

**MINUTES OF THE
STE. GENEVIEVE BOARD OF ALDERMEN
REGULAR MEETING
THURSDAY - DECEMBER 13, 2018**

CALL TO ORDER. Mayor Paul Hassler called the meeting to order at 6:00 p.m. and all stood for the Pledge of Allegiance.

ROLL CALL. A roll call by City Clerk Pam Meyer showed the following members present:

Mayor Paul Hassler	
Alderman Gary Smith	Alderman Mike Jokerst
Alderman Bob Donovan	Alderman Donnie Stuppy
Alderman Joe Prince	Alderman Randy Ruzicka

Absent: Alderman John Mooney
Alderman Jimmie Jones

APPROVAL OF AGENDA. A motion by Alderman Jokerst, second by Alderman Donovan to approve the agenda as presented. Motion carried 6-0-2 with Alderman Mooney and Alderman Jones absent.

PRESENTATION/AWARDS. None.

PERSONAL APPEARANCE. None.

CITY ADMINISTRATORS REPORT. (See Attached Report)

Mr. Toma stated he has had a request from Jennifer "Olive" Kraus, 146 Washington for the removal of the street light that is in front of her home/business. Mr. Toma explained that when a resident requests a street light the board approves it so it thought that it would be appropriate to ask for the removal. Ms. Kraus introduced herself and informed the Mayor and Board of Aldermen that she is requesting either the removal or moving it across the street. She stated that it is right in front of her house and that the light projects into her house and lights up the biggest majority of the inside of her home. After discussion it was suggested that Martin contact Citizens Electric and explore different possibilities on the placement of the street light.

STAFF REPORTS.

Corey Litterst - Alliance Water Resources (See Attached Report) Mr. Ron Smith division manager with Alliance Resource presented the City a check for \$3,790 which represented a refund on the maintenance fee. Mr. Smith stated that Alliance appreciates the City's relationship with Alliance and look forward to many more years. The check is a reflection if Alliance spends less than the budgeted amount on repairs the difference is refunded to the City.

Sandra Cabot - Tourism Director (See Attached Report)

Eric Bennett - Police Chief (See Attached Report)

COMMITTEE REPORTS. None.

PUBLIC COMMENTS.

CONSENT AGENDA.

1. Minutes - Board of Aldermen - Regular Meeting - November 8, 2018
2. Minutes - Board of Aldermen - Closed Session - November 8, 2018
3. Treasurer's Report - October 2018.
4. **RESOLUTION 2019-05.** A RESOLUTION AUTHORIZING CERTAIN CITY OFFICIALS TO CONDUCT BANKING AND FINANCIAL BUSINESS FOR THE CITY OF STE. GENEVIEVE.
5. **RESOLUTION 2019-06.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE FIRE DEPARTMENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$ 7,193.00 FOR AUTO EXTRICATION EQUIPMENT.
6. **RESOLUTION 2019-07.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE FIRE DEPARTMENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$6,440.00 FOR THE STE. GENEVIEVE COUNTY TECHNICAL RESCUE TEAM.
7. **RESOLUTION 2019 - 08.** A RESOLUTION OF THE CITY OF STE. GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE POLICE DEPARTMENT TO APPLY FOR A GRANT FROM THE STE. GENEVIEVE COUNTY COMMUNITY DEVELOPMENT FUND IN AN AMOUNT NOT TO EXCEED \$14,000.00 FOR NINE PORTABLE RADIO'S.
8. **RESOLUTION 2019 - 09.** A RESOLUTION OF THE CITY OF STE GENEVIEVE, MISSOURI STATING INTENT FOR THE STE. GENEVIEVE DEPARTMENT OF TOURISM TO APPLY FOR A GRANT FROM THE STE GENEVIEVE COUNTY ECONOMIC DEVELOPMENT FUND (EDF) IN AN AMOUNT NOT TO EXCEED \$9,500.00 TO PROMOTE ECONOMIC ACTIVITY.
9. **RESOLUTION 2019 - 10.** A RESOLUTION APPOINTING DAVID BOVA TO THE STE. GENEVIEVE HOUSING AUTHORITY BOARD.
10. **RESOLUTION 2019 - 11.** A RESOLUTION RE-APPOINTING ANTHONY "TONY" GRASS TO THE STE. GENEVIEVE PLANNING AND ZONING COMMISSION.
11. **RESOLUTION 2019 - 12.** A RESOLUTION SUPPORTING THE PREFERRED NAME OF THE NPS SITE AS THE "SAINTE GENEVIEVE NATIONAL HISTORICAL PARK"

A motion by Alderman Stuppy, second by Alderman Prince to approve the Consent Agenda as presented. Motion carried 6-0-2 with Alderman Mooney and Alderman Jones absent.

OLD BUSINESS.

NEW BUSINESS

BILL NO. 4255. AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE AN RIGHT OF WAY EASEMENT BETWEEN THE CITY OF STE. GENEVIEVE AND CITIZENS ELECTRIC CORPORATION. 1st READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4255 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman with Alderman Jones & Alderman Mooney absent. A motion by Alderman Prince, second by Aldermen Stuppy to proceed with the second and final reading of Bill No. 4255. Motion carried 6-0-2 vote of the Board of Alderman with Alderman Jones & Alderman Mooney absent. A motion by Alderman Jokerst, second by Alderman Stuppy, Bill No. 4255 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Randy Ruzicka, Alderman Joe Prince, Alderman Bob Donovan, Alderman Donnie Stuppy, and Alderman Gary Smith. Nays: None Absent:

Alderman John Mooney and , Alderman Jimmie Jones. Motion carried 6-0-2. Thereupon Bill No. 4255 was declared Ordinance No. 4187 signed by the Mayor and attested by the City Clerk.

BILL NO. 4256. AN ORDINANCE VACATING A PORTION OF LECOMPTE STREET IN THE CITY OF STE. GENEVIEVE, MISSOURI. 1ST READING. A motion by Alderman Jokerst, second by Alderman Donovan, Bill No. 4256 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman with Alderman Jones & Alderman Mooney absent.

BILL NO. 4257. AN ORDINANCE AMENDING CHAPTER 420: FLOODPLAIN REGULATIONS: ARTICLE I. STATUTORY AUTHORIZATION, FINDINGS OF FACT AND PURPOSES; SECTION 420.010 (D) (1) ARTICLE II. GENERAL PROVISIONS, SECTION 420.030 LANDS TO WHICH CHAPTER APPLIES, ARTICLE IV, PROVISIONS FOR FLOOD HAZARD REDUCTION, SECTION 420.140 GENERAL STANDARDS ADDING (G); SECTION 420.150 SPECIFIC STANDARDS (A) (1) (2), SECTION 420.160 MANUFACTURED HOMES. (B) (C) (1); ADDING SECTION 420.235 - CONDITIONS FOR APPROVING VARIANCES FOR AGRICULTURAL STRUCTURES. OF THE CITY OF STE. GENEVIEVE CODE OF ORDINANCES. 1ST READING. A motion by Alderman Jokerst, second by Alderman Prince, Bill No. 4257 was placed on its first reading, read by title only, considered and passed by a 6-0-2 vote of the Board of Alderman with Alderman Jones & Alderman Mooney absent. A motion by Alderman Smith, second by Aldermen Prince to proceed with the second and final reading of Bill No. 4257. Motion carried 6-0-2 vote of the Board of Alderman with Alderman Jones & Alderman Mooney absent. A motion by Alderman Prince, second by Alderman Smith, Bill No. 425475 was placed on its second and final reading, read by title only, considered and passed by a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Randy Ruzicka, Alderman Joe Prince, Alderman Bob Donovan, Alderman Donnie Stuppy, and Alderman Gary Smith. Nays: None Absent: Alderman John Mooney and, Alderman Jimmie Jones. Motion carried 6-0-2. Thereupon Bill No. 4257 was declared Ordinance No. 4188 signed by the Mayor and attested by the City Clerk.

OTHER BUSINESS.

Mayor Hassler asked for input from the Board regarding ban on public smoking. Mayor Hassler stated that a public meeting took place with the intentions of seeking input from the public on the issue. Representatives from the hospital showed up to voice their support to have an ordinance to ban smoking in public places and a handful of residents voiced their concern that they felt things should be left as is and against the ban. The Mayor asked what the Board wished to do with the topic at this point. Alderman Donovan asked if the proposal could be put on a ballot for voter's approval/denial? Attorney Mark Bishop indicated that this is not an option for the City approval by ordinance is the only option. After some discussion the Board members present were in agreement to not move forward with an ordinance to ban smoking.

MAYOR/BOARD OF ALDERMEN COMMUNICATION. None.

CLOSED SESSION. A motion by Alderman Prince, second by Alderman Smith to enter into Closed Session to discuss real estate acquisition matters as authorized by Section 610.021(2), RSMO. Motion carried 6-0-2 with a roll call vote as follows: Ayes: Alderman Mike Jokerst, Alderman Randy Ruzicka, Alderman Joe Prince, Alderman Bob Donovan, Alderman Donnie Stuppy, and Alderman Gary Smith. Nays: None Absent: Alderman John Mooney and, Alderman Jimmie Jones. 6:50 p.m.

ADJOURNMENT. Mayor Hassler adjourned the meeting at 7:11 p.m.

Respectfully submitted by,


Pam Meyer
City Clerk

CITY ADMINISTRATOR'S REPORT
BOARD OF ALDERMEN
December 13, 2018

- Held Downtown TIF hearing.
- Attended Levee District meetings.
- Worked with Sandra Cabot and US Fish and Wildlife on a MOA
- Water Tower is 90% complete.
- Met with AT&T construction manager at the tower site to confirm proposed location
- Attended Community Television meeting
- Attended In-line Chiropractic and Family Dental Care ribbon cuttings.
- Researched Missouri State Park Dept. Recreational Trails project Eligible projects include restoration of existing recreational trails
- Chaired Southeast Missouri Solid Waste District meeting
- Attended the RPC meeting. Grant cycle is opening. VW Diesel grant applications are available.
- Attended the MODOT Southeast District Transportation Advisory Committee meeting .
- Received a "Loss Control Credit" check for \$5,625 from Midwest Public Risk which will be used for bullet proof vests for the Department.
- Confirmed that Riverview Nursing Home is working with GWS Contractors for a system that will prevent large solids from entering the sewer system.



OPERATIONS REPORT – Ste. Genevieve

WASTEWATER PLANT EFFLUENT QUALITY

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E. coli forming Colonies/100 ml</u>
Monthly Average	2.57	5.47	7.38	196
Peak Day	4.68	7.50	7.68	2420
Percent Removal	98.2%	96.9%		

NPDES EFFLUENT LIMITATIONS

	<u>BOD Mg/l</u>	<u>TSS mg/l</u>	<u>pH</u>	<u>E coli forming Colonies/100 ml</u>
Monthly Average	30	30	6.5-9.0	206
Weekly Average	45	45		1030

AMMONIA MONTHLY LEVELS

	<u>Ammonia as Nitrogen</u>
Daily Maximum	.20
Monthly Average	.14

AMMONIA LIMITATIONS

	<u>(April 1st- Sept 30th) Ammonia as Nitrogen</u>	<u>(Oct 1st-March 31st) Ammonia as Nitrogen</u>
Daily Maximum	4.2	11.8
Monthly Average	1.5	2.6

PLANT HYDRAULIC AND ORGANIC LOADING

Daily Maximum flow .814 MG- October 19th, 2018
 Daily Maximum loading 470lbs. – Sept 13th, 2018



OPERATIONS REPORT – Ste. Genevieve

Collection/Distribution

Collections

- Staff performed routine jetting of 3000ft of sewer mains.
- We performed routine facility inspections of all lift stations and buildings.
- Still no response from the Riverview Nursing Facility about the needed improvements.
- All of the generators at the lift stations have been checked for fuel, oil, and antifreeze, this will continue monthly until winter is over.
- All lift stations were inspected at a minimum of 3 times per week. Staff inspects for grease build up, vandalism, and any electrical issues that would indicate issues with pumps, motors, or controls.

Distribution

- Staff rebuilt the fire hydrant on Park Drive, after it was hit by a truck. A report was filed with the PD and damages were to be paid by the driver.
- Set up the 6" pump for the Mayor to put on a demonstration of the set up that could happen during a flooding event.
- 6" water main break on Market Street. This was a large leak and the crew worked through the night
- Staff replaced over 20 meter heads that were not working.
- Ordered the new meter reading system, should be delivered by November.
- The 12" line that feeds the Progress Parkway area was leaking again. .

Customer Service

- Staff performed 50 line locates
- Staff performed 148 work orders
- Staff performed 21 disconnects for non-payment.
- There were 5 loads of lime purchased

Project Updates

- The water tower project continues to progress. The crew foreman claims the tower will be erected in 5 weeks.

Safety

- Staff review the proper way to extinguish a fire and extinguisher use.
- All staff reviewed a safe driving module.
- All fire extinguishers were inspected by an outside contractor.



OPERATIONS REPORT – Ste. Genevieve

Regulatory

- All testing and reports were submitted on time.

Training

- Corey and Kyle filled out and submitted exam applications.

Concerns for the Month

- Water Tower Project

Positives for the Month

- Tower project moving along.
- Staff continues to work towards upgrading and obtaining licenses



December 2018

Ste. Genevieve Tourism Director Report

Guest and tour recap – we hosted 1477 guests in the month of November, slightly ahead of (+13%) November 2017 which was 1307. The Welcome Center was closed one day due to snow and closed for the TG holiday. We had three tour groups, and one school tour group which cancelled due to extreme weather.

Passports – The Welcome Center sold 8 adult Passports for the month, ending the year at 725 adult passports and 65 student passports. *Not including tour group passports. This was on par with 2017 which closed out at 716 and 68 passports, respectively.

Shop Small Saturday and Cookie Crumb Trail – the Welcome Center again was a small business Community Champion for Shop Small and served as the check-in point for the Cookie Crumb.

Missouri Bicentennial in 2021 – Met with statewide director for the Missouri Bicentennial planning organization. There will be a countywide committee and multiple avenues for participation. The TAC discussed this at their last quarterly meeting and will continue in Jan.

Ste Genevieve Levee Recreational project – Making progress with the US FWS regarding plans and assistance for the Ste Genevieve Fish and Wildlife Refuge and Recreation area. As a result of meetings in 2018, we have drafted an MOA which will be considered in January.

FY20 MDT program – seeking a higher level of funding through a partnership between Ste Genevieve county and St Francois county. If approved, we will be eligible to request a higher grant amount for FY20. Should learn more about this in January.

Met with the Downtown Renewal (now Downtown Ste Gen) group, attended Art Walk Discussion group. The 2019 Art Walks will be sponsored by Gallery Owners and other shops.

NPS Update: Continuing regular communications with NPS personnel. We expect to have a timeframe in early 2019 regarding the plans for the opening of the Park. See Resolution on Consent Agenda.

2019 EVENTS – We have confirmed 99% of the Events and Festivals for 2019 and will begin that data entry process.



Under the Missouri 2021 banner, the State Historical Society of Missouri is committed to coordinating a truly statewide celebration that brings together rural and urban communities in projects, programs, and events that contribute to a better understanding of the state and its complex heritage. Missouri 2021 is pleased to offer these initial bicentennial projects starting in 2018.

The **Endorsement Program** creates a media partnership with local organizations seeking to develop and host their own bicentennial activities or to brand existing community offerings for the bicentennial year. Endorsed programs and events receive an acknowledgment from the State Historical Society of Missouri and permission to use Missouri 2021 logos according to established guidelines. The endorsed program or event will be publicized on the Missouri 2021 website.

The **Missouri Encyclopedia** will provide easy online access to authoritative information on the history and culture of Missouri. To build a comprehensive resource, the editorial team needs your help. Who are the people and what are the places and events that shaped your community, your county, and your region? Visit the Missouri Encyclopedia website to contribute topic suggestions: missouriencyclopedia.org.

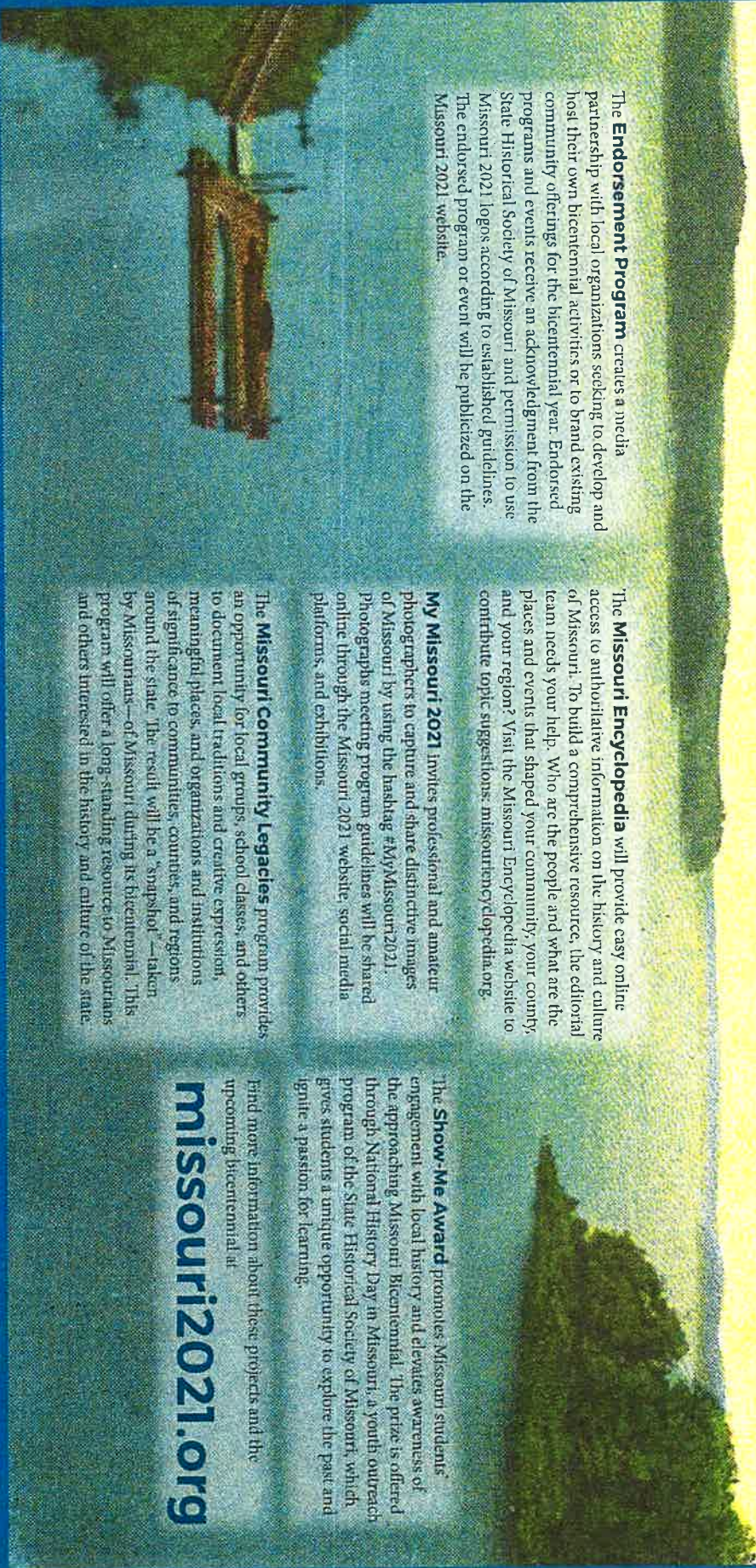
My Missouri 2021 invites professional and amateur photographers to capture and share distinctive images of Missouri by using the hashtag #MyMissouri2021. Photographs meeting program guidelines will be shared online through the Missouri 2021 website, social media platforms, and exhibitions.

The **Missouri Community Legacies** program provides an opportunity for local groups, school classes, and others to document local traditions and creative expression, meaningful places, and organizations and institutions of significance to communities, counties, and regions around the state. The result will be a "snapshot"—taken by Missourians—of Missouri during its bicentennial. This program will offer a long-standing resource to Missourians and others interested in the history and culture of the state.

The **Show-Me Award** promotes Missouri students' engagement with local history and elevates awareness of the approaching Missouri Bicentennial. The prize is offered through National History Day in Missouri, a youth outreach program of the State Historical Society of Missouri, which gives students a unique opportunity to explore the past and ignite a passion for learning.

Find more information about these projects and the upcoming bicentennial at

missouri2021.org





Ste. Genevieve Police Department



Monthly Operations Report

Date: November/December, 2018

Calls for Service:

*SGPD responded to 366 calls for service in October.

1055	INTOXICATED PERSON	1
1059	ESCORT	13
1073	ALARM BURGLARY	9
8085	PERSON CHECK	1
8121	TRAFFIC STOP	52
A911	ABANDON OR OPEN 911 CALL	3
ALARM	FIRE ALARM	3
ANIM	ANIMAL CALL	16
ANIMA	ANIMAL BITES/ATTACKS	1
ASSA	ASSAULT/SEXUAL ASSAULT WITH EMS AND FIRE	2
ASSIP	ASSIST FOR POLICE	2
ASSLT	ASSAULT CALL	1
BURG	BURGLARY	4
CHEST	CHEST PAIN(NON-TRAUMATIC)	1
CI	C AND I DRIVER	3
CUSTO	CHILD CUSTODY	1
CWB	CHECK WELL BEING	7
DFS	ASSIST DFS	1
DIFBR	BREATHING PROBLEMS	1
DIST	DISTURBANCE	9
DOMES	DOMESTIC DISTURBANCE	1
EXTRA	EXTRA PATROL	3
FALLS	FALLS	3
FIGHT	FIGHT	2
FOUND	FOUND PROPERTY	3
FRAUD	FRAUD	2
FUGI	FUGITIVE ARREST	7
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	2
HARA	HARASSMENT	4
HEART	HEART PROBLEMS/A.I.C.D.	1
INFO	INFORMATION ONLY	4
INVESF	INVESTIGATION FOR FIRE	2
INVESE	INVESTIGATION POLICE	24
MEDIC	MEDICAL ALARM SOUNDING	4
MISC	MISCELLANEOUS	76
MOTO	MOTORIST ASSIST	1
MVAI	MVA INJURY	1
MVAN	MVA NON INJURY	6
ODOR	ODOR OF GAS	1
OPEN	OPEN DOOR	3
ORDIN	ORDINANCE VIOLATION	2
OVER	OVERDOSE/POISONING(INGESTION)	2
PAPER	PAPERS SERVED	3
PEACE	PEACE DISTURBANCE	3
PICK	PICK UP	1
PROP	PROPERTY DAMAGE	4
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	5
RDHAZ	ROAD HAZARD	1
SHOTS	SHOTS FIRED	1
SUSP	SUSPICIOUS ACT	24
THEFT	THEFT	14
THREA	THREATS	2
TRESP	TRESPASSING	2
TTC	TRY TO CONTACT	2
UNCON	UNCONSCIOUS	5
UNKNO	UNKNOWN PROBLEM(MAN DOWN)	1
UTILI	UTILITY CREW	2

TOTAL
 AGENCY CALLS
 STE GENEVIEVE POLICE 366

*SGPD responded to 366 calls for service in November.

1055	INTOXICATED PERSON	2
1059	ESCORT	18
1073	ALARM BURGLARY	10
8121	TRAFFIC STOP	56
A911	ABANDON OR OPEN 911 CALL	9
ANIM	ANIMAL CALL	9
ASSIP	ASSIST FOR POLICE	4
BURG	BURGLARY	1
BURN	BURNS(SCALDS)/EXPLOSION	1
CI	C AND I DRIVER	3
CONTR	CONTROLLED BURN	1
CUSTO	CHILD CUSTODY	2
CWB	CHECK WELL BEING	9
DFS	ASSIST DFS	2
DIFBR	BREATHING PROBLEMS	3
DIST	DISTURBANCE	8
DOMES	DOMESTIC DISTURBANCE	2
EXTRA	EXTRA PATROL	1
FALLS	FALLS	2
FOUND	FOUND PROPERTY	2
FRAUD	FRAUD	2
FUGI	FUGITIVE ARREST	6
FULL	CARDIAC OR RESPIRATORY ARREST/DEATH	1
HARA	HARASSMENT	6
HEAD	HEADACHE	1
INFO	INFORMATION ONLY	2
INVEF	INVESTIGATION FOR FIRE	1
INVEP	INVESTIGATION POLICE	22
LACE	HEMORRHAGE/LACERATIONS	1
MISC	MISCELLANEOUS	67
MISSA	MISSING ADULT	2
MISSJ	MISSING JUVENILE	1
MOTO	MOTORIST ASSIST	2
MVAN	MVA NON INJURY	10
ODOR	ODOR OF GAS	1
OPEN	OPEN DOOR	1
ORDIN	ORDINANCE VIOLATION	1
OVER	OVERDOSE/POISONING(INGESTION)	2
PAPER	PAPERS SERVED	1
PEACE	PEACE DISTURBANCE	3
PROWL	PROWLER	1
PSYCH	PSYCHIATRIC/ABNORMAL BEHAVIOR/SUICIDE ATTEMPT	1
PURSU	PURSUIT	2
RDHAZ	ROAD HAZARD	1
SEIZ	CONVULSIONS/SEIZURES	1
SICK	SICK PERSON(SPECIFIC DIAGNOSIS)	1
SUSP	SUSPICIOUS ACT	35
THEFT	THEFT	9
THREA	THREATS	2
TRESP	TRESPASSING	4
TTC	TRY TO CONTACT	2
UNCON	UNCONSCIOUS	3
UNKNO	UNKNOWN PROBLEM(MAN DOWN)	2
UTILI	UTILITY CREW	2

TOTAL
 AGENCY CALLS
 STE GENEVIEVE POLICE 348

Summons issued:

*Our department issued 37 summons in October, and 31 summons in November. All summons were issued through the municipal court.

Staffing:

* We are currently fully staffed, and the field training process is continuing for the newest hires. All seems to be progressing as expected.

Training:

*Our officers are or have attended the required yearly continuing education courses.
*On November 28, I conducted an Active Shooter training for Valle's PSR program.

Meetings attended:

*I attended 2 Board of Aldermen meetings in October and 1 in November.
*I attended the Mississippi Lime Company's Citizen Advisory Panel meeting on December 5.
*I attended a meeting with the Ste. Genevieve County Memorial Hospital in reference to emergency preparedness.

Facility:

*I have met with Steve Bacon, the architect working on our remodel project. His drawings are nearing completion, and should be ready to be put out for bid in January, 2019.

Equipment/Maintenance:

*We have received our new computers for the MDT program, and are working to get them into service. Thank you again for your support of this initiative.

Police Radio:

*See Grants.

Grants:

*We have an ordinance on the agenda this evening requesting permission to apply for new portable radios from the Community Development Foundation.

Miscellaneous:

*Nothing to report.