

**MINUTES OF THE  
STE. GENEVIEVE BOARD OF ALDERMEN  
REGULAR MEETING  
THURSDAY – OCTOBER 27, 2022**

**CALL TO ORDER.** Mayor Hassler called the regular meeting of the Board of Aldermen to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

**ROLL CALL.** A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Joe Prince	Aldерwoman Susan Johnson
Alderman Bob Donovan	Alderman Mike Jokerst
Alderman Mike Raney	Alderman Jeff Eydmann
Aldерwoman Ashley Armbruster	

Absent: Aldерwoman Kristi Cleghorn

**APPROVAL OF AGENDA.** A motion by Aldermen Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0-1 with Aldерwoman Cleghorn absent.

**PRESENTATION/AWARDS.** None.

**PERSONAL APPEARANCE.** At this time Gina Bennett addressed the Mayor and Board of Aldermen regarding the handicap access in the downtown area. Especially trying to maneuver with a walker downtown. She invited the board members to join her sometime so she can explain where it is dangerous for individuals with walkers and how hard it is for handicapped individuals to get around some areas downtown.

**CITY ADMINISTRATORS REPORT.** (see attached) With the holidays approaching the Board discussed the meeting schedule for November and December and will only have the first regular scheduled meeting in both November and December. (November 10<sup>th</sup> & December 8)

**STAFF REPORTS.**

JASEN CRUMP ACTING POLICE CHIEF - POLICE REPORT (see attached)  
STEVE WILSON - ALLIANCE WATER RESOURCES (see attached)

**COMMITTEE REPORTS.** None.

**PUBLIC COMMENTS.** None.

**CONSENT AGENDA.**

- Minutes – Board of Aldermen – Regular Session – October 13, 2022
- Minutes – Board of Aldermen – Closed Session – October 13, 2022
- Treasurers Report – September 2022

A motion by Aldermen Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

**OLD BUSINESS.** None.

**NEW BUSINESS.**

**PUMP REPLACEMENT – WATER PLANT – QUOTES.** A motion by Alderman Prince, second by Alderman Donovan to approve the low bid of Equipment Pro for the water pump needed at the water plant. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

**BILL NO. 4519. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AMENDING CHAPTER 200 POLICE DEPARTMENT OF THE STE. GENEVIEVE MUNICIPAL CODE OF ORDINANCES AS SET FORTH BELOW. 1<sup>st</sup> & 2<sup>nd</sup> READING.**

A motion by Alderman Prince, second by Alderman Jokerst, Bill No. 4519 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderman Eydmann, second by Alderwoman Johnson, to proceed with the second and final reading of Bill No. 4519. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderman Donovan, second by Alderman Eydmann Bill No. 4519 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn Motion carried 7-0-1. Thereupon Bill No. 4519 was declared Ordinance No. 4441 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4520. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MISSOURI HIGHWAYS AND TRANSPORTATION COMMISSION MUNICIPAL AGREEMENT FOR PUBLIC IMPROVEMENTS ALONG ST. MARYS ROAD. 1<sup>st</sup> & 2<sup>nd</sup> READING.** A motion by Alderwoman Johnson, second by Alderman Prince, Bill No. 4520 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Jokerst, to proceed with the second

and final reading of Bill No. 4520. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderwoman Johnson, second by Alderman Donovan, Bill No. 4520 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn Motion carried 7-0-1. Thereupon Bill No. 4520 was declared Ordinance No. 4442 signed by the Mayor and attested by the City Clerk.

**BILL NO. 4521. AN ORDINANCE CALLING FOR THE GENERAL ELECTION OF OFFICERS OF THE CITY OF STE. GENEVIEVE, MISSOURI TO BE HELD APRIL 4, 2023 AND PROVIDING NOTICE TO THE GENERAL PUBLIC. 1<sup>st</sup> & 2<sup>ND</sup> READING.**

A motion by Alderman Donovan, second by Alderman Eydmann, Bill No. 4521 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Aldermen with Alderwoman Cleghorn absent. A motion by Alderman Prince, second by Alderman Donovan, to proceed with the second and final reading of Bill No. 4521. Motion carried 7-0-1 with Alderwoman Cleghorn absent. A motion by Alderman Eydmann, second by Alderman Prince, Bill No. 4521 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Raney, Alderwoman Armbruster, Alderwoman Johnson, Alderman Prince, Alderman Donovan, Alderman Eydmann and Alderman Jokerst. Nays: None. Absent: Alderwoman Cleghorn Motion carried 7-0-1. Thereupon Bill No. 4521 was declared Ordinance No. 4443 signed by the Mayor and attested by the City Clerk.

**OTHER BUSINESS.** None.

**MAYOR/BOARD OF ALDERMEN COMMUNICATION.** At this time Mayor Hassler announced that with the approval of the Board of Aldermen, he would like to appoint Jasen Crump as Police Chief for the City of Ste. Genevieve effective immediately. A motion by Alderman Prince, second by Alderman Donovan to appoint Jasen Crump as the Police Chief. Motion carried 7-0-1 with Alderwoman Cleghorn absent.

**ADJOURNMENT.** With no further business Mayor Hassler adjourned the meeting. 6:21 p.m.

**Respectfully submitted by,**

  
**Pam Meyer**  
**City Clerk**

## **CITY ADMINISTRATOR REPORT**

October 27, 2022

1. With November and December coming up the board needs to decide its schedule for both months. The first meetings are on November 10 and December 8. The second meeting in November is Thanksgiving and December would be the 22<sup>nd</sup>. We could plan optional meetings if the need arises for Monday, November 21 and December 19 or just cancel the 2<sup>nd</sup> meetings of the month and only meet if there is an emergency.
2. The job ad is published for the Tourism Marketing Director position. Volunteers from the TAC/TTC will be helping winnow down the group to 2 or 3 for them to be interviewed by the larger group to make a recommendation for hiring. We hope to have some finalists for interviews in December with a recommendation at that point or early January.
3. Steve Bacon hopes to have plans ready before the end of the year and we can publicize the board room/city hall remodel in January/February for bids.
4. More interviews this week for the Welcome Center assistant position.
5. Drug Take Back day is Saturday, Oct. 29 from 10a to 12n at the fire house. Unused, out of date prescriptions can be dropped off for collection and proper disposal.

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# Ste. Genevieve Police Department



## Monthly Operations Report

Date: October 2022

### Calls for Service:

\*SGPD responded to 352 calls for service in September.

27 Arrest made with 9 being Felony arrest

### K9 Mario Reports

\*January -September 2022 are as follows:

28 narcotics detection deployments

10 patrol deployments

2 alarm deployments

14 assist other agencies (Ste. Genevieve County Sheriff's Office and Missouri State Highway Patrol)

2 Compliant surrenders

1 Noncompliant surrender (Apprehension)

23 arrests

5 public relations contacts (K9 demonstrations and foot patrol at school)

31.5 grams of Marijuana

5.2 grams of Methamphetamine

6.5 grams of Heroin

1.1 of Fentanyl

500 grams of Cocaine

1 gram of Mushrooms

15 items of paraphernalia

1 handgun

### Staffing:

\*We have an officer who is on an extended military leave and need to address how we want to proceed with this position. We have not had any success with part time work yet. We are also down another full-time position with the Chief Resigning. We hope to fill that position soon.

### Training:

\*This week I have 2 officers that are attending a 3-day crime scene training.

### Meetings:

\*No special meetings attended

**Facility:**

\*BT electric was here the beginning of the month. The transfer switch for the generator had a bad board and they must order a replacement.

\* We still have a bad water and mold issue in the detached garage. Corey with Alliance said he can bring the tools needed and fix the trim around the bottom of the garage. That will fix the water issue. We would then just need to figure out the best way to ventilate the bays and attic. We also need to consider getting rid of the tree that is about 6 inches from the garage before the roots start to bust the concrete.

**Equipment/Maintenance:**

\*We are having increased expenses with the in-car camera system. We currently have Watch Guard cameras and they were recently bought out by Motorola. I am sure there will come a time where Motorola will stop servicing the older Watch Guard equipment. We will start researching options for a new system and look at implementing body cameras with it. We will see what grant options are available.

**Police Radio:**

\*Nothing to report.

**Grants:**

\*Sgt. McClure is researching the BLOCK grant for in car cameras.

\* We also were approved for a new ballistic vest for Mario from Vested Interest in K9's, Inc. This was covered 100% by the organization. Happy has been assisting with the needed press releases so the vest can be ordered.

**Miscellaneous:**

\*Connie Bauman volunteered to take photographs of K9 Mario. The pictures were used to create baseball trading cards to be handed out to the kids in the community when Officer Cusanelli is doing public relations events.



## **OUR MISSION**

*We partner with communities to deliver the finest water and wastewater services available at a competitive price. We are committed to keeping water safe and clean while serving people and taking care of communities with improved technical operations, careful management and financial oversight, and ensured regulatory compliance.*

**Alliance Water Resources, Inc.**

**206 S. Keene St.  
Columbia, MO  
65201**

**(573)-874-8080**

## **OPERATIONS REPORT – Ste. Genevieve**

**September 2022**

### **Water Treatment Plant**

- Building materials for the electrical building were bid and ordered.
- Staff repaired a section of the fence at the water treatment plant. Still have to repair one more section.
- Well 6 and well 7 were both cleaned by Flynn Drilling.
- Staff has been working on upgrading the line sin the chlorine room.
- All locations were inspected and cleaned.

### **Wastewater Treatment**

- The newly installed VFD is up and running without issues.
- Metro Ag is scheduled for Biosolids removal in October.
- Staff preparing for the shutdown of the UV system at the end of October
- Routine maintenance and inspections were performed as scheduled.
- Installed a new pump in the return activated sludge wet well.





**OPERATIONS REPORT – Ste. Genevieve**

**WASTEWATER PLANT EFFLUENT QUALITY**

	BOD Mg/l	TSS mg/l	pH	E. coli forming Colonies/100 ml
Monthly Average	4.7	5.1	7.4	197
Peak Day	6.3	6.2	7.6	691
Percent Removal	97.8%	98.5%		

**NPDES EFFLUENT LIMITATIONS**

	BOD Mg/l	TSS mg/l	pH	E coli forming Colonies/100 ml
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

**AMMONIA MONTHLY LEVELS**

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.03
Monthly Average	.03

**AMMONIA LIMITATIONS**

	<u>(April 1<sup>st</sup>- Sept 30<sup>th</sup>) Ammonia as Nitrogen</u>	<u>(Oct 1<sup>st</sup>-March 31<sup>st</sup>) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

**PLANT HYDRAULIC AND ORGANIC LOADING**

Daily Maximum flow MG- .561  
 Daily Maximum loading 941lbs.



## OPERATIONS REPORT – Ste. Genevieve

### Collection/Distribution

#### Collections

- Staff jetted just over 3000ft of lines this month.
- Staff received training and a demo on a crawler camera set up.
- Located numerous sewers for boring crews.
- Robinwood lift station will require a substantial amount of work to be able to operate as designed.
- Staff continues to empty the Robinwood lift station with a pump and haul it with a truck to another location.
- The newly installed bar screen at the Riverview Nursing Facility is not being properly maintained nor are their grease traps. Continues
- All lift stations were cleaned, inspected.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

#### Distribution

- Alliance staff completed the installation of new 6" water main on Seventh St. This area will be paved during the paving project.
- Staff completed taps for new construction in Valle Springs.
- Staff has had an abundance of locate and bulk water sales for the Spectrum Boring crews.
- Meter pits continue to be relocated to yards from basements.
- All remote buildings were cleaned, inspected.

#### Customer Service

- Staff performed 71 line locates.
- Staff performed 63 work orders.
- Disconnects for non-payment 17
- There were 5 loads of lime purchased.



## OPERATIONS REPORT – Ste. Genevieve

### **Public Works**

#### **Streets**

- Staff completed tree trimming according to the list provided by the bus garage and fire department.
- The ditch between 32 and 61, also known as the Subway ditch, has been cleaned mowed and weed eateded.
- Creek clean ups have begun. We have started at the south end and will be working our way north.
- Handicap spots were painted for the county.
- Sign replacement program was initiated and is going well.
- Numerous speed limit signs were updated with new reflective ones.
- Routine items were also completed weekly. Trash, light checks, potholes, vandalism, etc....

#### **Park**

- All mowing equipment has been serviced.
- Volunteer Day at the Valley Spring park was a huge success. Thanks to all the helped
- Mowing, and weed eating was completed.
- Soccer fields have been striped and prepared for the end of the soccer season.
- All mowing equipment is being maintained to ensure proper operation when needed

### **Project Updates**

- Waterline Project was completed on September 30th
- BT Electric still waiting on materials. Construction of the building will be in October

### **Safety**

- Safety walk throughs were completed at each location.
- Mark Mahler performed a random inspection of electrical panels throughout the system.

### **Regulatory**

- DMR
  - Groundwater report
- All were submitted on time

### **Training**

- Staff received training on Confined Space awareness. And the hazards that are present in these conditions

### **Concerns for the Month**

- Draught Conditions

### **Positive for the Month**

- Projects being completed and with great quality