

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – AUGUST 25, 2022**

**CALL TO ORDER.** Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Alderwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Mike Raney	Alderwoman Kristi Cleghorn
Alderwoman Ashley Armbruster	Alderman Jeff Eydmann

**APPROVAL OF AGENDA.** A motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 8-0.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** None.

**CITY ADMINISTRATORS REPORT.** (See Attached Report)

**STAFF REPORTS.**

Steve Wilson – Alliance Water Resources (Absent) (See Attached Report)

Eric Bennett – Police Chief (See Attached Report)

**COMMITTEE REPORTS.** Alderwoman Armbruster reported that the next “Movie in the Park” will be September 3<sup>rd</sup>.

**PUBLIC COMMENTS.**

Kara Bert updated the Board on the upcoming Oktoberfest.

**PUBLIC HEARING.**

Mayor Hassler opened the public hearing at 6:06 p.m. to allow citizens to comment on the property tax rates proposed to be set by the City of Ste. Genevieve a political subdivision. The tax rates shall be set to produce revenues which the budget for the fiscal year 2023 shows to be required from the property tax. With no public comments Mayor Hassler closed the public hearing at 6:07 p.m.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – August 11, 2022
- Minutes – Board of Aldermen – Work Session – August 11, 2022
- Minutes - Board of Aldermen – Special Meeting – August 18, 2022
- Minutes – Board of Aldermen – Budget Work Session – August 18, 2022
- Treasurer’s Report – JULY 2022
- Approval of a Street Closure Request from the Felix Valle House State Historic Site for October 22, 2022 from 9:30 a.m. to 6:00 p.m. to close Second Street, between Market Street & Merchant Street for the Rural Heritage Festival to allow vendors and food trucks to use this area.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda as presented. Motion carried 8-0.

**OLD BUSINESS.**

**BILL NO. 4500. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 2<sup>ND</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4500 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4500 was declared Ordinance No. 4425 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4501. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTERS 405 ZONING REGULATIONS; 205 ANIMALS; AND 520 STREETS, SIDEWALKS AND OTHER PUBLIC PLACES AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4501 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None Motion carried 8-0. Thereupon Bill No. 4501 was declared Ordinance No. 4426 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4502. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 500 BUILDINGS AND BUILDING REGULATIONS AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Prince, second by Alderwoman Johnson, Bill No. 4502 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None Motion carried 8-0. Thereupon Bill No. 4502 was declared Ordinance No. 4427 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4505. AN ORDINANCE AMENDING THE CITY OF STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES CHAPTER 215 NUISANCES AS SET FORTH BELOW. 2<sup>ND</sup> READING.** A motion by Alderman Jokerst, second by Alderwoman Cleghorn, Bill No. 4505 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None Motion carried 8-0. Thereupon Bill No. 4505 was declared Ordinance No. 4428 signed by the Mayor and attested by the City Clerk.

**NEW BUSINESS.**

**BILL NO. 4507. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE LEVYING A TAX ON THE RESIDENTS OF THE CITY FOR THE YEAR 2022. 1<sup>ST</sup> & 2<sup>ND</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4507 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderwoman Johnson, second by Alderman Jokerst to proceed with the second and final reading of Bill No. 4507. Motion carried 8-0. A motion by Alderman Donovan, second by Alderwoman Cleghorn, Bill No. 4507 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4507 was declared Ordinance No. 4429 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4508. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING THE PERSONNEL MANUAL AS SET FORTH BELOW. 1<sup>ST</sup> READING.** A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4507 was placed on its first reading, read by title only, considered and passed as amended by a 8-0 vote of the Board of Aldermen.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** None.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting at 6:15 p.m.

Respectfully submitted by,

  
Pam Meyer  
City Clerk

## CITY ADMINISTRATOR REPORT

August 25, 2022 UPDATE 1

1. Joy French is finished with the "Our Hometown" mural on the north side of city hall. The cost for supplies was a little over \$320.00 and she had 52 hours in the project during some very hot weather. And we had free use of the lift from Marzucio Electric.
2. The second tranche of ARPA SLFRF arrived last Wednesday. That gives us a little over \$890,000 in funds that we are spending on water main improvements, cybersecurity and more.
3. We received preliminary approval for the TAP application St. Mary's Road sidewalk/trail install from Seraphin to Hillside Ln. The official announcement will be September 30 in a statewide press release.
4. The Governor has a conference call Tuesday morning, August 23, to share information about the upcoming special legislative session.
5. I have been able to contact 2 out of the three property owners on N. 4<sup>th</sup> St. to get Temporary Construction Easements to make improvements to the sidewalks to help with the overlay project. We may have to move forward if I can't reach the corner property owner.
6. We have conducted two out of three interviews for the front clerk position and hope to have someone hired next week.
7. I will be out of the office Thursday and Friday, Sep. 1 & 2, and city offices will be closed Monday, Sep. 5 for the Labor Day Holiday.
8. Comprehensive Plan public outreach sessions are scheduled for Monday (8/29, 6p) and Tuesday (8/30, 10a) here at city hall. All interested residents, individuals, those wishing to work on the future plans of the City are invited to attend.



**OUR  
MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

**OPERATIONS REPORT – Ste. Genevieve**

**JULY 2022**

**Water Treatment Plant**

- Carbon Dioxide tank was utilizing the pressure blow off valve. This was caused by low refrigerant in the unit. System was charged.
- Electrical project has seen little movement, as we are waiting on Citizens to relocate the pole.
- MicroComm continues to work on the Progress Parkway Pressure Transducer readings
- The power was out at the Water Treatment Plant due to a motor vehicle accident on Market St. Backup generator was used during this event. Though it had to be manually turned on.
- All locations were inspected and cleaned.

**Wastewater Treatment**

- The Variable Frequency Drive went out that controls the rotors. A new unit was ordered and will be installed upon delivery.
- A waterline blew under the sink in the lab over a weekend. Staff shut down the water and cleaned it up prior to completing the needed repairs.
- Sprayed weeds, and mowed.
- Routine maintenance and inspections were performed as scheduled.



**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	5.6	2.8	7.7	164
Peak Day	7.6	5.5	8.2	194
Percent Removal	97.3%	98.5%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- .613  
 Daily Maximum loading 995 lbs.



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff jetted just over 4000ft of lines this month.
- Cameraed the sewer lines on Fourth St to assist Bauman's with locating the sewer laterals.
- Equipment Pro was able to get Robinwood Lift Station going after it failed to run.
- Located a manhole along Highway 61, this has been buried for a long time.
- Staff performed a round of lab cleaning this includes all equipment and glassware.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- The water main that run under the Fourth St bridge ruptured in the concrete. We were unable to fix this leak and it had to be valved off on both sides of the bridge.
- Staff replaced meter pits throughout the system.
- Ordered materials for the relocating of meter pits in the area of the waterline project.
- Meter pits continue to be relocated to yards from basements.
- HVAC System replacement was completed
- All remote buildings were cleaned, inspected.

#### Customer Service

- Staff performed 43 line locates.
- Staff performed 79 work orders.
- Disconnects for non-payment 30
- There were 5.5 loads of lime purchased.



## OPERATIONS REPORT – Ste. Genevieve

### Public Works

#### Streets

- Staff received a report of a hole in the road on Wilder St. After investigating this, we found that the culvert pipe was collapsed. Plans to replace were executed the following day.
- Storm cleanup included storm drains, grates, washing down streets, and limb clean up.
- Staff completed a large pothole patching run. There were 2 loads of concrete and 3 loads of asphalt used during this, and there are still more to get.
- Replaced street signs in the area surrounding the Antique Mall.
- Removed one of the 2 painted Handicap zones that were to be removed
- Brush site cleanup.
- Assisted with the Down Syndrome Event by providing need barricades.
- Sign replacement and tracked inventory has begun, all signs are dated and tracked.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

#### Park

- Staff cleaned graffiti off the equipment at Pinkley Park.
- The sink at the Main St. bathroom was replaced as it was knocked off the wall.
- Mowing, and weedeating was completed.
- Staff continues mulching around trails and playground equipment.
- Staff is completing an inventory of paint needed for the soccer fields to the upcoming season.
- All mowing equipment is being maintained to ensure proper operation when needed

#### Project Updates

- Waterline Project is well under way.
- BT Electric has notified up that the project will begin on or around July 25th.

#### Safety

- All staff received refresher training on Arc Flash Hazards and Electrical Safety.
- Staff was briefed on hazards from excessive heat and how to identify illnesses from it.

#### Regulatory

- DMR
  - Groundwater report
- All were submitted on time

#### Training

- All employees attended a traffic flagger training course. They are all certified at this time.





## OPERATIONS REPORT – Ste. Genevieve

### Concerns for the Month

- Excessive temps and employee safety.

### Positive for the Month

- All Staff working hard through this heat.



# Ste. Genevieve Police Department



## Monthly Operations Report

Date: August, 2022

### Calls for Service:

\*SGPD responded to 379 calls for service in July.

Incident Type	Count
INTOXICATED PERSON	3
ESCORT	11
ALARM BURGLARY	9
TRAFFIC STOP	71
ABANDON OR OPEN 911 CALL	14
FIRE ALARM	3
ANIMAL CALL	11
ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	1
ASSIST FOR POLICE	6
ASSAULT CALL	1
ASSAULT CALL NOT IN PROGRESS	3
ATTEMPTED SUICIDE	1
BURGLARY	3
BURGLARY NOT IN PROGRESS	2
CHILD ABUSE	1
CHOKING	1
C AND I DRIVER	4
COMMERCIAL FIRE	1
CHECK WELL BEING	17
ASSIST DFS	1
DIABETIC PROBLEMS	1
BREATHING PROBLEMS	1
DISTURBANCE	17
DISTURBANCE NOT IN PROGRESS	1
DOMESTIC DISTURBANCE	4
ELEVATOR RESCUE	1
EXTRA PATROL	3
FALLS	2
FIGHT	1
FOUND PROPERTY	3
FRAUD	1
FUGITIVE ARREST	5
HARASSMENT	2
HEART PROBLEMS	2
HEAT EXPOSURE	1
INFORMATION ONLY	5
INVESTIGATION FOR FIRE	1
INVESTIGATION POLICE	11
HEMORRHAGE/LACERATIONS	3
MISCELLANEOUS	68
MISSING ADULT	3
MOTORIST ASSIST	2
MVA INJURY	1
MVA NON INJURY	9
MVA WITH KNOWN ENTRAPMENT	1
MVA UNKNOWN INJURY	1
ORDINANCE VIOLATION	1
PAPERS SERVED	1
PEACE DISTURBANCE	11
PICK UP	1
PROPERTY DAMAGE	3
PSYCHIATRIC/ABNORMAL BEHAVIOR	1
PURSUIT	1
ROAD HAZARD	2
RESIDENTIAL FIRE	1
STROKE(CVA)	1
SUSPICIOUS PACKAGE ITEM	1
SUSPICIOUS PERSON VEHICLE	20
THEFT	3
THREATS	2
TRESPASSING	5
TRY TO CONTACT	5
UNCONSCIOUS	2
UNKNOWN PROBLEM	1
UTILITY CREW	3
<b>Total:</b>	<b>379</b>

**Staffing:**

\*We're still accepting applications to fill 1 vacant position.

\*We have an officer who is on an extended military leave, and hope to fill some of those shifts utilizing part time employees.

**Training:**

\*Nothing to report.

**Meetings attended:**

\*I attended 2 BOA meetings in July.

**Facility:**

\*Nothing to report.

**Equipment/Maintenance:**

\*Nothing to report.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*Nothing to report

**Miscellaneous:**

\*Nothing to report.