

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY – APRIL 11, 2024**

CALL TO ORDER. Mayor Keim called the regular meeting of the Ste. Genevieve Board of Aldermen to order and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Brian Keim	
Alderman Eric Bennett	Alderman Bob Donovan
Alderman Patrick Fahey	Alderman Joe Prince
Alderman Jeff Eydmann	Alderman Mike Raney

Absent: Alderwoman Kristi Cleghorn Alderman Joe Steiger

APPROVAL OF AGENDA. A motion by Alderman Donovan, second by Alderman Eydmann to approve the agenda. Motion carried 6-0-2 with Alderman Steiger and Alderwoman Kleghorn absent.

CERTIFICATION OF ELECTION RESULTS. At this time Mayor Keim read the following election results:

Alderman Ward 1 – 1 Year term All were write in candidates.

Linda Smith	5 votes
Amie Dobbs	6 votes (Winner)
Jerome Klein	1 vote
Susan Johnson	2 votes
Gary Smith	1 vote
Kara Burt	1 vote
Mark Buchheit	1 vote

Alderman Ward 1 – 2 Year Term

Patrick Fahey 90 votes

Alderman Ward 2 - 2 Year Term

Robert "Bob" Donovan 86 Votes

Alderman Ward 3 – 2 Year Term

Jeff Eydmann – 96 Votes

Alderman Ward 4 – 2 Year Term

Joseph “Joe” Prince – 120 Votes

A motion by Alderman Bennett, second by Alderman Donovan to approve the certification of election results from County Clerk Sue Wolk. Motion carried 6-0-2 with Alderman Steiger and Alderwoman Kleghorn absent.

SWEARING IN OF NEW MEMBERS. – At this time Pam Meyer, City Clerk swore in the following members for Alderman: Amie Dobbs, Bob Donovan, Patrick Fahey, Joe Prince and Jeff Eydmann.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

- | | |
|------------------------|----------------------|
| Mayor Brian Keim | |
| Alderman Eric Bennett | Alderman Bob Donovan |
| Alderman Patrick Fahey | Alderman Joe Prince |
| Alderman Jeff Eydmann | Alderman Mike Raney |
| Alderwoman Amie Dobbs | |

Absent: Alderman Joe Steiger

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report) At this time City Administrator Welch informed the Board that Alliance staff has been looking for a dump truck and have found one on PURPLEWAVE that they would like permission to bid on. Steve Wilson, local manager updated the Board with information regarding the truck. A motion by Alderman Bennett, second by Alderman Donovan to allow staff to bid up to \$105,000.00 on the truck. Motion carried 7-0-1 with Alderman Steiger absent.

STAFF REPORTS.

- KENNY STEIGER - FIRE CHIEF (See Attached Report)
- DAVID BOVA – ASSISTANT CITY ADMINISTRATOR (See Attached Report)

PUBLIC COMMENTS. None.

PUBLIC HEARING. None.

CONSENT AGENDA.

- Minutes – Board of Aldermen – Regular Meeting – March 28, 2024
- Minutes – Board of Alderman – Work Session – March 28, 2024.
- **RESOLUTION 2024-25.** RESOLUTION AUTHORIZING THE FILING OF AN APPLICATION WITH THE MISSOURI DEPARTMENT OF TRANSPORTATION FOR A TRANSPORTATION ALTERNATIVE PROGRAM GRANT (TAP) UNDER 23 U.S.C. 133(H)(4)(A), AS AMENDED BY THE BIPARTISAN INFRASTRUCTURE LAW (BIL).
- **STREET CLOSURE REQUEST** - The Felix Valle State Historic Site is requesting a street closure for Saturday, October 26, 2024 (Rural Heritage Event) from 8:00 a.m. to 5:00 p.m. for Second Street between Market & Merchant Streets.

A motion by Alderman Donovan second by Alderman Bennett to approve the consent agenda. Motion carried 7-0-1 with Alderman Steiger absent.

OLD BUSINESS.

BILL NO. 4613. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO A CUSTOMER SERVICE AGREEMENT WITH REPUBLIC SERVICES FOR TRASH SERVICE. 2ND READING. A motion by Alderman Bennett, second by Alderman Raney, Bill No. 4613 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Absent: Alderman Joe Steiger, Motion carried an 7-0-1. Thereupon Bill No. 4613 was declared Ordinance No. 4534 signed by the Mayor and attested by the City Clerk.

BILL NO. 4614. AN ORDINANCE APPROVING A BUDGET AMENDMENT TO THE CITY OF STE. GENEVIEVE FOR THE FISCAL YEAR 2024 BUDGET RELATING TO VARIOUS REVENUE AND EXPENDITURE INCREASES. 2ND READING. A motion by Alderman Eydmann, second by Alderman Donovan, Bill No. 4614 was placed on its second and final reading, read by title only, considered, and passed by a roll call vote as follows: Ayes: Alderwoman Amie Dobbs, Alderman Patrick Fahey, Alderman Bob Donovan, Alderman Eric Bennett, Alderman Jeff Eydmann, Alderman Joe Prince, and Alderman Mike Raney. Nays: None. Absent: Alderman Joe Steiger, Motion carried an 7-0-1. Thereupon Bill No. 4614 was declared Ordinance No. 4535 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

APPOINTMENT OF CITY CLERK. A motion by Alderman Bennett, second by Alderman Prince to reappoint Pam Meyer as City Clerk. Motion carried 7-0-1 with Alderman Steiger absent.

APPROVAL OF LOW BID OF JOE BAUMAN CONSTRUCTION IN THE AMOUNT OF \$26,600.00 FOR THE 58 S MAIN STREET REPOINTING AND MASONRY REPAIR PROJECT. A motion by Alderman Bennett, second by Alderman Eydmann to approve the bid of Joe Bauman

Construction in the amount of \$26,600.00 for the “58 S. Main Street Repointing and Masonry Repair Project.” Motion carried 7-0-1 with Alderman Steiger absent.

BILL NO. 4615, AN ORDINANCE CALLING A BOND ELECTION IN THE CITY OF STE. GENEVIEVE, MISSOURI. 1ST READING. A motion by Alderman Donovan, second by Alderman Bennett, Bill No. 4615 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote of the Board of Aldermen with Alderman Steiger absent.

BILL NO. 4616. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE AUTHORIZING THE CITY ADMINISTRATOR TO ENTER INTO AN MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF STE. GENEVIEVE, STE. GENEVIEVE COUNTY LEVEE DISTRICT #3 AND THE DEPARTMENT OF THE INTERIOR U.S. FISH AND WILDLIFE SERVICE. 1ST READING. A motion by Alderman Eydmann, second by Alderman Donovan, Bill No. 4616 was placed on its first reading, read by title only, considered and passed by an 7-0-1 vote of the Board of Aldermen with Alderman Steiger absent.

OTHER BUSINESS. None.

MAYOR/BOARD OF ALDERMEN COMMUNICATION.

Mayor Keim congratulated the City Tourism Director Aaron Smith and his wife Kate on the recent birth of their son Levee, thanked Kristi Cleghorn for her service to the City of Ste. Genevieve during her time as Alderwoman and thanked everyone involved for their joint efforts in making the recent Eclipse event a success for the community.

ADJOURNMENT. With no further business Mayor Keim adjourned the meeting at 6:34 p.m.

Respectfully submitted by,



**Pam Meyer
City Clerk**

CITY ADMINISTRATOR REPORT

April 11, 2024

1. We received engineering drawings for the new prefab restroom building at Pere Marquette Park from CTX. We will now start laying out the dimensions and get to determining our plumbing and electrical needs. Delivery is planned for end of July.
2. We have mailed the cultural review for the St. Mary's Road TAP sidewalk project to the National Park Service regional office in Omaha. We will wait for their approval and then we can begin looking at temporary construction easements for the small amount of area that we will need for the construction.
3. Cochran is completing changes to the agreement with Kluesner Construction requested by the Missouri Dept. of Natural Resources. Once those are done and approved then the agreement will be brought to the board and we should look at reading it twice in one meeting so we can start construction in coordination with Kluesner.
4. Cochran is planning on finishing 9th St. improvement plans before the end of April. We received an estimate for full buildout at \$483,040. There are some stormwater issues that still need to be worked out.
5. We have funds budgeted for a used dump truck with plow attachments. We've come across a used one on Purple Wave from a special road district that we would like to bid on in hopes of purchasing it. The bidding ends Tuesday, April 16. I'm asking for voice approval prior to formal approval so we can attempt to bid on the truck. Alliance will be making a trip Monday to look it over before we submit a bid. Used vehicles are almost impossible to do the formal bid process due to the volatility of the marketplace.

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **March 2024**

Calls for Assistance:

- SGFD responded to **27** emergency calls in **March**.
- The total for this year is **71** calls, up 12 calls from last year.

Staffing:

- SGFD roster is down **3**. Due to the fireman being volunteer, openings will occur.
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested
- Have a new volunteer application in hand and working on background and reference checks. **Past everything, waiting for him to move to Ste Gen.**

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was in donated house did search and rescue, hose advancement, ventilation and forcible entry.**
- **Preplan Training City Hall.**
- **Had members start a 40 hour Basic Fire Fighter Class**
- **Members attended and electrical safety class put on by Citizen's Electric**

Meetings Attended

Bi County Chiefs Meeting – **Attended**
City Council Meeting – **Attended**
Ozark Fire Assoc. Meeting – **Attended**
Ste Gen Public School Emergency Operations Meeting – Attended
Valle Catholic School Emergency Operations Meeting – Attended
Ste Gen Public School – Mock Accident Planning Meeting - Attended

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- **Nothing to report**

Apparatus & Equipment Maintenance:

- Nothing big to report – Normal Maintenance work

Fire Radio

- St Francis County 911 radio survey – Radio improvements project moving forward with 2025 anticipated completion. New radio towers are out for bids.
- BI County AFG grant for all new handheld radios submitted. Will probably be 2-3 months before we know anything.

Grants

DPS

2023 DPS Grant

Received notification that the grant program will open soon. I intend to apply again to try to get some of our handheld radios upgraded. This will be a no matching funds grant, the same as the last 2 DPS grants. Grant has been submitted for approximately \$72,000. Grant has been approved. **Radios on order**

ARP Grant

2023

All ordered equipment is in service, and invoices have been turned over to Sue. Working on the closeout process.

2024

I will be applying for all new fire hoses and 8 sets of turnout gear in this year's grant request. This is a 50% match which can be in the form of money or "in kind match". We have budgeted for 4 sets of turnout gear and replacement of our 4-inch large diameter hose. If I write these into the grant, the purchases we were planning to make can be used as our match and would only require additional funding of approximately \$6,000.00 that would be available from the rural fire fund. Grant has been submitted.

2022 DPS Grant

We had an audit to confirm compliance of the grant application and follow through. Passed the audit with no problems.

County Firefighters Assn.:

- Working on funding a Propane Truck Emergencies Class for the spring. **Date Set for June 1st at our station**

Local & State Mutual Aid:

- Nothing to report

Misc.

Did a PR appearance for the Polar Plunge. Fund raiser for Special Olympics.

KnoxBox Program

Boxes Approved, shipped and Waiting for installs

Ste. Genevieve Do It Center (still waiting for warehouse on Chadwell)

Mid State Wood Products for Trautman Building

Installed

Waiting for install on Plaza Chiropractic Building on Pointe Basse



Community Development April 2024 Staff Report

3/8/24 – 4/8/24

Historic Preservation – Heritage Commission

- No meeting in March
- Next meeting – 4/15
- 2024 HP grant application(s) – mobile app walking tour – app submitted

Building Department / Code Enforcement

- Occupancy Permits / Inspections 32
- Building Permits Issued 8
- Demolition Permits 0
- Sign Permits 0
- Chicken Permits 0
- Special Use Permits 0
- New permitting software – Cloudpermit up and running
- Sidewalks – sidewalk reimbursement letters mailed out in Dec.

Comprehensive Plan Update

- Steering Committee
 - Board rep is Alderman Raney
 - Funnel public input through Comm Dev Dept, committee, or RPC
- Current stage of process is Draft Development
- Next Comm. Meetings – April/May

Planning & Zoning

- Meeting – no meeting in April
- Next meeting – 5/2
- Attended Comprehensive Econ. Dev. Strategies planning session – SEMO RPC

City / County Info

- Assistance with Tourism / EcDev 2024 – Provided 5k in '23, discussion of poss. adding lodging tax to 2024 ballot / discussion of forming a CVB type organization with County & Chamber
- Progress Parkway property – county provided assistance to IDC for infrastructure
- FLAP Grant (N 4th Street) – remains on track for 2025
- 911 Tax – Board formed (includes City officer) – payments from City & Amb. Dist. to continue until new infrastructure installed and paid; potentially 4 – 5 years (2027-28)
- EV Charging – County is not assisting

- Improvements to Ferry Landing – USCOE will not require permits and have given permission to move forward; plans have been forwarded to Union Pacific & MLC for review; MLC has responded they have no issue with the project; still awaiting MLC ~~MLC~~ $\mu\phi$

Board of Adjustment

- Nothing new to report

Floodplain Management

- Current long range forecasts are >50% (53%) chance of Minor Flooding in Apr-May-Jun
- Current river stage (4/8) is 18.3'; expected to fall to 13' next week.
- Currently in Moderate Drought; Gov. Parson extended Drought Alert thru 5/1/24
- Ferry currently not operating.
- Floodplain preparation letters were mailed out on 3/22

Property Maintenance

- Nuisance Property Issues 6
- Vegetation Nuisance Issues 0
- Code Violation Issues 4
- Sidewalk Issues 1
- 58 S Main – one re-bid received – on agenda for discussion
- 42 S Main – judgement in City's favor; foreclosure sale to be posted

Training 2024

- NAPC Webinar – Assessing & Rehabilitating Structures – completed 1/8
- MML Webinar – AI's Impact on Local Government – completed 1/29
- MDNR Webinar – Paul Bruhn Revitalization Grant Program – completed 2/1
- NPS Webinar – Use of Substitute Materials on Historic Buildings – attended 2/22
- Gordian Webinar – Adopting AI; Innovation in Gov't – attended 3/8