

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - July 27, 2023**

CALL TO ORDER. Mayor Brian Keim called the meeting to order at 6:00 p.m. and all stood for the pledge of allegiance.

ROLL CALL. A roll call by City Treasurer Sue Schweiss showed the following members present:

Mayor Brian Keim	
Alderwoman Kristi Cleghorn	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Joe Steiger	Alderman Jeff Eydmann
Alderman Mike Raney	Alderman Joe Prince

Absent: Alderman Gary Smith

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Bennett to approve the agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See attached report)

STAFF REPORTS.

Jasen Crump - Police Chief (see attached report)

Steve Wilson - Alliance Water Resources (see attached report)

COMMITTEE REPORTS. None

PUBLIC COMMENTS. Dena Kreitler with Ste. Genevieve Chamber of Commerce addressed the board and stated that she would like to thank the City Employees who took time out of their schedule for the Leadership Program.

Susie Johnson - 64 N. Second Street addressed the board regarding the EV charging stations. Ms. Johnson stated that she has a Tesla, and they have adapters that you take with you, and they can be charged at the station we are looking at. They also have aps that will notify you when a charging spot is opened.

CONSENT AGENDA.

- Minutes - Board of Aldermen - Regular Meeting - July 13, 2023
- Approval of the Treasurer's Report - June 2023
- Street Closure Request - The Ste. Genevieve National Park is requesting a street closure request for August 25, 2023, for a "BIRTHDAY BASH" concert in the back yard of the JBV. The street closure will include Market Street between 2nd and Main Street.
- Street Closure Request - The Jour de Fete Committee is requesting a street closure request for August 11, 2023 - August 13, 2023, for the annual Jour de Fete Celebration. The street closure will include Main Street from S. Gabouri Street to Washington Street, Jefferson Street at Main Street, 2nd Street at Merchant Street, 2nd Street at S. Gabouri Street, 3rd Street and Market Street, Washington Street and Main Street.
- **RESOLUTION 2023 - 57.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING A MARKETING PLATFORM DEVELOPMENT GRANT WITH THE MISSOURI DIVISION OF TOURISM IN THE AMOUNT OF \$10,000.
- **RESOLUTION 2023-58.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE AN AGREEMENT WITH SELECTIVE INSURANCE FOR BUILDER'S RISK INSURANCE COVERAGE.

A Motion by Alderman Donovan, second by Alderman Steiger to approve the consent agenda as presented. Motion carried 7-0-1 with Alderman Smith absent.

NEW BUSINESS.

BILL NO. 4575. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). **1st READING.** A motion by Alderman Eydmann, second by Alderman Donovan Bill No. 4575 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote with Alderman Smith absent.

OTHER BUSINESS. None

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 6:23 p.m.

Respectfully submitted by,

A handwritten signature in cursive script that reads "Sue Schweiss".

**Sue Schweiss
City Treasurer**

CITY ADMINISTRATOR REPORT

July 27, 2023 UPDATE

1. Progress Parkway longitudinal cracks have been sealed and our stripers plans on installation Wednesday, weather permitting. When we get our own crack sealer we will work on the smaller horizontal cracks. Thanks go public works for getting those cracks filled with sand first to create a solid base.
2. The city hall building committee will be meeting Thursday to discuss the electronics installation for the boardroom and decide what's needed.
3. I met with the county commission on 7/24 and they said they didn't think it was the best use for their public parking lot installing an EV charging station. They don't want to take up needed parking spaces dedicated to EVs when the parking lot is packed now with users. Additionally, installation costs would be higher due to the existing utility pole that would feed this new service that already contains 3 high voltage transformers for the neighboring buildings. Would you like me to move forward with purchasing the unit with our ARPA funds and then look at Main St. Park as our downtown location?
4. A reminder that moving day is August 15 as we shuttle office furniture from city hall to 44 Plaza Dr. The computer system will be offline while we make the move so we will extend the due date to Friday, August 18 for all utility bills. The drop box will be available until we're ready to install the new one.
5. A reminder about our budget work session on Thursday August 17, starting at 6p. This is an extra meeting to focus on capital and large cost item requests from department heads. This meeting will take about 2 hours. I will hand out a sheet with the items and whether it is a recommended item or not.
6. The City is moving to stegenevieve.gov starting Friday morning. No need to do anything with your emails but advise those who you regularly email with about the change.



Ste. Genevieve Police Department



Monthly Operations Report

Date: July 2023

Calls for Service:

- 387 calls for service June 2023
- 44 O/I report's written
- 9 summons' issued.
- 19 Arrest made.

K9 Ozzy Reports

The K9 stats for June 2023 are as follows:

- 8 narcotics detection deployments
- 7 patrol deployments
- 2 alarm deployments
- 4 assist other agencies (Ste. Genevieve County Sheriff's Office)
- 1 Compliant surrender because of an arrest attempt
- 0 non-complaint surrenders (Apprehension)
- 3 arrests
- 3 public relations contacts (K9 demonstrations, civilian contact, and foot patrol at school)

- 5 items with Methamphetamine residue
- 0 grams of Heroin
- 1 grams of Fentanyl
- 1 item with Cocaine residue
- 0 grams of Mushrooms
- 5 items of paraphernalia
- 0 handguns
- 0 evidence
- 30 hours of training

Staffing:

- We are currently at full staff.

Training:

- I attended the traffic safety conference this month.

Meetings:

- I attended the department head meeting and Budget meeting.

Facility:

-

Equipment/Maintenance:

- Normal vehicle maintenance

Police Radio:

Grants:

- We were granted the MoDot traffic safety grant and received two PBT's.
- We received unofficial word that we received our grant from FEMA for the additional digital radios.

Miscellaneous:

- We assisted with the County Fair.
- Our department is preparing for Jour De Fete.
- Our new patrol vehicles are here. We are just waiting on the equipment to be installed. They are scheduled to be upfitted the end of September.



OUR
MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

June 2023

Water Treatment Plant

- The electrical building has been constructed and most of the electrical components have been installed. We still do not have a delivery date for the Transfer Switch. This continues.
- We have been seeing some issues with the lime building electrical system, as in temporary power loss during rain events. Once the new building is online this will alleviate the problem.
- The newly installed hydrant at the plant has been put into service.
- Transfer pump number 2 had some issues during a power supply interruption. This caused the fuses to blow. The new fused were installed and normal operations resumed.
- Staff found that the blow off valve on the Carbon Dioxide tank was leaking by. A new valve has been ordered.
- The High service pumps had new packing installed, reducing leakage.
- All locations were inspected and cleaned.

Wastewater Treatment

- Ultra Violet system is work and providing good result.
- A large tree has fallen on the fence the surrounds the treatment facility. The tree will be removed in a timely manner.
- Since the cleanout of the clarifiers in the spring, the plant continues to operate without issue.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	2.6	1.7	7.7	3.6
Peak Day	4.7	2.4	8.02	9.7
Percent Removal	99.1%	98.4%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .615
 Daily Maximum loading 1512 lbs.



OPERATIONS REPORT – Ste. Genevieve

Alliance Year to Date Capped Expenses through April-2023			
	Actual(7 month)	Budget(7 month)	Over/Under budget
Repair	\$36,358	\$36,336	\$-22.00

Collection/Distribution

Collections

- Staff jetted just over 11,000ft of lines this month.
- The sewer on 5th Street was jetted and CCTV'ed ensuring we didn't have an issue. Homeowner had the issue and was resolved.
- Complete 2 taps for new construction.
- All station were mowed and weedeated.
- Jetting in the downtown area was the focus this month. I an effort to minimize any problems during event season.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Met with the school maint. Dept. concerning the high usage at the ball fields. Turns out the irrigation system had a rather large leak.
- Hydrant Flushing is nearly completed. Hydrant painting will follow shortly.
- Taps were completed for newly constructed homes in the city limits.
- Manhole and valve box risers were ordered for the sidewalk replacements.
- Site repairs were completed at location where there were previous excavations.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 31 line locates.
- Staff performed 71 work orders.
- Disconnects for non-payment 22
- There were 5 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- Staff has begun demoing the from of the Street dept. for the concrete/sidewalk replacements.
- Completed the set up for Heritage Days Event.
- Tore out the side walks on Layhae, LaPorte, and City Hall in preparation of replacement.
- Cross walk light failed to work properly at the hospital crosswalk. We found the solar panel had been damaged. A new on is on order.
- Rented and excavator with the jackhammer attachment to complete concrete jobs in a timely manner.
- Street sweeper is back on schedule.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- Staff removed trees in front of the Park House.
- Rose bush island was cleaned out and is awaiting the installation of a Flag pole.
- Light damage to the Valle Spring bathrooms was reported. Unable to identify anyone this time.
- Facility checks were made daily now due to an incident.
- All mowing equipment is being maintained to ensure proper operation.

Project Updates

- Waterline Project to begin July 13th.
- Electrical Bldg. still on hold do to waiting on materials.
- Sidewalks tear outs have begun..
- Crack Fill in was completed on Progress Parkway

Safety

- Staff was briefed on Flagger Safety and work zone dangers.
- Staff completed all cyber security awareness training as well.



OPERATIONS REPORT – Ste. Genevieve

Regulatory

- DMR
- Groundwater report

Training

- Staff received refresher training on workzones and the hazards of working on and near heavy equipment

Concerns for the Month

- Dump Truck

Positive for the Month

- All departments participated in the Transportation event at Valle. Multiple pieces of equipment were on display.