

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – SEPTEMBER 9, 2021**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Jeff Eydmann	Alderman Gary Smith
Alderman Mike Jokerst	Alderman Bob Donovan
Alderman Mike Raney	Alderman Joe Prince
Alderwoman Ashley Armbruster	

Absent: Alderwoman Susan Johnson

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Prince to approve the agenda as presented. Motion carried 7-0-1 with Alderwoman Johnson absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report) City Administrator Welch introduced the Tourism Director, Jeffery Wix. Mr. Wix started employment with the City on Tuesday, September 7, 2021.

STAFF REPORTS.

GARY ROTH – FIELD OPERATIONS SUPERVISOR (See Attached Report)

DAVE BOVA – COMMUNITY DEVELOPMENT ADMINISTRATOR (See Attached Report)

KENNY STEIGER – FIRE CHIEF (See Attached Report)

COVID DISCUSSION. City Administrator Welch reported that number of covid cases for the county is still jumping around and suggests that the mask mandate for City Building's remain for another two weeks. All were in agreement.

COMMITTEE REPORTS. Alderwoman Armbruster reported that the next meeting for the Park Board will be held on Monday, September 27, 2021 at the fire house. The board is still down two members. The next movie in the park will be held on Saturday, September 25th and will be the "Wizard of Oz".

PUBLIC COMMENTS.

Gary Roth, Field Operations Supervisor took the opportunity to address the Mayor and Board of Aldermen on his concerns regarding the health insurance and asked about how vacation pay was figured into the budget with Alliance

CONSENT AGENDA.

- Approval of the Minutes of the August 26, 2021 Board of Aldermen Regular Meeting
- Approval of the Minutes of the August 26, 2021 Board of Aldermen - Closed Session
- Approval of the Minutes of the August 30, 2021 Board of Aldermen Work Session
- Approval of Annual report from Ste. Genevieve Community Access Cable Board
- Approval of Street Closure Request for "Moon Over Market" (Night Market) event to be held on September 17, 2021 (Market Street – Between Second & Third Street) 4 p.m. to 10:30 p.m.
- Approval of Street Closure Request from French Colonial America for Saturday, October 16, 2021 (Main Street – between Market & S. Gabouri) 6 p.m. to 9:15 p.m.
- Approval of Street Closure Request from French Colonial America for their event "Pecanapalooza" which will be held on Saturday, November 6, 2021 (Market Street from Second to Main and Main from Market to S. Gabouri) 8 a.m. to 7 p.m.
- **RESOLUTION 2021-54.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE FIRE DEPARTMENT TO APPLY FOR A 2021 MISSOURI DEPARTMENT OF CONSERVATION (MDC) GRANT IN THE AMOUNT OF \$7,497.00.

A motion by Alderman Jokerst, second by Alderman Donovan to approve the consent agenda as presented. Alderwoman Armbruster asked if there was some way on future street closure requests if it could be a policy that the party that is requesting the street closures have some way of contacting any businesses that the closure would affect? The members agreed this would be a good idea and a topic for a future work session. Motion carried 7-0-1 with Alderwoman Johnson absent.

OLD BUSINESS.

BILL NO. 4448 AN ORDINANCE APPROVING AN ADDITIONAL MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010, ADDING STREET/PARKS MANAGAMENT AND PERSONNEL. 1ST READING. A motion by Alderman Raney, second by Alderwoman Armbruster, Bill No. 4448 was placed on its first reading, read by title only, considered and passed by a 6-1-1 vote with Alderman Jokerst casting the no vote and Alderwoman Johnson absent. A motion by Alderman Smith, second by Alderwoman Armbruster to proceed with the second and final reading of Bill No. 4448. Motion carried 6-1-1 vote with Alderman Jokerst casting the no vote and Alderwoman Johnson absent. A motion by Alderman Smith, second by Alderman Donovan, Bill No. 4448 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Gary Smith, Alderman Jeff Eydmann, Alderman Bob Donovan, Alderman Mike Raney, Alderman Joe Prince, and Alderwoman Ashley Armbruster. Nays: Alderman Mike Jokerst. Motion carried 6-1-1 with Alderwoman Susan Johnson, absent. Thereupon Bill No. 4448 was declared Ordinance No. 4368 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4449. AN ORDINANCE AMENDING SECTION 105.030 DECLARATION OF CANDIDACY – DATES FOR FILING. 1ST READING. A motion by Alderman Raney, second by Alderman Prince, Bill No. 4449 was placed on its first reading, read by title only, considered and passed by a 7-0-1 of the Board of Aldermen with Alderwoman Johnson absent.

BILL NO. 4450. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2021 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 1ST READING. A motion by Alderman Smith second by Alderman Eydmann Bill No. 4450 was placed on its first reading, read by title only, considered and passed by a 7-0-1 of the Board of Aldermen with Alderwoman Johnson absent.

BILL NO. 4451. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2022 AND APPROVING AN EFFECTIVE DATE. 1ST READING. A motion by Alderman Smith to approve Bill No. 4451 with exhibit “A”, second by Alderman Prince, Bill No. 4451 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Johnson absent.

BILL NO. 4452. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND THE STE. GENEVIEVE COMMUNITY ACCESS TELEVISION BOARD (CHANNEL 990/991). 1ST READING. A motion by Alderman Smith, second by Alderman Eydmann, Bill No. 4452 was placed on its first reading (as amended), read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Johnson absent. (Amended to change the date in Section 1. (D) to read September 1, 2022)

BILL NO. 4453. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A PROPOSAL FOR PROFESSIONAL SERVICES WITH COCHRAN ENGINEERING FOR WATER MAIN REPLACEMENT – FOURTH STREET FROM ROBERTS STREET TO WASHINGTON STREET & MAIN STREET CREEK CROSSING. 1ST READING. A motion by Alderman Smith, second by Alderman Jokerst, Bill No. 4453 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Johnson absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

EXECUTIVE/CLOSED SESSION. A motion by Alderman Eydmann, second by Alderman Smith to go into closed session to discuss legal or litigation matters as authorized by Section 610.021(1) RSMO. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Gary Smith, Alderman Mike Jokerst, Alderman Bob Donovan, Alderman Mike Raney, Alderman Joe Prince, Alderman Jeff Eydmann and Alderwoman Ashley Armbruster. Nays: None. Motion carried 7-0-1 with Alderwoman Susan Johnson, absent. (6:28 p.m.)

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 6:46 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

September 9, 2021 UPDATE 1

1. Bauman construction says they can start on the streets the last week of September. They have had a number of projects all hit at the same time and that has caused a backlog. To balance this expenditure in the new fiscal year we have included the revenue and expense change in the proposed budget for FY2022 adding in \$245,000 for infrastructure improvement in the Transportation Tax Fund.
2. We will discuss ARPA funds at the next board meeting work session on 9/23.
3. We are back to full staffing in the city and hope you have time to say hi to Jeff Wix and Connie Beauchamp at some point.
4. MML distributed a list of census numbers for cities in Missouri. They had not been posted until Tuesday. Ste. Genevieve is now at 4999 residents according to the U.S. Census Bureau, up from 4418 in 2010.
5. With supply chains running slow for some items we will be ordering some of our capital items early after October 1 in case there are extended delays, especially for vehicles.
6. The tax reports came in today and showed sales taxes were up for locally bought goods while the use tax dropped but is still above the 2019 level. The General Fund sales tax outpaced 2020 by \$18,000 while the Transportation Tax and the Capital Improvement Tax was up over \$12,000 from 2020. The Use Tax was off almost \$20,000 from 2020 but \$9,000 higher than 2019. All in all, another good month for the city.



Street and Park August / September

- Did some sweeping after storms
- Patched potholes
- Poured curb and installed wall on project at Nineth and Washington
- Mow and weed eat
- Worked on the old backhoe to get it going again
- Worked on painting intersections
- Cleaned up after 2 storms
- Put out and picked up barricades and trash cans for Jour de Fete
- Put big rocks around sign at the Wildlife Refuge
- Provided one man and a dump truck to help with water line project
- painted soccer goals and put up nets
- Striped soccer fields



Community Development September 2021 Staff Report Activities for 8/7/21 – 9/3/21

Historic Preservation – Heritage Commission

- Meeting – no regular August meeting; next tentative Regular Meeting Sept. 20th
- Received reimbursement for Historic Preservation Fund Grant Program of \$9,120

Building Department / Code Enforcement

- Occupancy Permits / Inspections 26
- Building Permits Issued 5
- Demolition Permits 1
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0
- Old plans organized – awaiting cabinet construction
- Continuing process to transition to 2018 (possibly 2021) ICC codes

Rental Housing Advisory Commission

- Nothing new to report – next tentative meeting October

Planning & Zoning

- No meeting in September
- Next tentative meeting – Oct. 7th

Board of Adjustment

- Meeting held Aug. 31st; Partial front setback variance granted

Floodplain Management

- Nothing new to report

Property Maintenance

- 2018 Focus Properties Remaining 5
- Nuisance Property Issues 5
- Vegetation Nuisance Issues 7
- Building Code Violation Issues 3

Training

- Planning & Zoning UMSL Chancellor's Certificate – completed

- Missouri Humanities Council Webinar – attended 1/21 & 1/28/21
- Preservation Advocacy & 117th Congress Webinar – attended 1/28/21
- ICC Residential Building Code Webinar Series – 7 weeks completed
- ICC Deck Safety Codes & ICC Off-Site Construction – Gene completed
- SHPO HPF Grant Application Workshop – completed
- ICC Introduction to Off-Site Construction – Gene completed
- Social Media & The First Amendment Webinar – completed
- Lead The Way: PHA Governance refresher training – completed
- 2018 Residential Building Inspection Institute – Gene attending

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **August, 2021**

Calls for Assistance:

- SGFD responded to **27** emergency calls in **August**
- Total so far this year **135** calls, **down 7** calls from last year

Staffing:

- SGFD roster is down 6. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed, contact any SGFD firefighter if interested.
- **Doing the back round check on a new application now**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training August 16th was Relay Pump operations with Mutual Aid Departments**

Meetings Attended

Ozark Firefighters meetings – **Cancelled**
Bi County Chiefs Meeting – **Cancelled**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Completed purchase the equipment with grant money (closed out the grant)**

Facility: LED Lighting

- Project completed. **Finishing close out paper work.**
- Painting Fire house
Painter is wrapping up the project with some touch up work to do. We are putting the lettering back up then it will be done.

Apparatus & Equipment Maintenance:

- Bids have been reviewed requesting to purchase from the MODOT State Contract for 1 ton pickup. Ordered Will contact Brown Chevrolet on Monday and check on time frame. I have been told GM has suspended building trucks due to chip shortage. **Don Brown contacted GM has accepted the order and we are on the build list but still unsure of delivery date.**
- Have a request to approve purchase of 4 sets of turnout gear thru the NPP.gov buying contract. Ordered Will call Monday and check on the progress, usually takes 3-4 months to manufacture. **Called supplier and the manufacturer is now taking up to 6 months for manufacturing. Should have in the next couple of weeks.**

Fire Radio
Nothing to report

Grants

Community Foundation Grant

We applied as the Ste Genevieve Fire Department for a new base 2 way radio and emergency lighting for the new brush truck Purchasing has begun **Closed out**

We applied as the Ste Genevieve County Technical Rescue Team for 2 ice rescue suits and 2-1 hour scba/confined space air supply bottles **Closed out**

- Found a Ozark Foundation grant for Covid relief and submitted an application for \$6,500 in equipment. Grant application was due April 1st. There is no matching money required. Application said will know if funded in 30 days. Received \$2,000, waiting for the check to spend the money. **Closed out.**
- Have heard that a Homeland security grant may be coming available this week. This is a no matching money grant. I will attempt to write this grant and replace our aging radios that are in the 10 year plan for replacement. Grant submitted for all new mobile radios. Grant request amount was \$58,000.00. No official news yet.
- **I am requesting permission to apply for the annual Missouri Dept of Conservation Grant. This grant is a 50% match. I would like to apply for some hose, nozzles, adapters and pagers. Our match, should we get the grant, would be \$3,746.87. This amount would be available in the Rural Fire Account.**

County Firefighters Assn.:
Nothing to report

Local & State Mutual Aid:

- Nothing new to report

Misc.

- Nothing to report

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

- Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)
- Angstrom MFG. for old Grandpas Building
- Mid State Wood Products for Trautman Building
- L & H Rental Properties for Old Biltbest Offices

Installed

- **El Boricua AJ Restaurant**

We now have **39** installed boxes in the city and **4** waiting to be installed.