEREST AND SUBSTANTIAL INTERESTS FOR CERTAIN OFFICIALS. 1<sup>ST</sup> READING.** A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4298 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**BILL NO. 4299. AN ORDINANCE PROVIDING FOR THE ANNEXATION TO THE CITY OF STE. GENEVIEVE'S EXISTING CORPORATE LIMITS CERTAIN REAL ESTATE PROPERTY OWNED BY RAYMOND AND CAROL ZIEGLER. 1<sup>ST</sup> READING.** A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4299 was placed on its first reading, read by title only, considered and passed by an 8-0 vote of the Board of Aldermen.

**OTHER BUSINESS.** Mayor Hassler reported that there will be a "Lessons Learned" meeting at City Hall on Monday, July 29, 2019 to discuss flood preparedness.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**EXECUTIVE/CLOSED SESSION.** A motion by Alderman Smith, second by Alderman Jones to enter into closed session to discuss real estate matters as authorized by Section 610.021(2), RSMO. Motion carried 8-0 with the following roll call vote: Ayes: Alderwoman Susan Johnson, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Jimmie Jones, Alderman Gary Smith, Alderman Mike Raney, Alderman Joe Prince, and Alderman Bryant Wolfen. Nays: None 7:02 p.m.

**ADJOURNMENT.**

Mayor Hassler adjourned the meeting at 7:18 p.m.

Respectfully submitted by,

Pam Meyer  
City Clerk

**CITY ADMINISTRATOR'S REPORT**  
**BOARD OF ALDERMEN**  
**July 25, 2019**

- Attended Park Board meeting. They voted to change meeting time to the fourth Tuesday of each month at 6 PM.
- Worked with Jokerst to get contract documents completed and a price to overlay the rest of Chadwell Lane to the bridge
- Estimated cost of street overlay work.
- Reviewed Public Nuisance ordinance.
- Advertised for sale of Progress Parkway property and ordered appraisal.
- Attended Heritage Commission meeting.
- Discussed closed session notice requirements with city attorney
- Met with Gerry Bader regarding boundary lines on certain properties.
- Attended Tourism Advisory Council meeting
- Attended Rental Housing Committee meeting
- Attended MODOT Transportation Advisory Committee



## **OPERATIONS REPORT – Ste. Genevieve**

**JUNE 2019**

### **Water Treatment Plant**

- Replaced the motor for the lime sludge tank.
- Staff removed high service pump motor due to failure. And emergency rebuild was completed by Equipment Pro.
- CI17 continuous chlorine monitor has been acting up. Staff has serviced it in house, with hopes it will last.
- New Scada components have been shipped for the new tower. Install will likely be first part of August.
- The sludge truck has developed an oil leak of some kind. Staff is working on locating the leak.

### **Waste Water Treatment**

- Staff put all components of the wastewater plant back after the flood water receded.
- The UV system has been ordered and will be delivered by the end of August.
- The return pump for the clarifiers was replaced. This pump has been in service for 9 years.
- The control panel for the clarifiers failed and was beyond repair. A new panel was ordered and we are awaiting delivery and installation.
- Staff completed a round of routine maintenance at the wastewater plant.



**OPERATIONS REPORT – Ste. Genevieve**

**Treatment**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	3.6	1.5	7.39	1020
Peak Day	6.7	2.1	7.97	2420
Percent Removal	98%	98.7%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.02
Monthly Average	.02

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6



## **OPERATIONS REPORT – Ste. Genevieve**

### **PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow 1.820MG- June 22<sup>nd</sup>, 2019

Daily Maximum loading 1029lbs. –June 13th, 2019

### **Collection/Distribution**

#### **Collections**

- Staff performed routine jetting of 4500ft of sewer mains.
- Staff completed a sewer repair at 6<sup>th</sup> and Washington. It was an abandoned service that was not capped and was allowing roots to enter the line.
- We rebuilt the check valve for the Industrial Park lift station.
- Community Center lift station continues to call out for a primary power fail, though when we respond there is no issue. We are currently working with Marzuccos and Citizens Electric to resolve.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### **Distribution**

- Water main break on Builtmore St. This was a 4" Transite.
- Hydrant flushing began in late June and was completed in July.
- The fence for the tower has been ordered and will be installed in late July
- A new 4" water meter for Mississippi Lime has been ordered.
- All GIS equipment has been updated.
- All flow test for the ISO has been completed.
- We have begun the early stages of adding the distribution system to the GIS mapping-continued

#### **Customer Service**

- Staff performed 58 line locates
- Staff performed 92 work orders
- Staff performed 23 disconnects for non-payment.
- There were 4.5 loads of lime purchased



## **OPERATIONS REPORT – Ste. Genevieve**

### **Project Updates**

- The water tower is complete including the painting and installation of the water line. And is in service. We are currently waiting for the new fence and Scada system to be installed.

### **Safety**

- Staff was trained on proper ways to secure a work zone.
- Staff review safety concerns dealing with their surrounding and how to identify them.
- All staff reviewed a safe driving module

### **Regulatory**

- All testing and reports were submitted on time.

### **Training**

- Staff received additional training concerning proper use of GIS equipment.

### **Concerns for the Month**

- Staff working in excessive heat

### **Positive for the Month**

- The new Tower will receive a fence and it will be added to the Scada System.





# Ste. Genevieve Police Department



## Monthly Operations Report

Date: July, 2019

### Calls for Service:

\*SGPD responded to 393 calls for service in June.

Incident Type	Count
VANDALISM	1
UTILITY CREW	2
UNCONSCIOUS	2
TRY TO CONTACT	4
TRESPASSING	7
THREATS	2
THEFT	16
SUSPICIOUS ACT	32
STROKE(CVA)	1
ROAD HAZARD	3
PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	5
PROWLER	1
PROPERTY DAMAGE	3
PICK UP	1
PEACE DISTURBANCE	4
OVERDOSE/POISONING(INGESTION)	1
ORDINANCE VIOLATION	3
OPEN DOOR	1
ODOR OF GAS	1
MVA NON INJURY	9
MISCELLANEOUS	85
MEDICAL ALARM SOUNDING	1
HEMORRHAGE/LACERATIONS	1
INVESTIGATION POLICE	27
INFORMATION ONLY	1
HOLD UP ALARM	1
HEART PROBLEMS	1
HARASSMENT	6
CARDIAC OR RESPIRATORY ARREST/DEATH	1
FUGITIVE ARREST	2
FOUND PROPERTY	2
FALLS	4
EXTRA PATROL	3
DOMESTIC DISTURBANCE	3
DISTURBANCE	14
BREATHING PROBLEMS	1
CHECK WELL BEING	18
CHILD CUSTODY	3
C AND I DRIVER	5
CHOKING	1
CHEST PAIN	1
BURGLARY	2
ASSAULT CALL	1
ASSIST FOR POLICE	3
ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ANIMAL BITES/ATTACKS	1
ANIMAL CALL	8
FIRE ALARM	2
ABANDON OR OPEN 911 CALL	5
TRAFFIC STOP	62
PERSON CHECK	1
ALARM BURGLARY	18
ESCORT	9

Total: 393

**Staffing:**

\*We are fully staffed.

**Training:**

\*We're completing our mandatory continuing education classes online.

**Meetings attended:**

\*I attended 2 Board of Aldermen meetings in June.

**Facility:**

\*We're waiting on value engineering numbers from Donze Construction.

**Equipment/Maintenance:**

\*Nothing to report

**Police Radio:**

\*Nothing to report.

**Grants:**

\*Nothing to report.

**Miscellaneous:**

\*We finished up with the County Fair, without any major incidents. We are preparing now for Jour De Fete.



**July 25 2019**  
**Ste. Genevieve Tourism**

Guest counts – Although the month of May set a record for high attendance, June was another story. The month of June was impacted by flooding and the perception of flooding (see next item below) resulting in a record low of 1625 guests. Our three largest out of state markets (based on guest registry responses) were Illinois, Iowa and Wisconsin in the period January – May 2019. Our largest in-state market in the same period was the St. Louis metro area.

Impact of Flooding and excessive rains – in the month of June, we were cut off from ferry traffic all month, the Chester bridge closed most of the month, the Cape Girardeau bridge closed part of the month and for a time even the Jefferson Barracks bridge was reduced or closed; effectively eliminating any visitation from points East. We fielded many, many calls and web inquiries asking if we were closed/flooded in the historic district during that period. The one exception was the French Heritage Festival weekend, in which we had an excellent turnout.

MO Life Magazine – Proposed to SG Chamber to be a sponsor location for BAM – largest recreational bicycle ride in the state is coming to Southeast Mo in June 2020 . Also - will propose to TTC to underwrite an ad for the Christmas issue.

2021 Bicentennial – updates re quilt program, Legacy program

History activity programs & program info at County Fair

Museum update – progress on relocation and Art Guild future plans

Econ Dev – provided job fair /career info to BOA and local businesses; met with IDC and Chamber

Notes about New businesses and River Rapids Waterpark

Upcoming events/reminders

July 26 Art Walk

Summer Music Series – seats still available for the last few concerts!

New date - the 573 Chalk Art Festival was moved to Saturday July 27 due to forecasts. Many spin off activities are planned including Storybook Princesses, children's chalk art squares, karaoke contests for all ages, cake walks, a rock stacking contest, live music and of course – artists creating works of art with pastel chalks!

**Felix Valle State Historic Site Hands On Activities**-Every Friday and Saturday. Join us in discovering what it was like to be an early resident of Ste. Genevieve! Hands on history is the perfect opportunity for families to learn together! You and your children will have the opportunity to tour the historic houses, participate in hands-on activities, and have fun!

Friday & Saturday July 19<sup>th</sup> & 20<sup>th</sup>: **Learn the game of Graces!** Also known as "French Hoops, the game was brought to the new world from France!

Friday & Saturday July 26<sup>th</sup> & 27<sup>th</sup>: **Laundry Day!** Grab your scrub board, lye soap, and hang out the line, visitors will help clean the laundry in this interactive program!

Friday & Saturday August 2<sup>nd</sup> & 3<sup>rd</sup>: **Pioneer Medicine!** Find the cure for bellyaches, muscle quakes and fever's shakes by learning what cures can be found in the Felix Valle garden!

Friday & Saturday August 16<sup>th</sup> & 17<sup>th</sup>: **What did we wear?** Have you ever wonder what it would be like to wear the same clothing as the Valle's? Join us for the exploration of historic clothing, and perhaps try on some for yourself!

Friday & Saturday August 23<sup>rd</sup> & 24<sup>th</sup>: **Children's Games!** Life in early Ste. Genevieve was not all work and no play; learn some of the fun past times enjoyed by all!

Friday & Saturday August 30<sup>th</sup> & 31<sup>st</sup>: **Candle Dipping!** Have you ever heard the saying, "everything but the squeal?" You can learn about this and so much more while making your own candle to take home!

Friday & Saturday September 6<sup>th</sup> & 7<sup>th</sup>: **Potpourri: Make your own sachet!** Before oil diffusers and plug-in air freshener has, pioneers used items from the garden for keep the whole house fresh! Make your own sachet to take home!

Friday & Saturday September 13<sup>th</sup> & 14<sup>th</sup>: **Herbs from our garden!** Discover the many uses and functions of an early herb garden. From cooking, medicine and so much more, this interactive class with utilize all the senses!

Friday & Saturday October 4<sup>th</sup> & 5<sup>th</sup>: **Clay Pots!** Long before the French settled in Ste. Genevieve, the Native Americans called this area home. Discover some of the beautiful but functional art they created through pottery. Visitors can even try making your own pot!

Friday & Saturday Oct. 11<sup>th</sup> & 12<sup>th</sup>: **Lewis and Clark in Missouri!** We have all heard the story of Lewis and Clark's mission to map the Louisiana Territory, but have you ever thought about the French influence on their time in Missouri? Join us for fun filled discovery at the Felix Valle State Historic Site.