

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – AUGUST 8, 2024**

**CALL TO ORDER.** Mayor Keim called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderwoman Amie Dobbs	Alderman Eric Bennett
Alderman Bob Donovan	Alderman Joe Prince
Alderman Jeff Eydmann	Alderman Mike Raney

Absent: Alderman Patrick Fahey  
Alderman Joe Steiger

**APPROVAL OF AGENDA.** A motion by Alderman Donovan, second by Alderman Prince to approve the amended agenda as presented. Motion carried 6-0-2 with Alderman Steiger and Alderman Fahey absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Aaron Smith – Tourism Director (see attached report)  
Kenny Steiger – Fire Chief (see attached report)  
David Bova – Assistant City Administrator (see attached report)

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Meeting – July 25, 2024
- Minutes – Board of Aldermen – Work Session – July 25, 2024

- **STREET CLOSURE REQUEST** – Jami Inman with Jour de Fete is requesting street closures for the Annual Jour De Fete Celebration starting Friday August 9 @ 1:00 p.m. and extending thru Sunday, August 11 till 7:00 p.m.
- **STREET CLOSURE REQUEST** – Ste. Genevieve Chamber Foundation is requesting a street closure for the 1<sup>st</sup> ever Farmer’s Table dinner on Friday September 13, 2024 from 8:00 a.m. to midnight. The street closure includes Third Street from Merchant to Market.
- **RESOLUTION 2024 – 38. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI IN SUPPORT OF THE CITY’S PARTICIPATION IN THE OZARK RUN SCENIC BYWAY.**

A motion by Aldermen Bennett, second by Aldermen Donovan to approve the consent agenda as presented Motion carried 6-0-2 with Alderman Steiger and Alderman Fahey absent.

**OLD BUSINESS.**

**BILL NO. 4624. AN ORDINANCE AUTHORIZING APPROVAL OF SUPPLEMENTAL AGREEMENT NO. 1 TO THE TRANSPORTATION ENHANCEMENTS FUNDS AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION FOR ST. MARY’S ROAD SIDEWALK IMPROVEMENT PROJECT TAP-9900(096). 2<sup>nd</sup> READING.** A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4624 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Absent: Alderman Joe Steiger and Alderman Patrick Fahey. Motion carried 6-0-2. Thereupon Bill No. 4624 was declared Ordinance No. 4545 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4625. AN ORDINANCE AUTHORIZING THE DISSOLUTION OF THE TOURISM ADVISORY COUNCIL . 2<sup>nd</sup> READING.** A motion by Alderman Raney, second by Alderman Eydmann, Bill No. 4625 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Absent: Alderman Joe Steiger and Alderman Patrick Fahey. Motion carried 6-0-2. Thereupon Bill No. 4625 was declared Ordinance No. 4546 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4626. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AMENDMENT OF THE INTERGOVERNMENTAL AGREEMENT FOR CONSTRUCTION COST SHARING BETWEEN CITY OF STE. GENEVIEVE AND STE. GENEVIEVE R-II SCHOOL DISTRICT. 2<sup>nd</sup> READING.** A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4626 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Bob Donovan, Alderman Joe Prince, Alderman Eric Bennett, Alderman Jeff Eydmann, and Alderman Mike Raney. Nays: None. Absent: Alderman Joe Steiger and Alderman Patrick Fahey. Motion carried 6-0-2. Thereupon Bill No. 4626 was declared Ordinance No. 4547 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4627. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION TRANSPORTATION ENHANCEMENTS FUNDS PROGRAM AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG SOUTH FOURTH STREET (HWY 32) TAP – 9901(879). 1<sup>st</sup> READING.** A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4627 was placed on its first reading, read by title only, considered and passed by an 6-0-2 vote of the Board of Aldermen with Alderman Steiger and Alderman Fahey absent.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** Mayor Keim thanked all the voters that got out and voted in favor of Proposition S as well as the Chamber and IDC for helping to promote the proposition to voters.

**ADJOURNMENT.** With no further business Mayor Keim adjourned the meeting at 6:21 p.m.

**Respectfully submitted by,**

A handwritten signature in blue ink that reads "Pam Meyer". The signature is written in a cursive style with a large, looped "M".

**Pam Meyer**  
**City Clerk**

## CITY ADMINISTRATOR REPORT

August 8, 2024 UPDATE

1. The website committee met Wednesday (8/7) with two website consultants for the city website. References have all come back good from the two candidates and we'll see who the committee recommends at our next meeting.
2. I will be out of the office for a portion of Friday, August 16, at the Chamber Golf Tourney. David Bova and I will be at the statewide Comprehensive Economic Development Strategy meeting in Cape Girardeau Tuesday, August 13.
3. The park restroom is close to being ready to ship so we will be working on prepping the site after Jour de Fete.
4. The ChargePoint EV station is installed, some finish work and striping needs to be done to the parking area, and I have training scheduled at the end of the month for the ChargePoint setup and use.
5. Stop signs are installed at Washington and Main St. No complaints received in my office.
6. Cochran has been approved as our "on-call engineer" choice for the S. 4<sup>th</sup> St. sidewalk connection TAP grant project. Cochran will be getting us a contract for approval before the end of the month.
7. MoDOT has requested another approval from the National Park Service since we will be digging along St. Mary's Road for the sidewalk project. There is some concern by NPS about archaeological items that might be uncovered but the rock base depth will be 4 inches into existing grade. This pushes back the future construction start.
8. Prop S passed unofficially on Tuesday with 60% of the vote for the \$10m General Obligation Bond for street improvements. The County Clerk usually takes a week to certify the results and she will forward that to the city. I have been in touch with McLiney and Gilmore and Bell to start processing the paperwork needed for the board to approve the bonding process and to work on language for a lease/purchase proposal for infrastructure improvements in the proposed subdivision. The bonding has also been incorporated into the budget under Debt Service with transfers in from General Fund and Transportation Fund.

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# Tourism Report

Aaron Smith | Aug 8, 2024



## The News

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### MO Humanities Small-Town Showcase

Ste. Genevieve after the first round of voting lead the polls. Now, we're not in the top 5. Voting concludes Oct. 1. The top five communities in voting will receive:

A short video about their community

An hour-long podcast, roundtable-style

A feature in our bi-annual publication, *MoHumanities*

A highlight reel, featuring all five communities, to be shown during our annual gala

### Choosing a Branding Partner

We are close to picking the agency who will head our rebranding efforts. Because of our city's purchasing policy, we had to reach out to different companies for RFPs. This has allowed me a little time to drum up some competition with McDaniels Marketing. We want all agencies to put their best foot forward. We reached out to three agencies, Madden, McDaniels, and Blacktop Sailor. McDaniels and Blacktop both submitted proposals. Rebranding is a big deal. We have to get this right. I've also employed another graphic designer to create different initial designs.

## Installing Visit Widget

We are in the middle of installing Visit Widget. They are developing our app as we speak, and JRudney, our website manager is rebuilding the website around the visit widget embeds. I was hoping for a launch by the middle of this month, but a timeline has not been established. Once again, I'm being very particular in the look for the new website.

# Ste. Genevieve Fire Department

Ken Steiger Fire Chief  
165 South 4<sup>th</sup>. Street  
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall  
Phone: 573-883-5321 Fire House  
Fax: 573-883-8081 Fire House  
Email: sgfd7101@gmail.com  
Cell Phone: 573-883-0615

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## Monthly Operations Report

Date: **July 2024**

### Calls for Assistance:

- SGFD responded to **18** emergency calls in **July**.
- The total for this year is **158** calls, up **5** calls from last year.

### Staffing:

- SGFD roster is down **5**. **Roster currently at 24 of 29.**
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested
- Have a new volunteer application in hand and working on background and reference checks. Past everything, waiting for him to move to Ste Gen.
- **An inactive female quit. She was going to receive a probation letter for lack of attendance.**
- **Received online application and signed up a new female.**
- **Have another online application that I am working on now for another female.**

### Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was Annual Hazardous Materials Refresher**
- **Preplan 1<sup>st</sup> of 2 at MLC. Went in the mines.**

### Meetings Attended

Bi County Chiefs Meeting – **Attended**  
City Council Meeting x1 – **Attended**  
Ozark Fire Assoc. Meeting – **Attended**  
County Chiefs Meeting - **Attended**

### Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Nothing to report

### Apparatus & Equipment Maintenance:

- **7143 our 2006 pumper has a cracked turbo elbow. The part is on order, having difficulty finding the part for a 2006. Repair will be around \$2,000. The truck remains in service just has reduced power and noisier cab.**

### Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion. New radio towers are being installed.
- BI County AFG grant for all new handheld radios submitted. Will probably be 2-3 months before we know anything. Nothing to report.

## Grants

### DPS

#### 2023 DPS Grant

Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants. Grant has been submitted for approximately \$72,000.

Grant has been approved. **Radios on order, was anticipating delivery end of the June or first part of next July. Contacted radio dealer and he said he is unsure when they will come in. He said they are working on orders from February ours were ordered in March.**

#### 2024 DPS Grant

Have started the application for no match required grant for truck intercom systems. This is the same grant that we received all of the radio upgrades from. Application is due June 14<sup>th</sup>. Submitted

### ARP Grant

#### 2023

All ordered equipment is in service, and invoices have been turned over to Sue. Working on the closeout process. **Closed out and complete.**

#### 2024

I will be applying for all new fire hoses and 8 sets of turnout gear in this year's grant request. This is a 50% match which can be in the form of money or "in kind match". We have budgeted for 4 sets of turnout gear and replacement of our 4-inch large diameter hose. If I write these into the grant, the purchases we were planning to make can be used as our match and would only require additional funding of approximately \$6,000.00 that would be available from the rural fire fund. Grant has been submitted. **Turnout gear and hose management system are on order working on specs for hose. Should be able to bring for boards approval in September.**

### County Firefighters Assn.:

- Nothing to report

### Misc.

#### PRS – Standby for Demo derby

**Chamber of Commerce Leadership series toured station**

**Several classes for Ste Gen Hospital Staff on fire extinguisher operation**



KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

SGPS Early Childhood Center

Installed

Waiting to install keys on Plaza Chiropractic Building on Pointe Basse

Approved

2-- Mississippi Lime Company

1- Le Techniques Salon

1 - HR Block



## Community Development August 2024 Staff Report 7/20/24 – 8/5/24

### *Historic Preservation – Heritage Commission*

- Next meeting – 8/19
- 2024 HP grant application – mobile app walking tour – recommended for funding
- 2025 HP grant application – open for submittals

### *Building Department / Code Enforcement*

- Occupancy Permits / Inspections 16
- Building Permits Issued 13 (10 roof permits)
- Demolition Permits 1
- Sign Permits 1
- Chicken Permits 0
- Special Use Permits 0
- Sidewalks – 2<sup>nd</sup> notice mailed out 7/10 – 6 completed repairs; 5 on track to complete

### *Comprehensive Plan Update*

- Final adoption by P&Z – 8/1
- Certified copies to BOA & County Recorder

### *Planning & Zoning*

- Aug meeting 8/1 – Adopted resolution PZ2024-01 by majority vote
- Next meeting – 9/5

### *City / County Info*

- Assistance with Tourism / EcDev 2024 – Provided 5k in '23, discussion of poss. adding lodging tax to 2024 ballot / discussion of forming a CVB type organization with County & Chamber / County partnered with City for Parkland REDI membership
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4<sup>th</sup> Street bridge) – remains on track for 2025
- TAP Grant (Hwy 61 sidewalk) – County app. approved – on track for 2026
- 911 Tax – Board formed (includes City officer) – payments from City & Amb. Dist. to continue until new infrastructure installed and paid; potentially 4 – 5 years (2027-28)
- EV Charging – County is not assisting
- Improvements to Ferry Landing – USCOE will not require permits and have given permission to move forward; MLC has responded they have no issue with the project. UP has now given initial approval to move forward also. Drafting MOU for UP & MLC.

### *Board of Adjustment*

- Nothing new to report

***Floodplain Management***

- Current long range forecasts show 27% chance of Minor Flooding in Aug-Sep-Oct.
- Current long range forecasts also show 12% chance of moderate flooding in Aug-Sep-Oct.
- Current river stage (8/5) is 19.0'; expected to fall to 15' by end of week.
- Currently Abnormally Dry; state extended Drought Alert thru 9/1/24
- Ferry is currently operating but only Fri – Sun.

***Property Maintenance***

- Nuisance Property Issues 5
- Vegetation Nuisance Issues 8
- Code Violation Issues 3
- Sidewalk Issues 1
- 58 S Main – owner has contracted and presented paid contract on 5/13
- 42 S Main – tax sale tentative date - ~~8/26~~ 9/5