

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY -APRIL 11, 2019**

CALL TO ORDER. Mayor Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Bob Donovan
Alderman Mike Jokerst	Alderman Jimmie Jones
Alderman Joe Prince	Alderman Randy Ruzicka

Absent: Alderman Donnie Stuppy
Alderman John Mooney

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 6-0-2 with Alderman Mooney and Alderman Stuppy absent.

CERTIFICATION OF ELECTION RESULTS. A motion by Alderman Jokerst, second by Alderman Smith to approve the Certification of Election Results as presented by County Clerk Sue Wolk. Motion carried 6-0-2 with Alderman Mooney and Alderman Stuppy absent.

At this time Mayor Hassler announced that due to health issues Mr. Jack Rozier, who was voted in by the residents of Ward 3, has announced that he will resign. Mayor Hassler will be seeking approval from the Board of Aldermen at a Special Meeting to be held prior to the regular meeting on April 25, 2019 to appoint Mr. Mike Raney whom ran against Mr. Rozier.

SWEARING IN OF NEW MEMBERS. At this time Pam Meyer, City Clerk swore in the newest members that were elected at the April 2, 2019 Municipal General Election:

Mayor Paul Hassler
Alderwoman Susie Johnson
Alderman Mike Jokerst
Alderman Bryant Wolfen

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Bob Donovan
Alderman Mike Jokerst	Alderman Jimmie Jones
Alderman Joe Prince	Alderman Bryant Wolfen
Alderwoman Susie Johnson	

Absent: Alderman Jack Rozier

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. See Attached.

STAFF REPORTS.

Dave Bova - Community Development Administrator (See Attached Report) During Mr. Bova's report Alderman Smith asked for the status of the Special Use Permit held by George Wehner. City Administrator Toma reported that the Special Use Permit was issued with no restrictions or time limits. Alderman Smith asked if the Special Use Permit could be revisited. City Attorney Mark Bishop stated no as long as he's compliant with the conditions and there were no conditions on the SUP. Mr. Bova will remind Mr. Wehner about the vehicles behind 231 N. Main Street and if the sidewalk across the street from their becomes clutter again he will revisit the issue with Mr. Wehner.

Gary Roth - Field Operations Supervisor (See Attached Report)

Kenny Steiger Fire Chief (See Attached Report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS. None.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Closed Session - March 14, 2019
2. Minutes - Board of Aldermen - March 28, 2019
3. RESOLUTION 2019 - 25. A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE WELCOME CENTER TO APPLY FOR A GRANT WITH THE STE. GENEVIEVE MUNICIPAL BAND GRANT PROGRAM.
4. RESOLUTION 2019-26. A RESOLUTION RE-APPOINTING DENA KREITLER TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
5. RESOLUTION 2019-27. A RESOLUTION RE-APPOINTING DONNA RAUSCH TO THE STE. GENEVIEVE TOURISM ADVISORY COUNCIL.
6. RESOLUTION 2019-28. A RESOLUTION APPOINTING JEFF MCCARTY TO THE STE. GENEVIEVE COMMUNITY ACCESS CHANNEL 990/991.

A motion by Alderman Prince, second by Alderman Donovan to approve the Consent Agenda as presented. Motion carried 7-0-1 with Alderman Rozier absent.

OLD BUSINESS.

BILL NO. 4272. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AUTHORIZING TWO FIFTEEN MINUTE PARKING RESTRICTIONS IN FRONT OF 10 S. THIRD STREET; AMENDING SCHEDULE III, PARKING RESTRICTIONS, TABLE III-D. FIFTEEN MINUTE PARKING IN THE MUNICIPAL CODE OF THE CITY OF STE. GENEVIEVE. 2nd READING. A motion by Alderman Jokerst, second by Alderman Smith, Bill No. 4272 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Bryant Wolfen and Alderman Gary Smith. Nays: None Absent: Alderman Jack Rozier Motion carried 7-0-1 with Alderman Rozer absent. Thereupon Bill No. 4272 was declared Ordinance No. 4205 signed by the Mayor and attested by the City Clerk.

BILL NO. 4273. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 500: BUILDINGS AND BUILDING REGULATIONS; ARTICLE II: BUILDING CODE; SECTION 500.110 CODES, SUBSECTION (E.) INTERNATIONAL FIRE CODE ADOPTED, SUB-SECTION (1) AMENDMENTS TO THE INTERNATIONAL FIRE CODE; (d) 506.1 KEY BOXES; OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. 2nd READING. A motion by Alderman Jone, second by Alderman Jokerst, Bill No. 4273 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Bryant Wolfin and Alderman Gary Smith. Nays: None Absent: Alderman Jack Rozier Motion carried 7-0-1 with Alderman Rozer absent. Thereupon Bill No. 4273 was declared Ordinance No. 4206 signed by the Mayor and attested by the City Clerk.

BILL NO. 4276. AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN OPTION AND LAND LEASE AGREEMENT WITH NEW CINGULAR WIRELESS TO LEASE A PORTION OF CITY PROPERTY LOCATED OFF OF JAYCEE DRIVE IN THE CITY OF STE. GENEVIEVE, MISSOURI. 2nd READING. A motion by Alderman Jones, second by Alderman Jokerst, Bill No. 4276 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Bryant Wolfin and Alderman Gary Smith. Nays: None Absent: Alderman Jack Rozier Motion carried 7-0-1 with Alderman Rozier absent. Thereupon Bill No. 4276 was declared Ordinance No. 4207 signed by the Mayor and attested by the City Clerk.

BILL NO. 4277. AN ORDINANCE OF THE CITY OF STE. GENEVIEVE, MISSOURI AMENDING CHAPTER 203: FIRE PREVENTION AND PROTECTION; ARTICLE I: FIRE DEPARTMENT; SECTION 203.015 FIRE PROTECTION PERMITS - FEES AND AREA OF COVERAGE; SECTION 203.030. CONTENTS OF PERMIT FORM AND SECTION 203.070. FEE FOR FIRE TAGS OF THE STE. GENEVIEVE MUNICIPAL CODE AS SET FORTH BELOW. 2nd READING. A motion by Alderman Jones, second by Alderman Jokerst, Bill No. 4277 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Bryant Wolfin and Alderman Gary Smith. Nays: None Absent: Alderman Jack Rozier Motion carried 7-0-1 with Alderman Rozier absent. Thereupon Bill No. 4277 was declared Ordinance No. 4208 signed by the Mayor and attested by the City Clerk.

NEW BUSINESS.

BILL NO. 4278. ORDINANCE APPROVING A TAX-EXEMPT EQUIPMENT LEASE PURCHASE AGREEMENT WITH FIRST STATE COMMUNITY BANK. 1ST READING. A motion by Alderman Jones, second by Alderman Smith, Bill No. 4278 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Smith absent. A motion by Alderman Jones, second by Alderman Prince, Bill No. 4278 was placed on its first reading, read by title only, considered and passed by a 7-0-1 vote of the Board of Alderman with Alderman Rozier absent. A motion by Alderman Jokerst, second by Alderman Jones to have the second reading of Bill No. 4278. Motion carried with a 7-0-1 vote of the Board of Alderman with Alderman Rozier absent. A motion by Alderman Jones, second by Alderman Jokest, Bill No. 4278 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Bryant Wolfin and Alderman Gary Smith. Nays: None Absent: Alderman Jack Rozier Motion carried 7-0-1 with Alderman Rozier absent. Thereupon Bill No. 4278 was declared Ordinance No. 4209 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS.

At this time a motion was made by Alderman Prince, second by Alderman Donovan to allow open burning starting immediately and continuing through May 31, 2019. Motion carried 7-0-1 with Alderman Rozier absent.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. City Administrator Martin Toma announced that he would like for members of the Board to remain after the meeting to tour the facilities with Chief Bennett to review possible changes to the remodeling plans of the building.

CLOSED SESSION. A motion by Alderman Prince, second by Alderman Donovan to go into closed session to discuss real estate acquisition matters as authorized by Section 610.021(2), RSMO. Motion carried 7-0-1 with the following roll call vote: Ayes: Alderman Mike Jokerst, Alderwoman Susie Johnson, Alderman Jimmie Jones, Alderman Joe Prince, Alderman Bob Donovan, Alderman Bryant Wolfen and Alderman Gary Smith. Nays: None Absent: Alderman Jack Rozier
Motion carried 7-0-1. 6:49 p.m.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 7:18 p.m.

Respectfully submitted by,



Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT

BOARD OF ALDERMEN

April 11, 2019

- Placed contingent order for a John Deere backhoe.
- Met with SEMO Regional Planning, Public Water District 1 and the County Commission re: Progress Parkway interconnection.
- Submitted final lease agreement for the AT&T tower.
- Attended Levee District meeting. All three pumps are installed.
- Met with Lakenan regarding health insurance renewal.

- Submitted locations to MoDOT for the Purple Heart City signs that will be on the highway right of way.
- Attended Ste. Genevieve Memorial Hospital 50th anniversary event.



Community Development

David Bova
Community Development Administrator
165 S. Fourth Street
Ste. Genevieve, MO 63670

Phone: 573-883-5400
Fax: 573-883-8105
Email: dbova@stegenevieve.org

April 2019 Staff Report

Activities for 3/15/19 – 4/10/19

Historic Preservation – Heritage Commission

- Meeting Monday, March 18 – elected new officers & approved 3 applications
- Next meeting, Monday, April 15

Building Department / Code Enforcement

- Occupancy Permits / Inspections 25
- Building Permits Issued 8
- Demolition Permits 0
- Sign Permits 0
- Chicken Permits 1
- Special Use Permits 1
- Rental Housing Advisory Commission established

Planning & Zoning

- No meeting this month
- 11 of 12 SUPs reviewed & all passed review

Board of Adjustment

- Nothing new to report.

Floodplain Management

- New FIRM Maps went into effect 2/15

Property Maintenance Focus (6/25 – 4/10 Cumulative)

- Properties Reviewed 208
- Courtesy Enforcement Letters 37
- Repairs Made / Nuisance Addressed 70
- No Issue 103
- Repair Plan from Property Owner 35*

-
- 51 of 70 “Repairs Made” were after receiving letter. Remaining 19 repairs were already done.
 - 87 total code enforcement or nuisance letters sent (from the original file)
 - 52/87 = 60% repaired; 35/87 = 40% plans in place; 0/87 = 0% pending

*Some owners that have plans in place that haven’t followed thru have received a Notice of Violation



Street and Park

March/April

- **Replaced 4 light poles downtown**
- **Started mulching in the park**
- **Worked with Semo Regional Planning to GPS all three parks for mapping**
- **Patched holes on Audubon**
- **Burnt brush site**
- **Put up a small swingset in Pere Marquette Park and Pinkley Park**
- **Swept after storms**
- **Put all snow equipment away**
- **Closed flood gates**
- **Picked up sandbags and plastic for Felix**
- **Trimmed back limbs on the walking trail**
- **Cleaned ditch on Fourth Street at State Maintenance**
- **Started mowing**
- **Helped Alliance with manhole risers on Main Street**
- **Set pump in place off of Washington**

Ste. Genevieve Fire Department

Ken Steiger Fire Chief
165 South 4th. Street
Ste. Genevieve, Mo. 63670

Phone: 573-883-5400 City Hall
Phone: 573-883-5321 Fire House
Fax: 573-883-8081 Fire House
Email: sgfd7101@gmail.com
Cell Phone: 573-883-0615

Monthly Operations Report

Date: **March** 2019

Calls for Assistance:

- SGFD responded to **13** emergency calls in **March**.
- Total Responses for the year 2019 are **49** calls, **down 1** call from last year.

Staffing:

- SGFD roster is **no longer full**. **We had 1 retire**. Due to the fireman being volunteer, openings will occur
- Volunteers are still needed to form an applicant list, contact any SGFD firefighter if interested(Facebook and web page are working well)

Training: (FYI, all monthly training is done after hours or on weekends)

- **Monthly Training was on 3/18 on Ladder Truck Setup and Operations**
- **Preplan Training 3/4 On Preplan Review – Reviewing the preplans done this year**
- **We had 7 attend the Firefighter Survival Class on March 16**

Meetings Attended

Ozark Firefighters meeting – **March 28 Perryville - Attended**

Technical Rescue: (FYI, all Tech Rescue training is done after hours or on weekends in addition to regular monthly training)

- Working on getting a University of Missouri certified class on rope rescue.

Facility:

- Nothing new to report

Apparatus & Equipment Maintenance:

- **Have started our yearly maintenance and oil changes on all equipment**

Fire Radio:

Nothing to report

Grants

- 1) Conservation Grant request has been submitted
Received Notice we were granted about 90% of request have started getting bids.
Equipment has been purchased – waiting for install
- 2) Assistance to Firefighters Federal Grant has been submitted
- 3) Have submitted 2 Community Foundation Grants(Holcim).
 - **Received official notice that both grant request submitted have been funded.**
 - **Will start working on the spec and bidding process soon**
- 4) **Reviewing records since becoming Fire Chief in March of 2015, the fire department/County Technical Rescue Team has received just under \$80,000 in state and local grants.**

Ladder Truck Updates

1. **The truck is currently in our station getting equipment mounted and doing training.**
2. **It will need to go back to the dealer for a couple of days prior to going into service for a final mechanic inspection and to correct some issues found during the drive home. (They have a local employee that has been doing most of the smaller repairs etc. in our station. It will probably still have to go to the shop for a day or 2 for final dealer inspection)**
3. **We will be doing a training on the truck placement and operations this month**
4. **We are requiring driver training by all personnel that includes a driving course.**
5. **Anticipate it going in full service the 1st part of May**

County Firefighters Assn.:

- 1) **Firefighter Survival Class March at SGFD Was held with good attendance**
- 2) **SGFD will be hosting a regional “University of Missouri Live Fire Training May 10 & 11**

Local & State Mutual Aid:

- **Nothing to report**

Miscellaneous Issues & Events:

- 1) **We visited the Headstart School for career day. People that help us.**

KnoxBox Program

Approved Boxes for – New Museum and Financial Advisor Building on center drive
Laboure Exchange - Installed

The program is slowing building strength and has become a real asset to the department.