

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – SEPTEMBER 22, 2022**

CALL TO ORDER. Mayor Hassler called the regular meeting of the Ste. Genevieve Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Alderwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Mike Raney	Alderwoman Kristi Cleghorn
Alderwoman Ashley Armbruster	Alderman Jeff Eydmann

APPROVAL OF AGENDA. A motion by Aldermen Jokerst, second by Aldermen Donovan to approve the agenda as presented. Motion carried 8-0.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE.

At this time Mr. & Mrs. Donald Rapp, 745 Gettinger Street, addressed the Mayor & Board of Aldermen with their concerns on what they feel like are loopholes in the process of applying for a variance and would like for the consideration of their suggestions to possibly encourage the city to change some of how the permitting process works.

CITY ADMINISTRATORS REPORT. (see attached report)

STAFF REPORTS.

Steve Wilson, Alliance Water Resources (see attached report)
Eric Bennett, Police Chief (see attached report)

COMMITTEE REPORTS. Alderwoman Armbruster reported that about 15 members of the Chamber of Commerce Leadership group helped with the cleanup of Valle Spring Park and thank them for that day of service.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Session – September 8, 2022
- Minutes – Board of Aldermen – Closed Session – September 8, 2022
- Treasurer’s Report – August 2022
- Approval of a Liquor License Request from El Potosino Mexican Restaurant, 634 Ste. Genevieve Drive.
- Approval of a Street Closure Request from French Colonial America for a “Sensory Friendly Family Night” on Friday, October 14, 2022. The closure request is to close Main Street from Market Street to S. Gabouri and Market Street from Second Street to Main Street from 5:30 p.m. to 8:00 p.m.
- Approval of a Street Closure Request from French Colonial America for the 10th Annual “Night of the Werewolf” to be held on Saturday, October 15, 2022. The request is to close Main Street from Market Street to S. Gabouri and Market Street from Second Street to Main Street from 5:30 p.m. to 8:00 p.m.
- Approval of a Street Closure Request from French Colonial America for their third annual “Pecanapalooza Street Festival” on Saturday November 5, 2022. The closure request is to close Market Street from Third Street to Main Street and Main Street from S. Gabouri to Market Street from 7:00 a.m. to 5:30 p.m.

A motion by Alderman Jokerst, second by Alderman Eydmann to approve the consent agenda as presented. Motion carried 8-0.

PUBLIC HEARING. Mayor Hassler opened the public hearing at 6:22 p.m. The hearing is for the Board to consider a Special Use Permit request from S & W Storage LLC that will allow a self-storage facility at 11307 Save-A-Lot Drive in a C-1 General Commercial District. Community Development Administrator David Bova explained the request and answered any questions. With no further questions the public hearing was closed at 6:26 p.m.

OLD BUSINESS.

BILL NO. 4509. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2022 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 2nd

READING. A motion by Alderman Prince, second by Alderwoman Johnson, Bill No. 4509 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Eydmann, Alderman Donovan, and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4509 was declared Ordinance No. 4431 signed by the Mayor, and attested by the City Clerk.

BILL NO. 4510. AN ORDINANCE OF THE BOARD OF ALDERMEN OF THE CITY OF STE. GENEVIEVE, MISSOURI APPROVING THE ANNUAL BUDGET FOR FISCAL YEAR 2023 AND APPROVING AN EFFECTIVE DATE. 2nd READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4510 was placed on its second and

final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Eydmann, Alderman Donovan, and Alderman Jokerst. Nays: Alderman Prince Motion carried 7-1. Thereupon Bill No. 4510 was declared Ordinance No. 4432 signed by the Mayor and attested by the City Clerk.

EXECUTIVE/CLOSED SESSION. A motion by Alderman Donovan, second by Alderwoman Cleghorn to go into closed session to discuss Real Estate matters as authorized by RSMO Section 610.021(2). Motion carried 8-0 with the following roll call vote: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Eydmann, Alderman Donovan, Alderman Jokerst and Alderman Prince. Motion carried 8-0. 6:28 p.m.

NEW BUSINESS. (7:04 p.m.)

BILL NO. 4511. AN ORDINANCE APPROVING CHANGE ORDER NO. 2 TO THE CONTRACT WITH VERN BAUMAN CONTRACTING COMPANY OF STE. GENEVIEVE, MISSOURI ON THE N. 4th ST. & MAIN STREET CREEK CROSSING PROJECT IN AN AMOUNT OF SIX THOUSAND ONE HUNDRED FORTY DOLLARS (\$6,140.00). 1st & 2nd READING. A motion by Alderman Prince, second by Alderman Donovan, Bill No. 4511 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderman Donovan, second by Alderman Raney to proceed with the second and final reading of Bill No. 4511. Motion carried 8-0. A motion by Alderman Donovan, second by Alderman Prince Bill No. 4511 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4511 was declared Ordinance No. 4433 signed by the Mayor and attested by the City Clerk.

BILL NO. 4512. AN ORDINANCE APPROVING A SPECIAL USE PERMIT FOR S & W STORAGE, LLC THAT WILL ALLOW A SELF-STORAGE FACILITY AT 11307 SAVE-A-LOT DRIVE IN A C-1 GENERAL COMMERCIAL DISTRICT. 1st & 2nd READING. A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4512 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderman Prince, second by Alderman Eydmann to proceed with the second and final reading of Bill No. 4512. Motion carried 8-0. A motion by Alderwoman Johnson, second by Alderman Prince Bill No. 4512 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4512 was declared Ordinance No. 4434 signed by the Mayor and attested by the City Clerk.

BILL NO. 4513. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A COOPERATIVE AGREEMENT WITH THE STE. GENEVIEVE INDUSTRIAL DEVELOPMENT CORPORATION. 1st & 2nd READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4513 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderman Donovan, second by Alderman Prince to proceed with the second and final reading of Bill No. 4513. Motion carried 8-0. A motion by Alderman Jokerst, second by Alderman Prince Bill No. 4513 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4513 was declared Ordinance No. 4435 signed by the Mayor and attested by the City Clerk.

BILL NO. 4514. AN ORDINANCE APPROVING A MEMORANDUM OF AGREEMENT WITH ALLIANCE WATER RESOURCES, INC., A MISSOURI CORPORATION TO MODIFY THE INITIAL PROFESSIONAL SERVICE AGREEMENT DATED AUGUST 12, 2010. 1st & 2nd READING. A motion by Alderman Jokerst, second by Alderwoman Armbruster, Bill No. 4514 was placed on its first reading, read by title only, considered and passed by a 8-0 vote of the Board of Aldermen. A motion by Alderman Donovan, second by Alderman Prince to proceed with the second and final reading of Bill No. 4514. Motion carried 8-0. A motion by Alderman Prince, second by Alderman Eydman, Bill No. 4514 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderwoman Cleghorn, Alderman Prince, Alderman Donovan and Alderman Jokerst. Nays: None. Motion carried 8-0. Thereupon Bill No. 4514 was declared Ordinance No. 4436 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

ADJOURNMENT. With no further business Mayor Hassler adjourned the meeting at 7:10 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR REPORT

September 22, 2022 UPDATE 1

1. We will be receiving RFP's from auditing firms on September 29, 2022 and then reviewing them asap. Does any member of the board want to be part of that review committee? It will be myself, Pam, and Sue who will look at them as staff.
2. Household Hazardous Waste Collection is Saturday, September 24 at the Ste. Genevieve Recycling Center on Highway 61. Collection begins at 8a and runs to noon. This is put together by Holcim with funding assistance from the Southeast Regional Solid Waste Management District. We will post the information again on our Facebook page on Friday.
3. I will be out of the office Tuesday morning, September 27. I should be in the office in the afternoon.
4. Street overlays will begin the week of September 26th (weather permitting) and wrap up in October. With the delay on N. 4th St. it pushed it back again like last year. N. 7th St. water line starts on Monday, Sept. 19 and should be done by the end of the week.
5. I have website training scheduled for Friday afternoon for the new tourism website and will be busy during that afternoon.
6. I will be at the Governor's Conference on Tourism Wednesday, October 5, 2022 in St. Louis.



OUR MISSION

We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.

Alliance Water Resources, Inc.

**206 S. Keene St.
Columbia, MO
65201**

(573)-874-8080

OPERATIONS REPORT – Ste. Genevieve

August 2022

Water Treatment Plant

- The SCADA System at the water plant was not operating correctly or not at all. Staff worked with Micro Comm to complete the installation of a new module.
- Citizens Electric has now removed and installed the new pole and transformers for the project. BT Electric is still waiting on materials. This also allows us to complete the construction of the building at the plant.
- For an unknown reason we blew a fuse at the Pointe Base booster station. The fuse was replaced, but the cause is unknown.
- 2 sections of fencing was taken out during an overnight storm. Materials have been ordered for the repairs.
- All locations were inspected and cleaned.

Wastewater Treatment

- The Variable Frequency Drive went out that controls the rotors. A new unit was ordered and has been installed.
- The internet is down at the WWTP and will be for a short period. AT&T says they will schedule the repairs as it is on their side.
- Staff serviced the rotors that provide the aeration to the ditch phase of the treatment process.
- Routine maintenance and inspections were performed as scheduled.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	2.0	1.9	7.4	101
Peak Day	3.5	2.9	7.7	214
Percent Removal	98.7%	98.8%		

NPDES EFFLUENT LIMITATIONS

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.05
Monthly Average	.04

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow MG- .980
 Daily Maximum loading 783lbs.



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff jetted just over 4800ft of lines this month.
- Assisted Bauman's with locating city sewer mains for the project.
- Robinwood lift station will require a substantial amount of work to be able to operate as designed.
- The Downtown area was jetted in preparation for upcoming festivals. This ensures there are no issues during events.
- Manhole riser was ordered for the newly constructed house in Hope Subdivision.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- We completed 2 new construction water taps for customers in Valle Spring Estates, and 3 more taps for the waterline project.
- Worked on the intersection of 4th and LaCompte for waterline and culvert pipe work.
- Staff has had an abundance of locate and bulk water sales for the Spectrum Boring crews.
- Meter pits continue to be relocated to yards from basements.
- All remote buildings were cleaned, inspected.

Customer Service

- Staff performed 36 line locates.
- Staff performed 62 work orders.
- Disconnects for non-payment 23
- There were 4 loads of lime purchased.



OPERATIONS REPORT – Ste. Genevieve

Public Works

Streets

- The culvert pipe was replaced on Wilder St. Hopes that we would be able to repair it were short lived. We ended up replacing the entire pipe to the creek. Also asphalt repairs were completed the same week.
- Storm cleanup included storm drains, grates, washing down streets, and limb clean up.
- Creek clean ups have begun. We have started at the south end and will be working our way north.
- All curbs and intersections were repainted.
- Sealed sidewalks at City Hall
- Numerous speed limit signs were updated with new reflective ones.
- Sign replacement and tracked inventory has begun, all signs are dated and tracked.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

Park

- All mowing equipment has been serviced.
- Safety walk through was completed in the Park locations.
- Mowing, and weed eating was completed.
- Soccer fields have been striped and prepared for soccer season.
- All mowing equipment is being maintained to ensure proper operation when needed

Project Updates

- Waterline Project is well under way.
- BT Electric still waiting on materials. Construction of the building will be in September.

Safety

- Safety walk throughs were completed at each location.

Regulatory

- DMR
 - Groundwater report
- All were submitted on time

Training

- Trench Safety/Traffic control



OPERATIONS REPORT – Ste. Genevieve

Concerns for the Month

- Preparing for future project.

Positive for the Month

- All Staff working hard



Ste. Genevieve Police Department



Monthly Operations Report

Date: September, 2022

Calls for Service:

*SGPD responded to 358 calls for service in August.

Incident Type	Count
INTOXICATED PERSON	1
ESCORT	15
ALARM BURGLARY	12
TRAFFIC STOP	66
ABANDON OR OPEN 911 CALL	12
ALLERGIES REACTIONS ENVENOMATION STINGS BITES	1
ANIMAL CALL	2
ANIMAL BITES/ATTACKS	1
ASSIST FOR EMS	1
ASSIST FOR POLICE	3
ASSAULT CALL	1
ASSAULT CALL NOT IN PROGRESS	1
BURGLARY NOT IN PROGRESS	1
CHILD ABUSE	1
C AND I DRIVER	2
CHECK WELL BEING	14
ASSIST DFS	3
BREATHING PROBLEMS	2
DISTURBANCE	12
DISTURBANCE NOT IN PROGRESS	1
DOMESTIC DISTURBANCE	2
DOMESTIC DISTURBANCE NOT IN PROGRESS	1
EXTRA PATROL	3
FALLS	3
FOUND PROPERTY	5
FRAUD	1
FUGITIVE ARREST	3
CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARASSMENT	4
INFORMATION ONLY	2
INVESTIGATION POLICE	20
LOST OR STOLEN LIC PLATE	1
MEDICAL ALARM SOUNDING	2
MISCELLANEOUS	79
MOTORIST ASSIST	3
MVA INJURY	1
MVA NON INJURY	12
MVA UNKNOWN INJURY	2
OPEN DOOR	1
ORDINANCE VIOLATION	3
PAPERS SERVED	1
PEACE DISTURBANCE	6
PICK UP	1
PROPERTY DAMAGE	3
PROWLER	1
PSYCHIATRIC/ABNORMAL BEHAVIOR	3
PURSUIT	1
ROAD HAZARD	2
STAB/GUNSHOT/PENETRATING TRAUMA	1
SUSPICIOUS PACKAGE ITEM	1
SUSPICIOUS PERSON VEHICLE	22
THEFT	6
THREATS	1
TRESPASSING	5
TRY TO CONTACT	1
UNCONSCIOUS	2

Total: 358

Staffing:

*We have an officer who is on an extended military leave and hope to fill some of those shifts utilizing part time employees.

Training:

*I attended a MOCIC training in Branson.

Meetings attended:

*I attended 1 BOA meetings in August.

Facility:

*We've asked BT Electric to come in and replace a breaker, fix a light, and check to ensure the transfer switch is working correctly on our generator.

Equipment/Maintenance:

*We hope to enter into an agreement with a company to maintain the generator at the PD.

Police Radio:

*Nothing to report.

Grants:

*Nothing to report

Miscellaneous:

*Nothing to report.